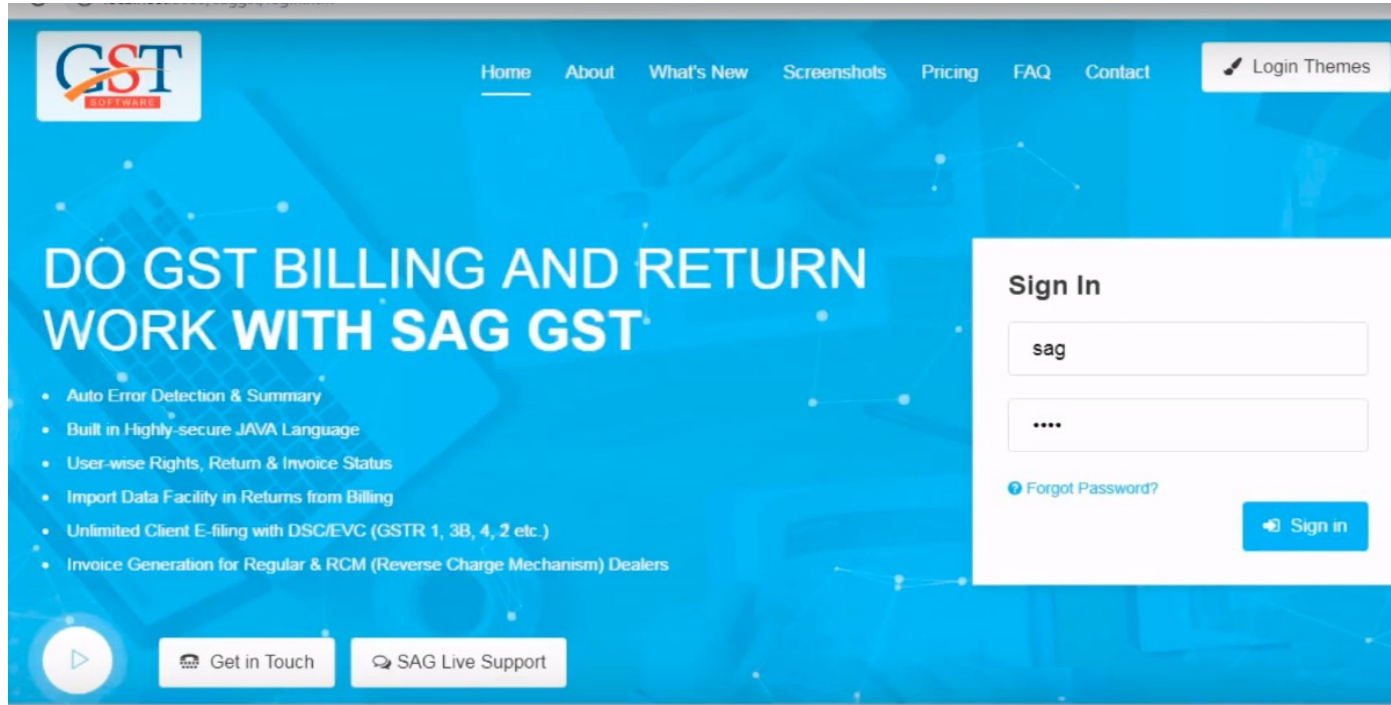




Using PMT 06 Under Payment Option of
Gen GST Software
A Complete Guide

STEP 1



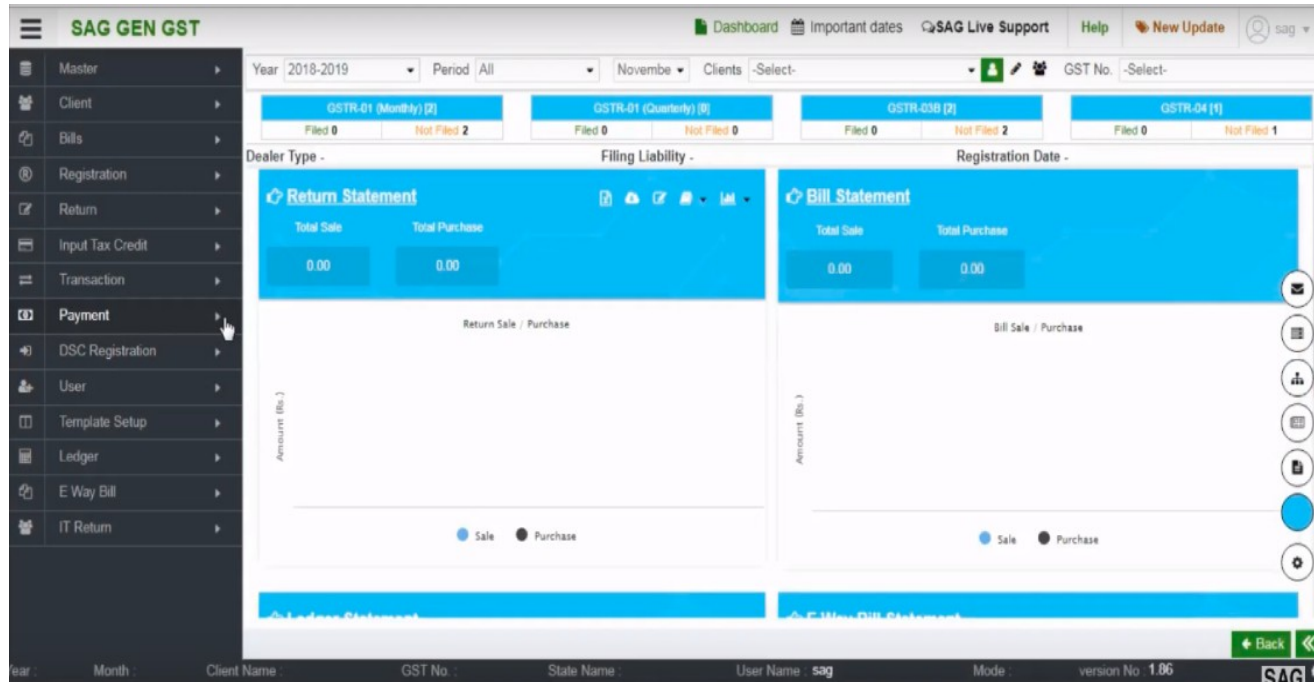
The screenshot shows the GST Software website interface. At the top left is the GST Software logo. The navigation menu includes Home, About, What's New, Screenshots, Pricing, FAQ, and Contact. A 'Login Themes' button is located in the top right corner. The main content area features a large heading: 'DO GST BILLING AND RETURN WORK WITH SAG GST'. Below this heading is a list of features:

- Auto Error Detection & Summary
- Built in Highly-secure JAVA Language
- User-wise Rights, Return & Invoice Status
- Import Data Facility in Returns from Billing
- Unlimited Client E-filing with DSC/EVC (GSTR 1, 3B, 4, 2 etc.)
- Invoice Generation for Regular & RCM (Reverse Charge Mechanism) Dealers

At the bottom left, there is a play button icon and two buttons: 'Get in Touch' and 'SAG Live Support'. On the right side, there is a 'Sign In' form with a text input field containing 'sag', a password input field with masked characters, a 'Forgot Password?' link, and a blue 'Sign in' button.

