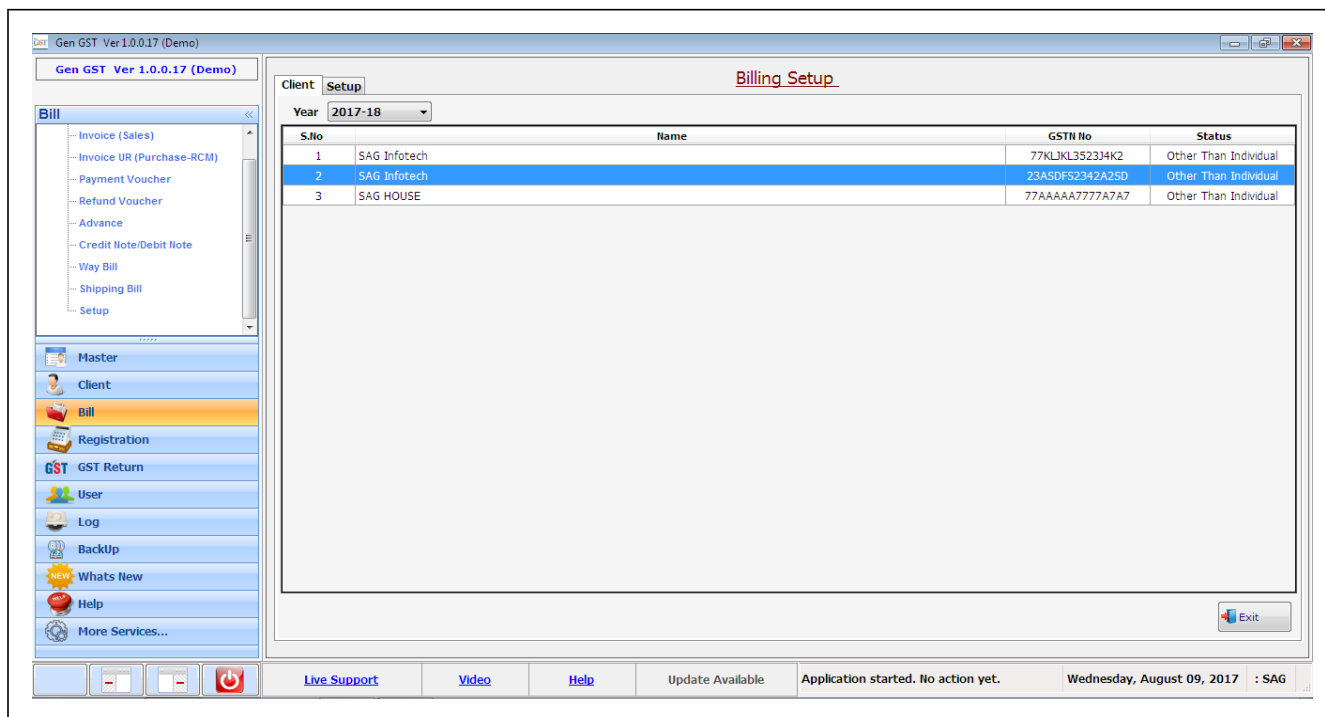


GST SOFTWARE

BILLS

- **Bills**
- It is a sub menu under master menu where another sub menu details like Invoices, Payment Voucher, Advance etc. are presented.
- **Invoice-** It is used in commercial document issued by a client to receiver, relating to a sale transaction. An invoice is required for every other form of supply such as transfer, exchange, license, rental, lease or disposal.
- User can easily create the invoices by a customized setup and generate the same.
- For Creating Invoices user has to first Create the **Setup**.
- Click on the Setup tab in Bills menu a new panel will be opened where Client and Setup tabs are Situated at the top of the Window. User has to First Select the client from Grid.

