FORM NO. SH-7

[Pursuant to section 64(1) of the Companies Act, 2013 and pursuant to Rule 15 of the Companies (Share Capital & Debentures) Rules, 2014]

सत्यमेव जयते

Notice to Registrar of any alteration of share capital

Form Language ◉ English ○ Hindi

Refer the instruction kit for filing the form.

1.(a)* Corporate identity number (CIN) of company [ ] Pre-fill

(b) Global location number (GLN) of company [ ]

2.(a) Name of the company [ ]

(b) Address of the registered office of the company [ ]

(c) *e-mail ID of the company [ ]

3. *Purpose of the form

- ○ Increase in share capital independently by company
- ○ Increase in share capital with Central Government order
- ○ Redemption of redeemable preference shares
- ○ Increase in number of members
- ○ Consolidation or division etc.

4. In accordance with section 61(1) of the Companies Act, 2013, that by ○ Ordinary ○ Special resolution at the meeting of the members of the company held on [ ] (DD/MM/YYYY)

Service request number (SRN) of related MGT-14 [ ]

(a) The authorised share capital of the company has been increased from

Existing	(in Rs.)	[ ]
Revised	(in Rs.)	[ ]
Difference (addition)	(in Rs.)	[ ]

(a) The number of members in the company has been increased from

Existing	[ ]
Revised	[ ]
Difference (additional)	[ ]

(ii) Maximum number of members excluding past and present employee(s) [ ]

5(a) In accordance with sub section (6) of section 62 of the Companies Act,2013,the authorised capital of the company has been increased consequent upon an order number [ ] dated [ ] (DD/MM/YYYY) of the ○ Union Government ○ State Government [ ] under sub section (4) of section 62 for conversion of ○ debentures ○ loans into shares

Existing authorised capital (in Rs.)

Revised authorised capital (in Rs.)

Difference (addition) (in Rs.)

Date of passing the order by Competet authority(if applicable)

Date of receipt of such order

(b) A copy of the aforesaid order was received by the company from the Central Government on

6. The additional capital (taking into consideration the addition above) is divided as follows

(a) Number of equity shares — Total amount of equity shares (in Rs.)

(b) Number of preference shares — Total amount of preference shares (in Rs.)

Total addition (in Rs.)

The conditions (e.g. voting rights, dividend rights, winding-up rights, etc.) subject to which new shares have been issued, are as follows

7. Notice is hereby given

In accordance with section 61 of the Companies Act, 2013, that the company has on

(a) ☐ Consolidated

(b) ☐ Converted

(c) ☐ Reconverted

(d) ☐ Subdivided

(e) ☐ Cancelled

(f) ☐ Reclassified

Date of passing the order by Competent authority(if applicable)

Date of receipt of such order

8. In accordance with section 55, by a resolution of the Board of Directors at the meeting held on the company has redeemed redeemable preference shares, the particulars of which are as under

(a) Description of Preference shares to be redeemed

(b) Date of issue of series of shares

(c) Date on which shares were fully paid up

(d) Due date of redemption of shares

(e) Actual date of redemption of shares

(f) Amount payable on redemption Amount (in Rupees)

i. Number of preference shares

ii. Face value per share iii. Carrying rate of dividend per share

iv. Total nominal value

v. Total premium paid on redemption, if any

(g) Preference shares redeemed out of Amount (in Rupees)

☐ Profits of the company

☐ Proceeds of fresh issue of shares

9. Revised capital structure after taking into consideration the changes vide points 4, 5, 6, 7 and 8 above

(a) Authorised capital of the company (in Rs.)

Break up of Authorised capital

Number of equity shares		Total amount of equity shares (in Rs.)	
Nominal amount per equity share			
Number of preference shares		Total amount of preference shares (in Rs.)	
Nominal amount per preference share			

Number of unclassified shares | Total amount of unclassified shares (inRs.)

(b) Issued capital of the company (in Rs.)

Break up of Issued capital

Number of equity shares | Total amount of equity shares (in Rs.) (in Rs.)

Nominal amount per equity share

Number of preference shares | Total amount of preference shares

Nominal amount per preference share

(c) Subscribed capital of the company (in Rs.)

Break up of Subscribed capital

Number of equity shares | Total amount of equity shares (in Rs.)

Nominal amount per equity share

Number of preference shares | Total amount of preference shares (in Rs.)

Nominal amount per preference share

(d) Paid up capital of the company (in Rs.)

Break up of Paid up capital

Number of equity shares | Total amount of equity shares (in Rs.)

Nominal amount per equity share

Number of preference shares | Total amount of preference shares (in Rs.)

Nominal amount per preference share

4.* Whether articles of association have been altered ◯ Yes ◯ No

5. **Particulars of payment of stamp duty (Refer instruction kit for details before filling the particulars)**

(a) State or Union territory in respect of which stamp duty is paid or to be paid | Pre-fill

(b)* Whether stamp duty is to be paid electronically through MCA21 system ◯ Yes ◯ No ◯ Not applicable

(i) Details of stamp duty to be paid

Amount of stamp duty to be paid (in Rs.)

(ii) Provide details of stamp duty already paid

Type of document/Particulars	**Form SH-7**
Total amount of stamps or stamp paper (in Rs.)	

6 In case maximum stamp duty payable has already been paid, provide details of form(s) filled earlier (SRN or receipt number, form number, date of filling, amount of stamp duty

Attachments

List of attachments

(1) Copy of the resolution for alteration of capital; Attach

(3) Optional Attachments ,if any Attach

Remove attachment

Declaration

I * , a

* of the company declare that all the requirements of the Companies Act, 2013 and the rules made thereunder have been compiled with.I am authorized by the board of directors to give this declaration and to sign and submit this Form.It is further declared and verified that

1. Whatever is stated in this form and in the attachments thereto is true,correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the promoters subscribing to the Memorandum of Association and Articles of Association.
2. All the required attachments have been completely, correctly and legibly attached to this form.
3. I further declare that the company has paid correct stamp duty as per applicable Stamp Act.

To be digitally signed by

*Designation

* Director identification number of the director; or DIN OR PAN of the manager or CEO or CFO; Membership number of the company

Certificate by practicing professional

I declare that I have been duly engaged for the purpose of certification of this form. It is hereby certified that I have gone through the provisions of the Companies Act, 2013 and rules thereunder for the subject matter of this form and matters incidental thereto and I have verified the above particulars (including attachment(s)) from the original/ certified records maintained by the Company/applicant which is subject matter of this form and found them to be true, correct and complete and no information material to this form has been suppressed. I further certify that:

i. The said records have been properly prepared, signed by the required officers of the Company and maintained as per the relevant provisions of the Companies Act, 2013 and were found to be in order;

ii. All the required attachments have been completely and legibly attached to this form.

To be digitally signed by

◯ Chartered accountant (in whole-time practice) ◯ Cost accountant (in whole-time practice)

◯ Company secretary (in whole-time practice)

Whether associate or fellow ◯ Associate ◯ Fellow

Membership number

Certificate of practice number

Note: Attention is drawn to the provisions of section 448 and 449 of the Companies Act, 2013 which provide for punishment for false statement and punishment for false evidence respectively.

Modify | Check Form | Prescrutiny | Submit

For office use only:

Affix eStamp and filing details

eForm Service request number (SRN) eForm filing date (DD/MM/YYYY)

This e-Form is hereby registered

Digital signature of the authorising officer

Confirm submission

Date of signing (DD/MM/YYYY)