First, you need to sign-in on Gen GST Portal

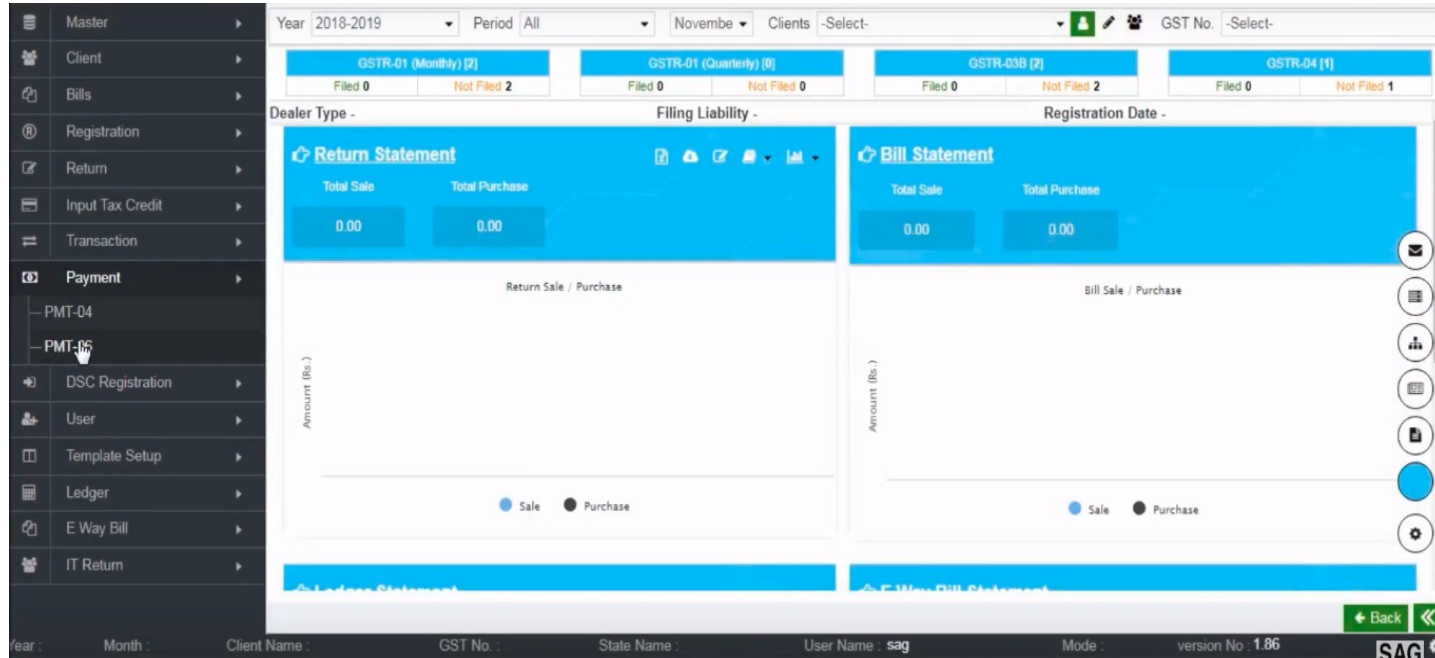
STEP 2



The screenshot shows the SAG GEN GST software interface. The top navigation bar includes 'Dashboard', 'Important dates', 'SAG Live Support', 'Help', and 'New Update'. The sidebar menu on the left lists various options, with 'Payment' currently selected. The main dashboard area displays filters for 'Year: 2018-2019', 'Period: All', and 'Month: Novembe'. There are four summary cards for GSTR-01 (Monthly), GSTR-01 (Quarterly), GSTR-03B, and GSTR-04, each showing 'Filed' and 'Not Filed' counts. Below these are sections for 'Return Statement' and 'Bill Statement', each with 'Total Sale' and 'Total Purchase' fields showing '0.00'. The bottom status bar displays 'Year: Month Client Name GST No. State Name User Name: sag Mode: version No. 1.06'.

After sign-in you will be at Dashboard, now click on “Payment” Option

STEP 3



The screenshot shows the GST Software interface. On the left sidebar, the 'Payment' tab is selected, and 'PMT-06' is highlighted. The main area displays the 'Return Statement' and 'Bill Statement' sections. Both sections show 'Total Sale' and 'Total Purchase' values of 0.00. The bottom status bar shows 'User Name : sag' and 'version No : 1.86'.

Under Payment tab please select the “PMT-06”