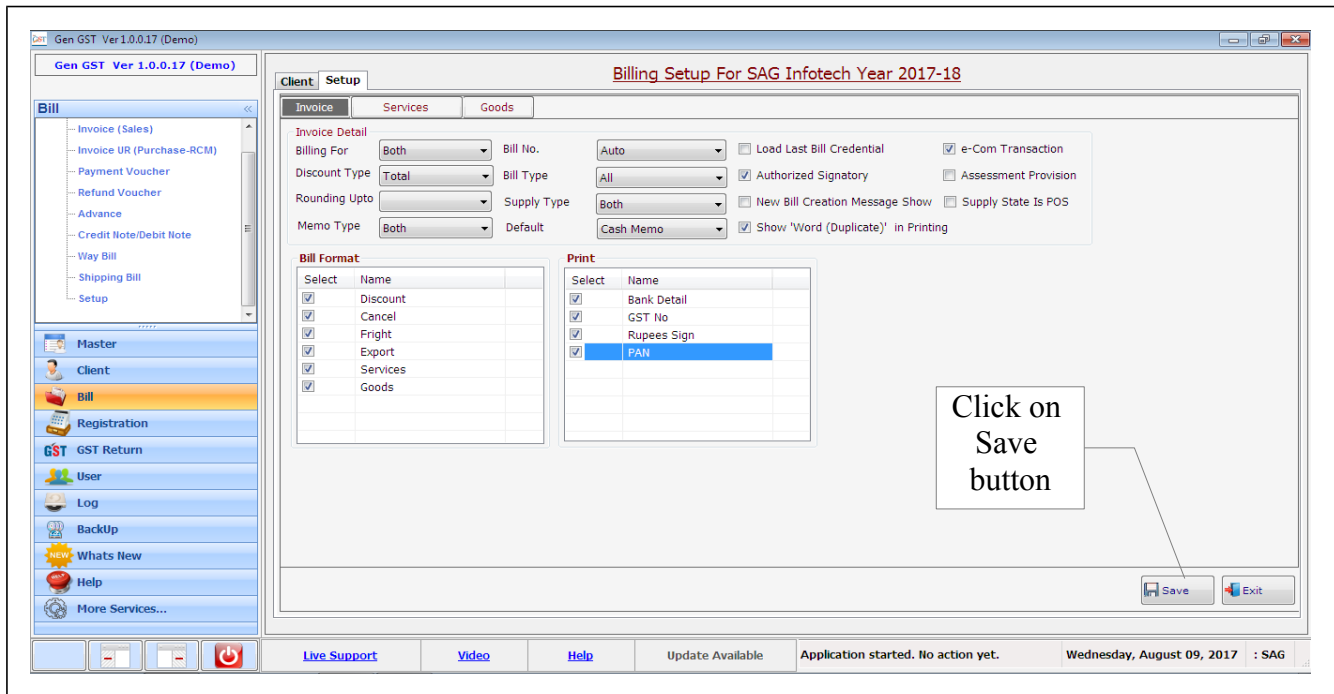


The screenshot shows the 'Billing Setup' window in the Gen GST software. The window title is 'Gen GST Ver 1.0.0.17 (Demo)'. The main area is titled 'Billing Setup' and shows a 'Client Setup' tab. A dropdown menu for 'Year' is set to '2017-18'. Below this is a table with the following data:

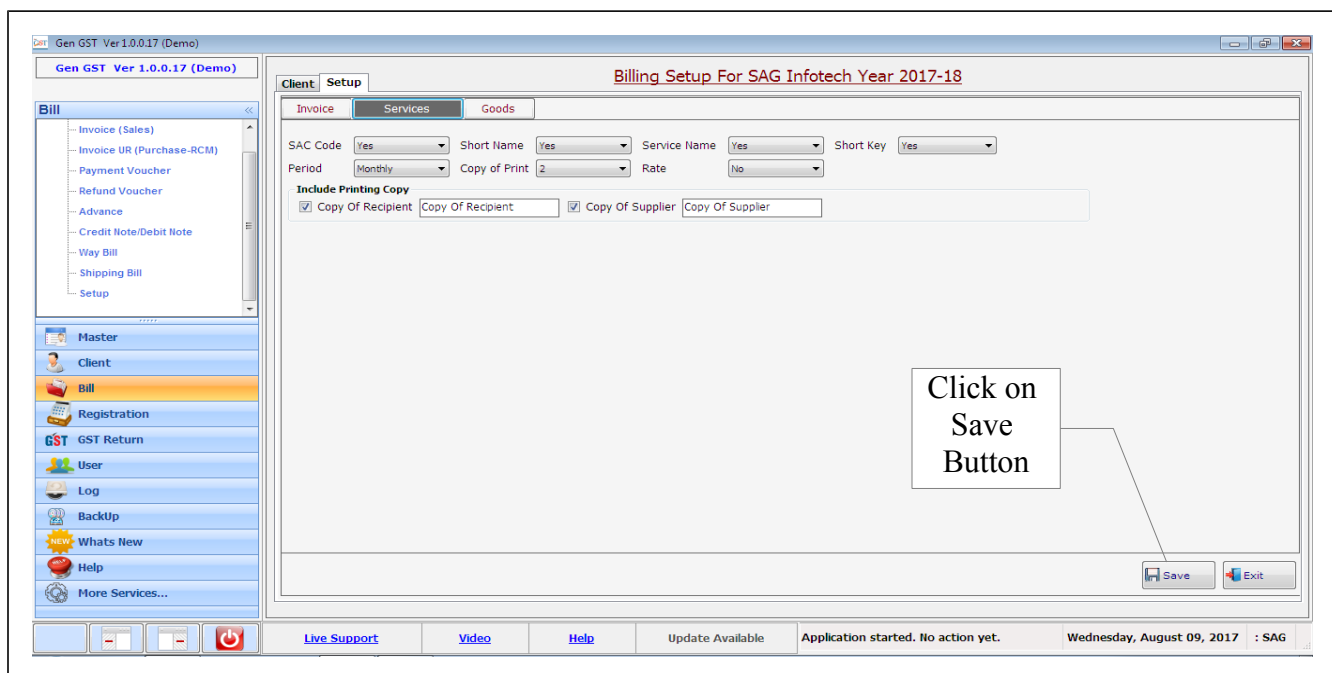
S.No	Name	GSTIN No	Status
1	SAG Infotech	77KJLKL352334K2	Other Than Individual
2	SAG Infotech	23ASDF52342A2SD	Other Than Individual
3	SAG HOUSE	77AAAAA7777A7A7	Other Than Individual

The interface also includes a left-hand menu with options like 'Invoice (Sales)', 'Payment Voucher', 'Advance', 'Credit Note/Debit Note', 'Way Bill', 'Shipping Bill', and 'Setup'. At the bottom, there are buttons for 'Live Support', 'Video', 'Help', 'Update Available', 'Application started. No action yet.', and the date 'Wednesday, August 09, 2017'.

