FORM DIR-12

[Pursuant to sections 7(1)(c), 168 & 170 (2) of The Companies Act, 2013 and rule 17 of the Companies (Incorporation) Rules 2014 and 8, 15 & 18 of the Companies (Appointment and Qualification of Directors) Rules, 2014]



Particulars of appointment of Directors and the key managerial personnel and the changes among them

Form Language ◉ English ○ ihndl

Refer the instruction kit for filing the form.

1. *This form is for ○ New company ○ Existing company

2. (a) *Form INC-1 reference number (Service request number (SRN) of Form INC-1) or Corporate identity number (CIN) of company

   (b)Global location number (GLN) of company

Pre-fill

3. (a) Name of the company

   (b) Address of the registered office of the company

   (c) e-mail ID of the company

4. Number of Managing director or director(s) for which the form is being filed

5. **Details of the Managing Director, directors of the company**

Details of the Managing Director or director of the company

Director identification number (DIN) Pre-fill

Name

Father's name

Present residential address

Nationality Date of birth Gender

◯ Appointment ◯ Cessation ◯ Change in designation

Date of appointment or change in designation

(DD/MM/YYYY)

Designation

Category

Whether Chairman, Executive director, Non-executive director

☐ Chairman ☐ Executive director ☐ Non-executive director

DIN of the director to whom the appointee is alternate Pre-fill

Name of the director to whom the appointee is alternate

Name of the company or institution whose nominee the appointee is

e-mail ID of director

In case of cessation

Hereby confirmed that the above mentioned ◯ Director ◯ Managing Director is not associated with the company

with effect from (DD/MM/YYYY) due to

Interest in other entities

Number of such entities

CIN/LLPIN/FCRN/Registration number Pre-fill

Name

Address

Nature of interest

* Designation

Percentage of Shareholding Amount

Others (specify)

6. Number of manager(s), secretary(s), Chief Financial Officer, Chief Exceutive Officer for which the form is being filed

7. Details of manager(s), secretary(s), Chief Financial Officer, Chief Exceutive Officer of the company

Details of manager(s), secretary(s), Chief Financial Officer, Chief Exceutive Officer of the company

Director identification Number (DIN), if any

◯ Appointment ◯ Cessation

Income-Tax permanent account number (PAN)

Pre-fill

Membership number of the secretary

Verify Details

First Name

Middle Name

Last Name

Father's name

First Name

Middle Name

Last Name

Present residential address Line I

Line II

City

State

Pin Code

ISO Country Code

Country

Phone

Fax

Date of birth (DD/MM/YYYY)

Designation

Date of Appointment or cessation (DD/MM/YYYY)

e-mail ID

Attachments

List of attachments

(1) Letter of Appointment; Attach

(2) Declaration by the first director Attach

(3) Declaration of the appointee Director,in Form DIR-2; Attach

(4) Notice of resignation; Attach

(5) Evidence of Cessation; Attach

(6) Interest in other entities: Attach

(7) Optional attachment(s), if any Attach

Remove attachment

Declaration

I *

☐ A person named in the articles as a of the company.

☐ auth orized by the Board of Directors of the Company vide resolution number

dated (DD/MM/YYYY)

* Designation

* DIN of the director; or DIN or PAN of the manager or CEO or CFO; or Membership number of the secretary

Certificate by practicing professional

I declare that I have been duly engaged for the purpose of certification of this form. It is hereby certified that I have gone through the provisions of the Companies Act, 2013 and Rules thereunder for the subject matter of this form and matters incidental thereto and I have verified the above particulars (including attachment(s)) from the original/certified records maintained by the Company/applicant which is subject matter of this form and found them to be true, correct and complete and no information material to this form has been suppressed. I further certify that:

i. The said records have been properly prepared, signed by the required officers of the Company and maintained as per the relevant provisions of the Companies Act, 2013 and were found to be in order ;

ii. All the required attachments have been completely and legibly attached to this form;

* **To be digitally signed by**

◯ Chartered accountant (in whole-time practice) or ◯ Cost accountant (in whole-time practice) or

◯ Company secretary (in whole-time practice)

*Whether associate or fellow ◯ Associate ◯ Fellow

*Membership number

*Certificate of Practice Number

Modify Check Form Prescrutiny Submit

This eForm has been taken on file maintained by the registrar of companies through electronic mode and on the basis of statement of correctness given by the filing company.

For office use only:

Affix filing details

eForm Service request number (SRN) eForm filing date (DD/MM/YYYY)

This e-Form is hereby registered

Digital signature of the authorising officer

Confirm Submission

Date of signing (DD/MM/YYYY)