STEP 4

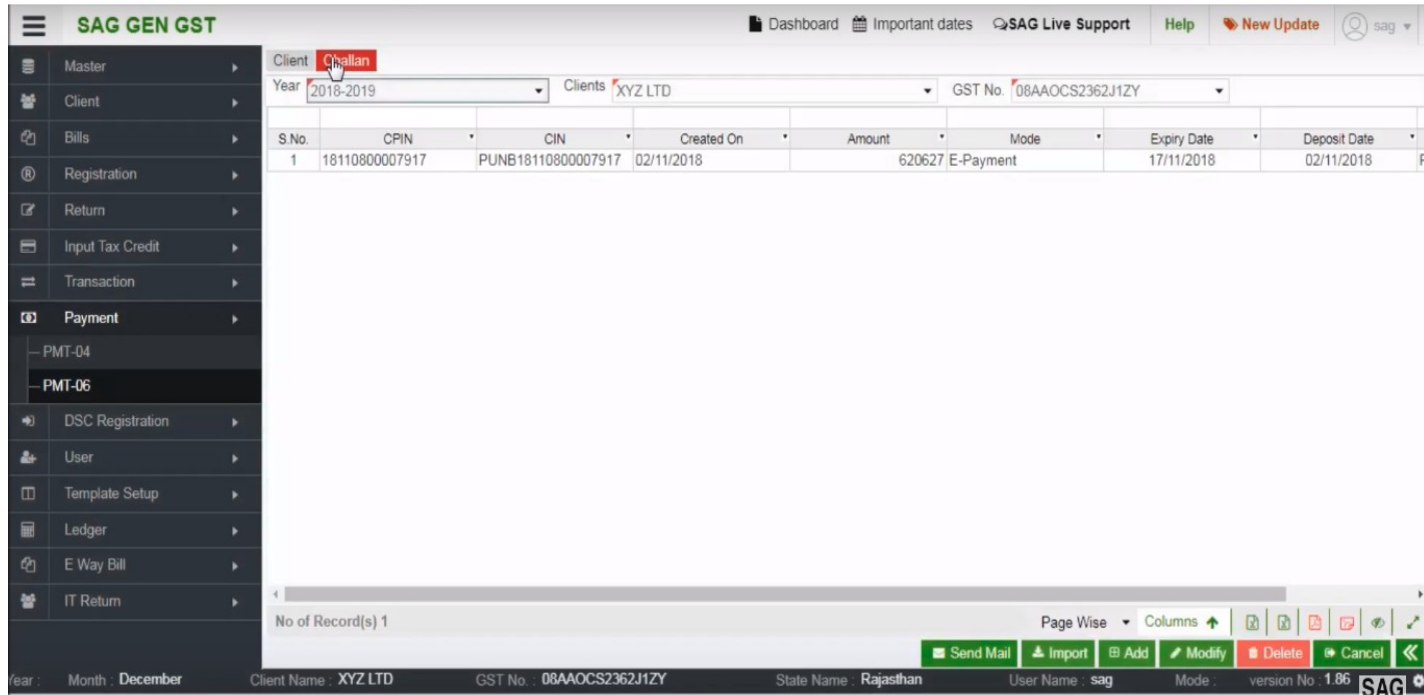
The screenshot displays the SAG GEN GST software interface. The top navigation bar includes 'Dashboard', 'Important dates', 'SAG Live Support', 'Help', and 'New Update'. The sidebar menu on the left lists various modules: Master, Client, Bills, Registration, Return, Input Tax Credit, Transaction, Payment (with sub-items PMT-04 and PMT-06), DSC Registration, User, Template Setup, Ledger, E Way Bill, and IT Return. The main content area shows the 'Client Challan' screen for the year 2018-2019 and month December. A table lists clients with the following data:

S.No.	Client Code	Client Name	Status	GST No.	Pan	Mobile
1	81e12be9-76e8-4ef5-a6ca-e4f...	ABC LTD	Proprietorship	08AGMPG0450A1ZZ	AGMPG0450A	9414060505
2	47268388-7706-4b6c-bb3c-5dd...	COMPOSITION	Proprietorship	08ACIPS4159C1ZH	ACIPS4159C	9414276265
3	4f86afb6-7412-4007-a246-5e6...	TAX DEDUCTOR	Government Department	08JPRD02467D1DX	JPRD02467D	9414102070
4	ca7fd384-62e1-4499-9017-6f7...	XYZ LTD	Private Limited Company	08AAOCS2362J1ZY	AAOCS2362J	9414060505

At the bottom of the interface, there is a footer with the following information: Year: Month December, Client Name: XYZ LTD, GST No: 08AAOCS2362J1ZY, State Name: Rajasthan, User Name: sag, Mode: version No: 1.86. There are also navigation buttons for 'Add Challan' and a back arrow.

After clicking on PMT-06, client table shown where you can select the client for which you want to create Challan