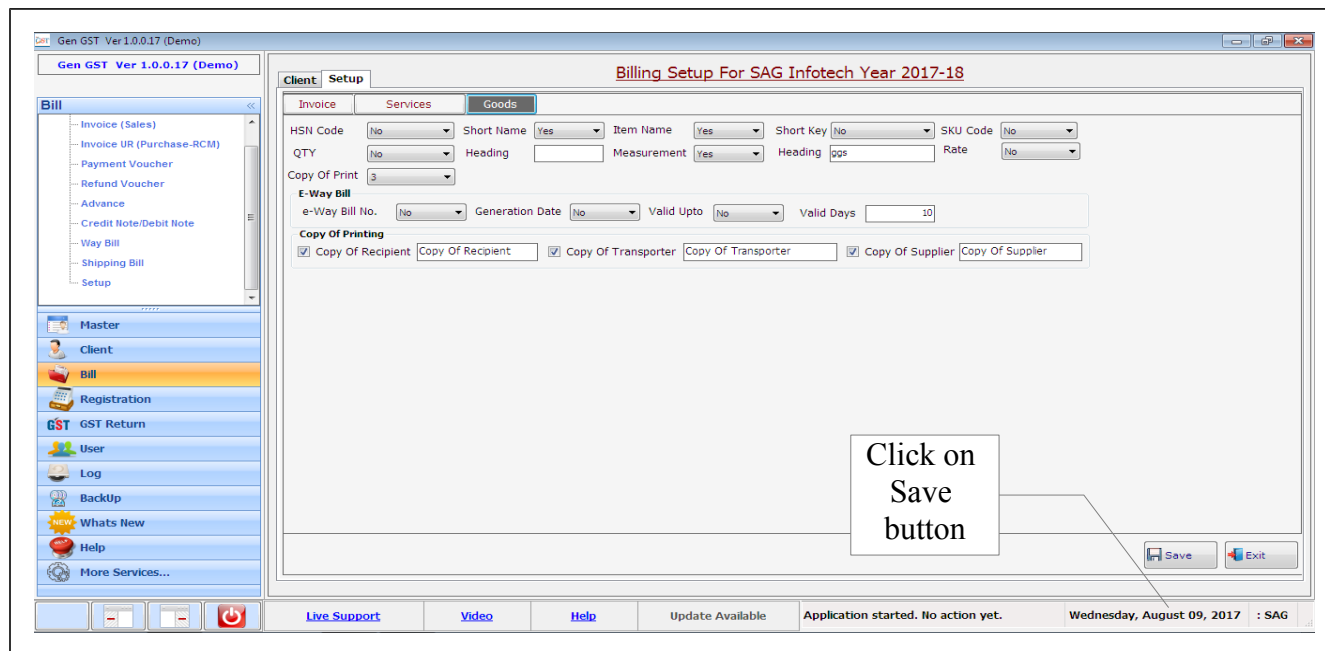
- Click on the Setup tab then a new panel will be opened where the user will start with the creation of Invoices Setup of the Client. The user has to select all the details and proceed further.



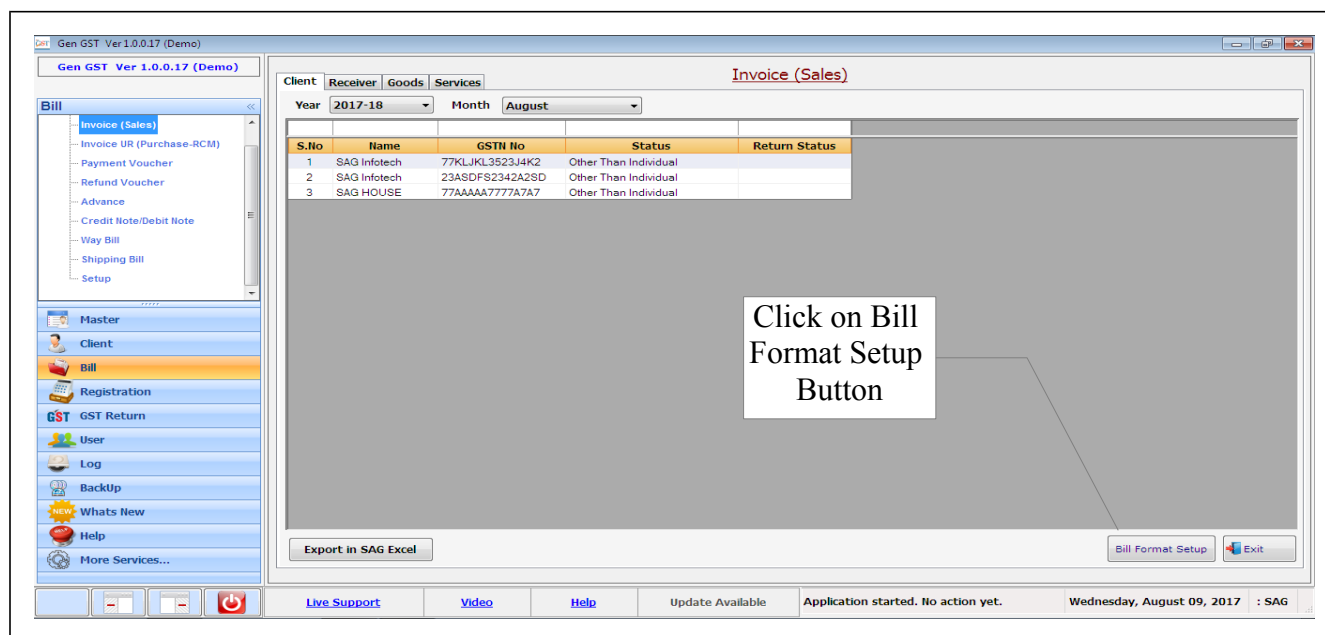
- After completing the Invoice click on Services to Create the Setup of Services.



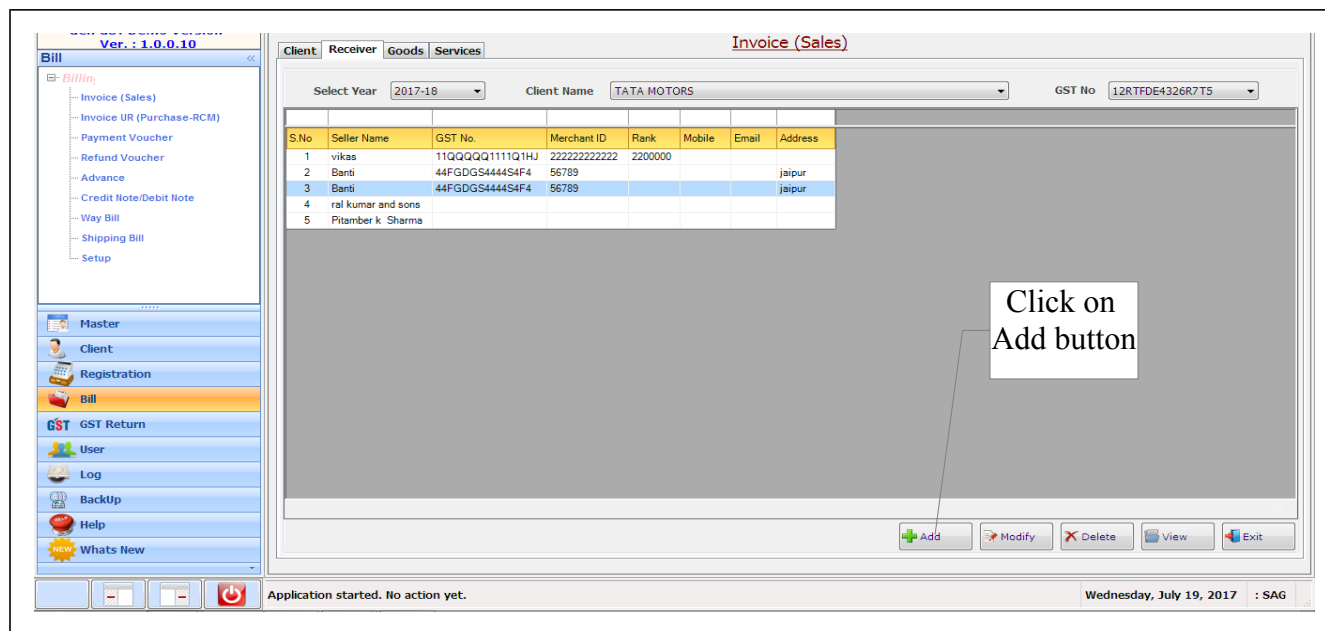
- After completing the Services click on Goods to Create the Setup of Goods.



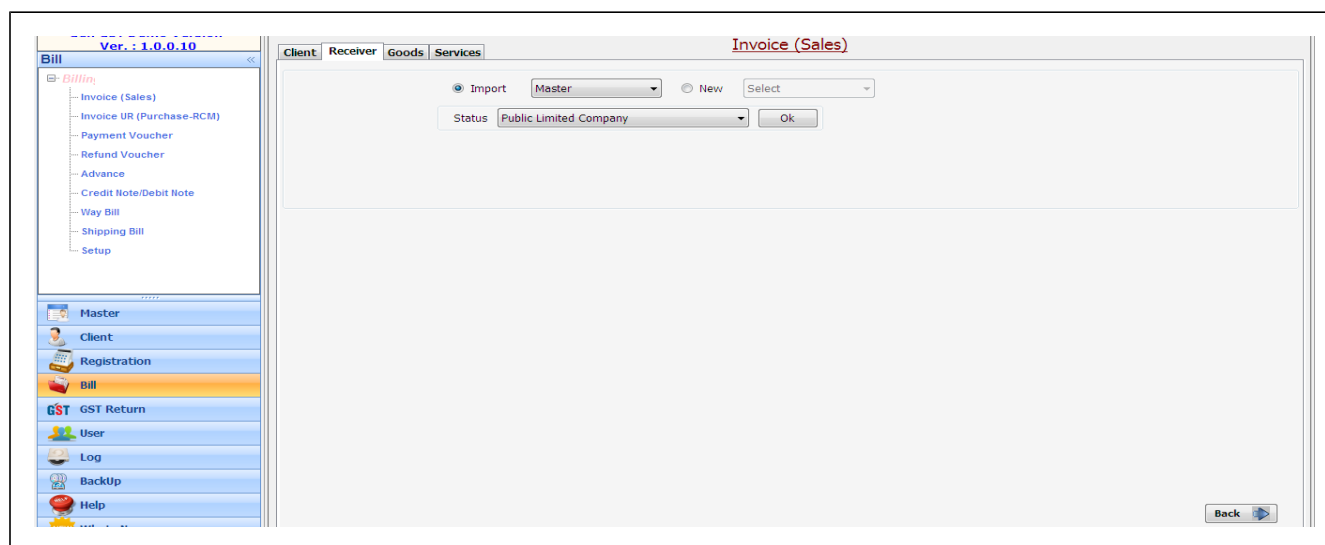
- Click on the Invoice tab in Bills menu to create an invoice. A new panel will be opened where Client, Receiver, Goods and Services tabs are Situated at the top of the Window. User has to First Select the client from Grid.
- We also provided the facility of bill format setup for user convenience, Where user can setup original format as per his/her convenience.