STEP 5



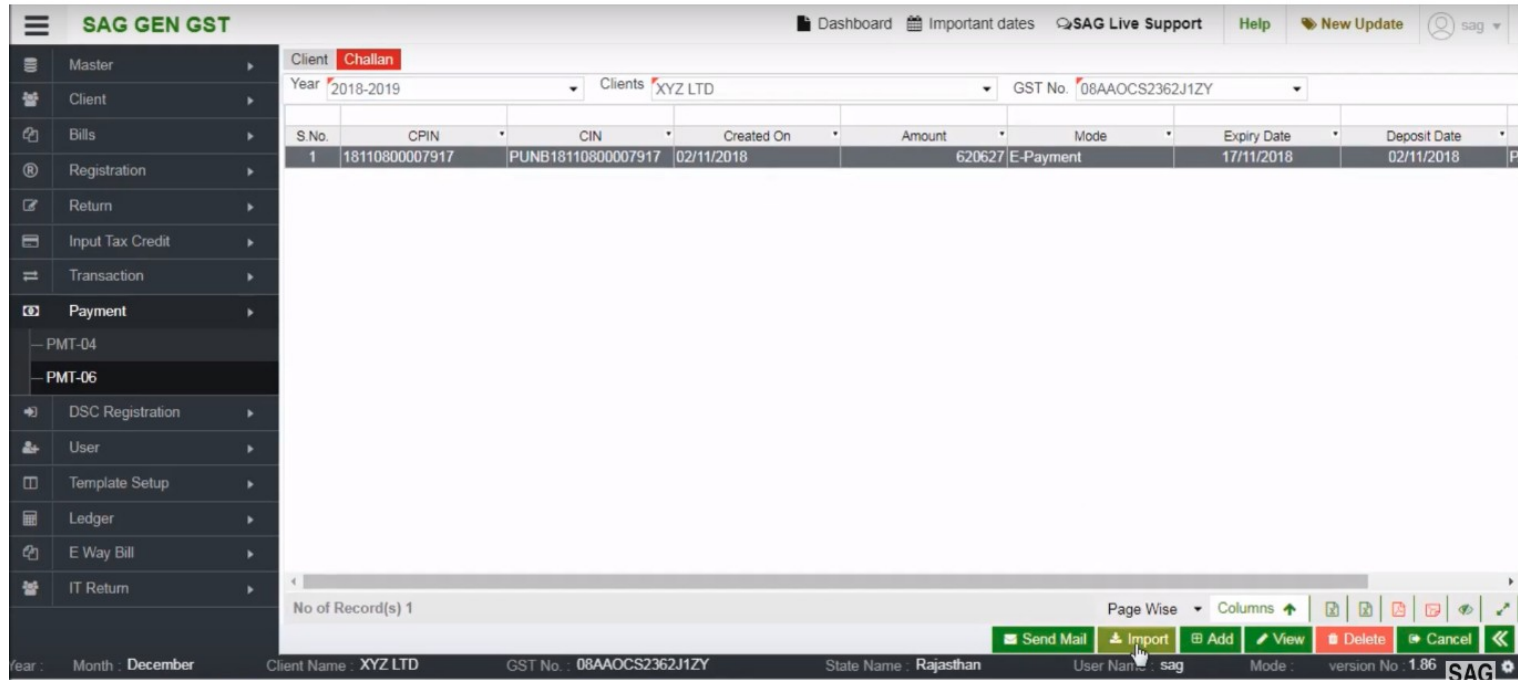
The screenshot shows the SAG GEN GST software interface. The left sidebar contains a navigation menu with the following items: Master, Client, Bills, Registration, Return, Input Tax Credit, Transaction, Payment (with sub-items PMT-04 and PMT-06), DSC Registration, User, Template Setup, Ledger, E Way Bill, and IT Return. The main area displays the 'Challan' tab for client 'XYZ LTD'. The interface includes a top navigation bar with 'Dashboard', 'Important dates', 'SAG Live Support', 'Help', and 'New Update'. Below this, there are filters for 'Year' (2018-2019), 'Clients' (XYZ LTD), and 'GST No.' (08AAOCS2362J1ZY). A table lists the following data:

S.No.	CPIN	CIN	Created On	Amount	Mode	Expiry Date	Deposit Date
1	18110800007917	PUNB18110800007917	02/11/2018	620627	E-Payment	17/11/2018	02/11/2018

At the bottom of the table, it shows 'No of Record(s) 1'. Below the table is a toolbar with buttons for 'Send Mail', 'Import', 'Add', 'Modify', 'Delete', and 'Cancel'. The footer of the software displays: Year: Month: December, Client Name: XYZ LTD, GST No.: 08AAOCS2362J1ZY, State Name: Rajasthan, User Name: sag, Mode: version No.: 1.86, and the SAG logo.