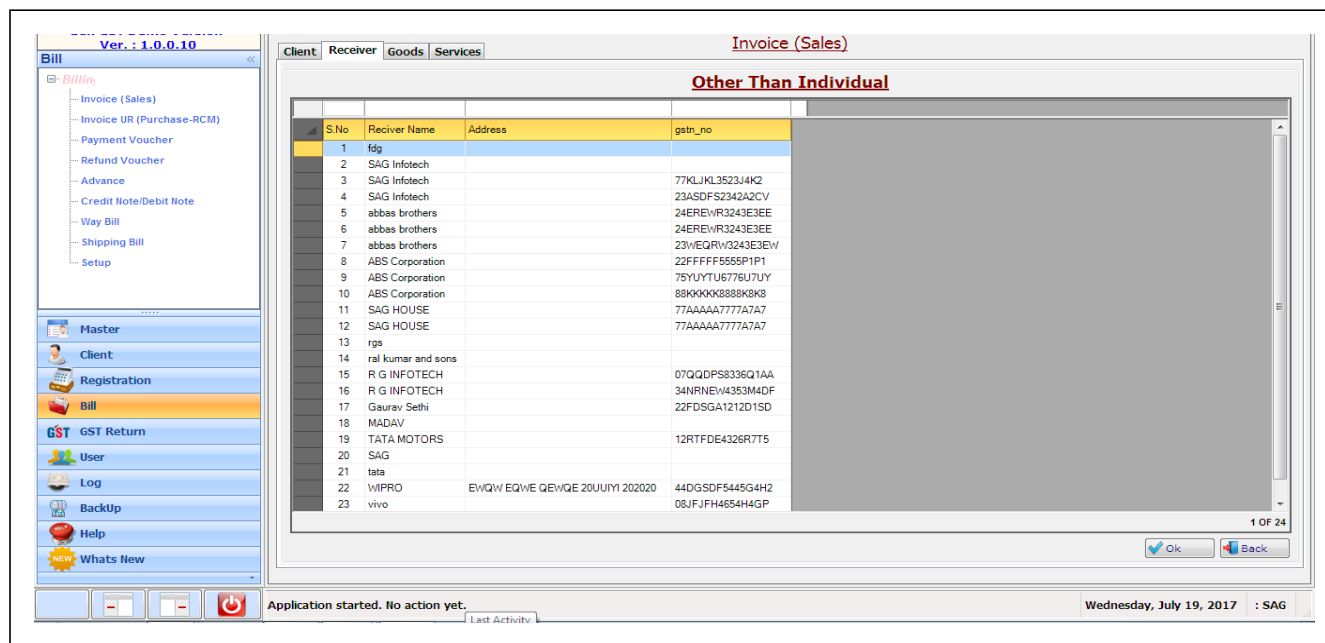
- Click on the Receiver tab then Receiver detail will be opened.



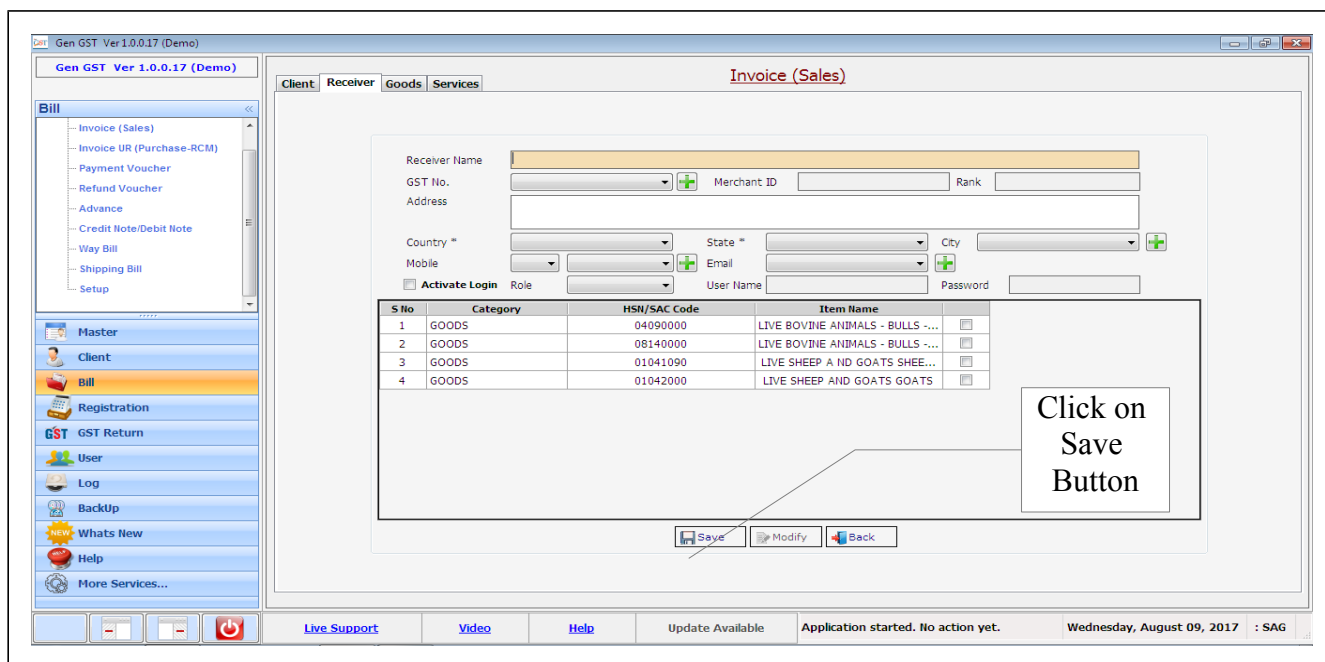
- If you want to add new receiver, click on add button, a new panel will be opened, Where we have provided two options for the convenience of the user i.e. new and import.
- If user selects the import Radio button then he/she is able to import the details of the Receiver, A drop down list is presented for the user convenience in which user can select the Location i.e. Master, Year, Client, Seller, for importing the data.
- After Selecting any Type from the drop down menu, Status drop down list is activated from where user has to select the status.



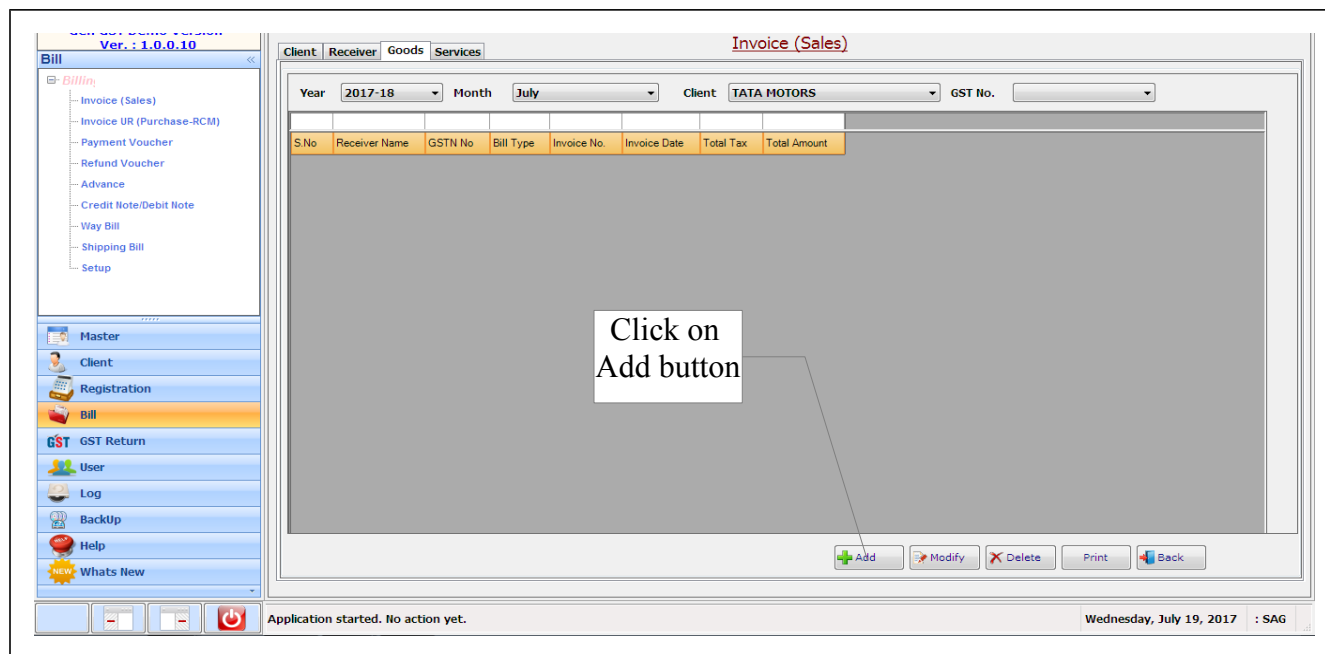
- A new panel will be opened from where user can import the data.



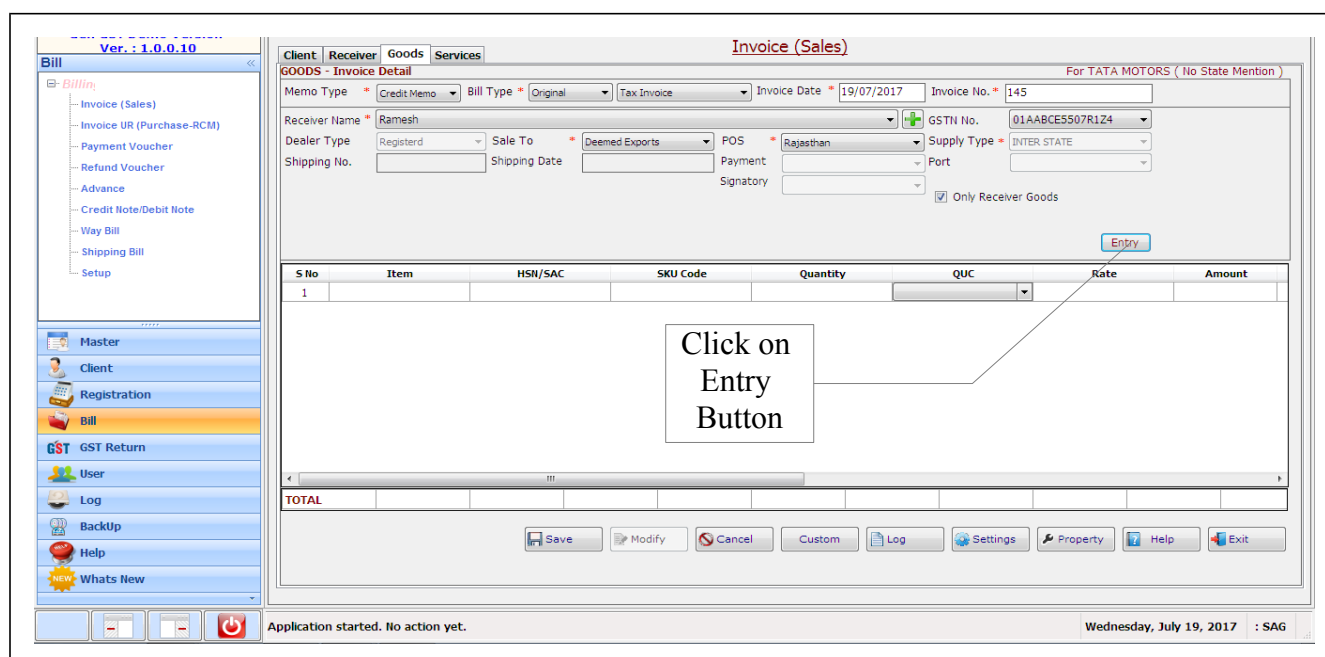
- Otherwise select the new Radio button, then Drop down menu is activated from where Receiver can select the type (Short, Description). which he/she want to insert in new record, then a new panel will be opened, Where user has to fill all the details which are required, After filling the same, save the details and proceed further.



- Click on the Goods tab then Goods details will be opened.