After selecting client, click on “Challan” tab

STEP 6



The screenshot shows the SAG GEN GST software interface. The top navigation bar includes 'Dashboard', 'Important dates', 'SAG Live Support', 'Help', and 'New Update'. The user profile 'sag' is visible in the top right. The main content area displays a table of client challan details for the year 2018-2019, client XYZ LTD, and GST No. 08AAOCS2362J1ZY. The table has the following data:

S.No.	CPIN	CIN	Created On	Amount	Mode	Expiry Date	Deposit Date
1	18110800007917	PUNB18110800007917	02/11/2018	620627	E-Payment	17/11/2018	02/11/2018

At the bottom of the interface, there is a toolbar with several action buttons: 'Send Mail', 'Import', 'Add', 'View', 'Delete', and 'Cancel'. The 'Import' button is highlighted with a mouse cursor, indicating the next step in the process.

If you want to import your client challan details then click on “import” option below

STEP 7

The screenshot displays the SAG GEN GST software interface. The main window shows a table of challan records for client 'Challan' in the year 2018-2019. A pop-up window titled 'Challan Import Date' is overlaid on the table, prompting the user to enter 'From Date' and 'To Date' in DD/MM/YYYY format. The 'From Date' field is currently empty, and the 'To Date' field is also empty. The pop-up window has 'OK' and 'Cancel' buttons at the bottom.

S.No.	CPIN	CIN	Created On	Amount	Mode	Expiry Date	Deposit Date
1	18110800007917	PUNB18110800007917	02/11/2018	620627	E-Payment	17/11/2018	02/11/2018

Challan Import Date

From Date

To Date

After clicking on Import, a pop up window will be appeared where you have to enter the dates “From” & “To” for which you want to download the challan

STEP 8

The screenshot displays the SAG GEN GST software interface. The top navigation bar includes 'Dashboard', 'Important dates', 'SAG Live Support', 'Help', and 'New Update'. The user profile 'sag' is visible in the top right corner. The main content area shows a 'Challan' record for 'XYZ LTD' for the year '2018-2019' with GST No. '08AAOCS2362J1ZY'. The record details are as follows:

S.No.	CPIN	CIN	Created On	Amount	Mode	Expiry Date	Deposit Date
1	18110800007917	PUNB18110800007917	02/11/2018	620627	E-Payment	17/11/2018	02/11/2018

Below the table, there is a 'PLEASE WAIT' message with a loading spinner. At the bottom, a toolbar contains buttons for 'Send Mail', 'Import', 'Add', 'View', 'Delete', and 'Cancel'. The status bar at the very bottom shows 'Year: December', 'Client Name: XYZ LTD', 'GST No.: 08AAOCS2362J1ZY', 'State Name: Rajasthan', 'User Name: sag', and 'version No: 1.86'.

After downloading the challan, you can view challan by clicking on “View” option

STEP 9

SAG GEN GST | Dashboard | Important dates | SAG Live Support | Help | New Update | sag

Master | GST Challan

Client: 18110800007917 | Challan Generation Date: 02/11/2018 | Challan Expiry Date: 17/11/2018

Mode of Payment :- E-Payment

Payment Particulars

CIN: PUNB18110800007917 | Bank Name: PUNJAB NATIONAL BANK | BRN: 5024893402

Details of Taxpayer

GSTIN: 08AAOCS2362J1ZY | Email Address: iXXX@XXXXXXXXXXXXom | Mobile Number: 9XXXXX0505

Name: SAG INFOTECH PRIVATE LIMITED | Address: XXXXXXXXXXXX Rajasthan,302004

Details of Deposit

	Tax (₹)	Interest (₹)	Penalty (₹)	Fees (₹)	Other (₹)	Total (₹)
CGST(0005)	22984	0	0	0	0	22984
IGST(0008)	574659	0	0	0	0	574659

[Send Mail](#) | [Download](#) | [Make Payment](#) | [Cancel](#)

Year: Month: December | Client Name: XYZ LTD | GST No.: 08AAOCS2362J1ZY | State Name: Rajasthan | User Name: sag | Mode: version No: 1.86

You can also send this challan to your client by clicking on the “Send Mail” option

STEP 10

The screenshot shows the SAG GEN GST interface with a 'New Email' modal open. The modal contains the following elements:

- To:** info@saginfectech.com
- Subject:** Blank Subject
- Attach Files:** Add Files (Max. size 15MB)
- Message:** Template Not Set For This Client On This Form
- Buttons:** Send, Cancel

The background shows the GST Challan form for client XYZ LTD, GST No. 08AAOCS2362J1ZY, with details of taxpayer and deposit.

A

downloaded challan and send it.

GEN GST SOFTWARE



- Gen GST Hosts Complete GSTR Forms i.e. 7, 8, 1, 3B, 4
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