- A new panel will be opened where Client can add the goods details i.e. Memo Type, Bill Type, Dealer Type, invoice type, Supply type and enter the details i.e. Discount, Invoice No. etc. You can also add multiple Goods in the same manner.



- We also provide Multiple **Entry** facility for the user convenience, in which user is able to do multiple entries for the goods in one screen.

Invoice (Sales)

Client: Receiver Goods Services

GOODS - Invoice Detail

Memo Type: Credit Memo Bill Type: Original Tax Invoice Invoice Date: 19/07/2017 Invoice No.: 145

Receiver Name: Ramesh GSTIN No.: 01AABCE5507R1Z4

Dealer Type: Registered Sale To: Deemed Exports POS: Rajasthan Supply Type: INTER STATE

Entry Mode for Goods

Category	Item	SKU Code	Quantity	UQC	Rate	Amount	Discount	Taxable Value
GOODS	abc	123	15.00		500.00	7500.00	500	7000.00

CESS Description: Case 1 CESS Type: Compensation Ce CESS Rate: 21.00 CESS Amount: 1470.00

IGST Rate: 28.00 IGST Amount: 1960.00
 CGST Rate: 14.00 CGST Amount: 0.00
 SGST Rate: 14.00 SGST Amount: 0.00
 CESS Rate: CESS Amount: 1470.00

Total Tax: 3430.00
 Total Amount: 10430.00

Buttons: Add, Clear, Back

Application started. No action yet. Wednesday, July 19, 2017 : SAG

- Save your entries and you can take out the print.

Copy Of Recipient

BILL OF SUPPLY
 SAG Infotech
 Plot number 06, Naryan Vihar A, Goner Road, Behind Patsha Factory, Jaipur, Jaipur, Rajasthan, INDIA, 302031, Barkat Nagar, Kanota
 Contact : 9314967101
 Email : tumbin2@gmail.com

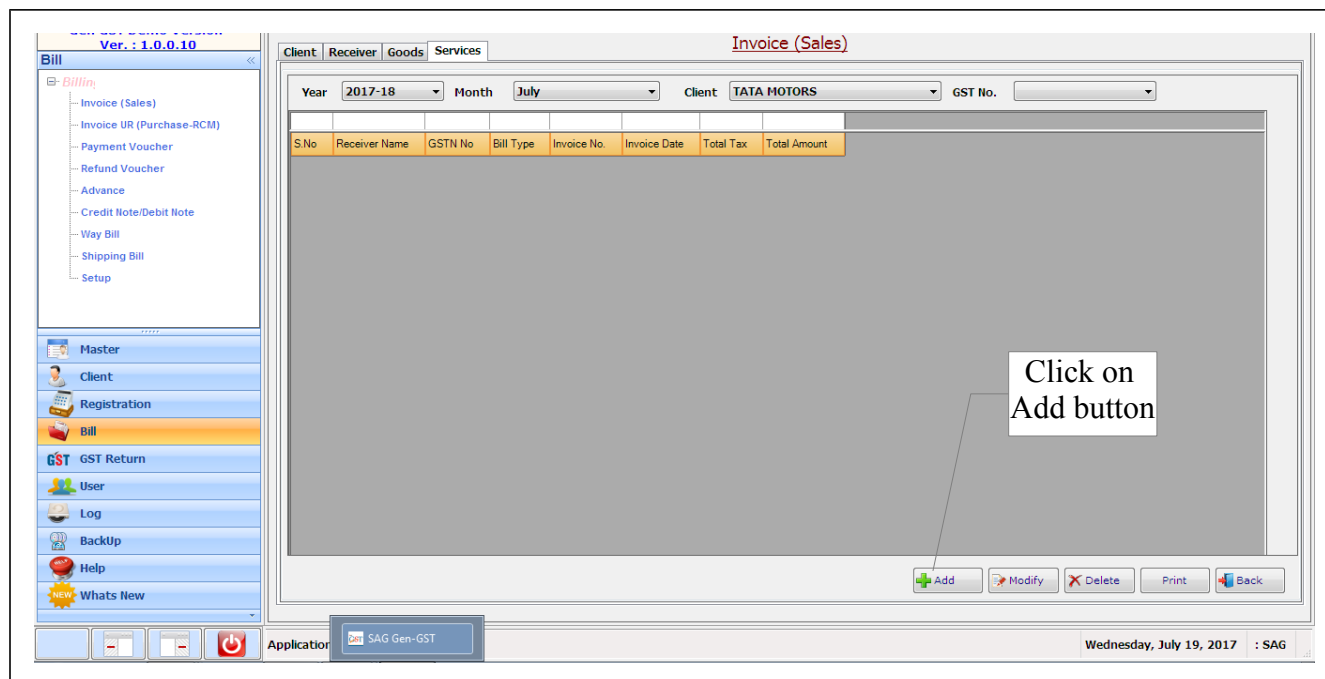
GSTIN : 23ASDF52342A2SD
 PAN : BKVPP5208H

Buyer: SAG Infotech Pvt Ltd
 ffsfssf, Jaipur, Rajasthan, INDIA
 Contact : 9001308453
 GSTIN/UIN :
 POS : Rajasthan

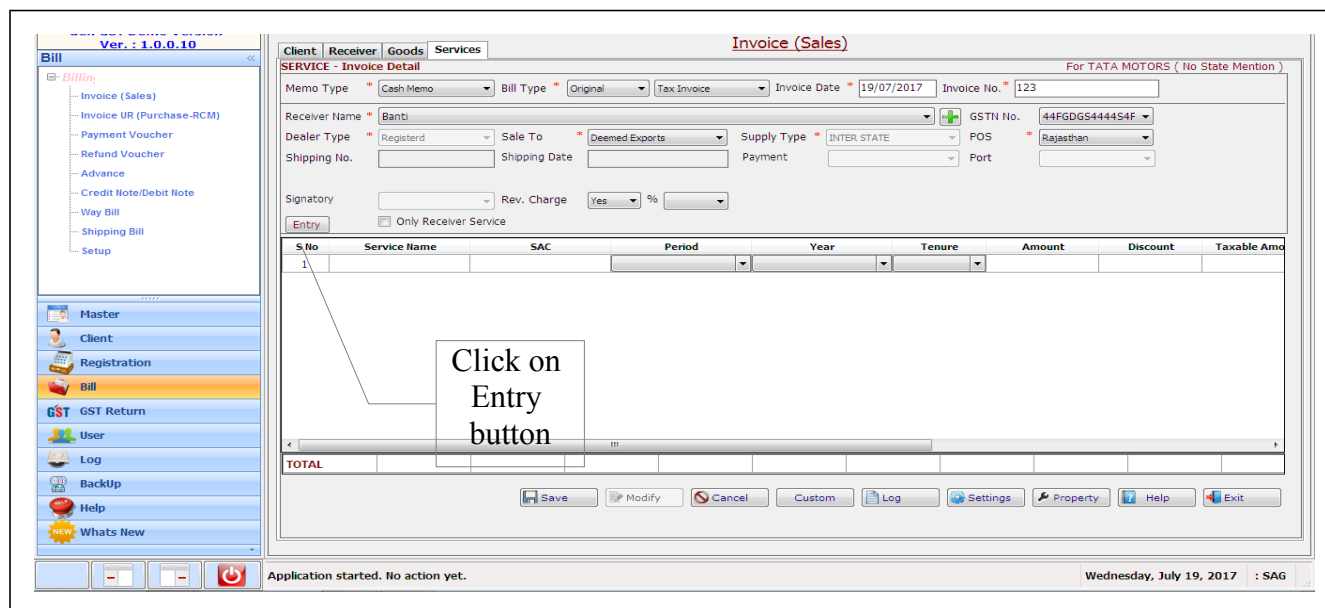
Invoice No. : 13
 Invoice Date : 11/08/2017
 Operator Name : RAKESH
 Operator GSTIN : 77KUKL3523J4K2
 Merchant Id : 582058
 Shipping No :
 Shipping Date :

SN	Description of Goods	HSN Code	Qty	Rate	Amount
1	LIVE SHEEP A ND GOATS SHEEP OTHER	01041090	2 BOU	500	1000.00
2	LIVE SHEEP A ND GOATS SHEEP OTHER	01041090	2 CENTIMETER	1000	2000.00

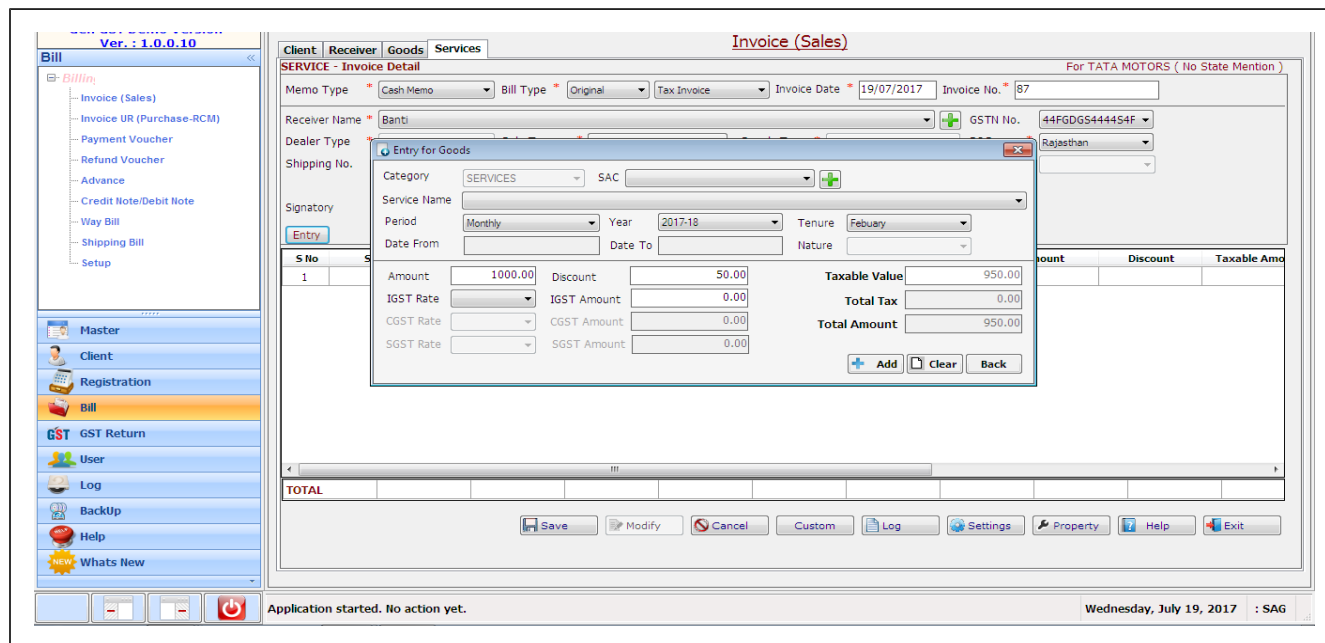
- Click on the Services tab then Services details will be opened.



- A new panel will be opened where Client can add the services details i.e. Memo Type, Bill Type, Dealer Type, RC%, receiver name and enter the details i.e. Invoice No., Invoice No. etc. You can also add multiple address of the Services in the same manner. Save your entries and you can take out the print.



- We also provide Multiple **Entry** facility for the user convenience, in which user is able to do multiple entries for the goods in one screen.



- Save your entries and you can take out the print.

