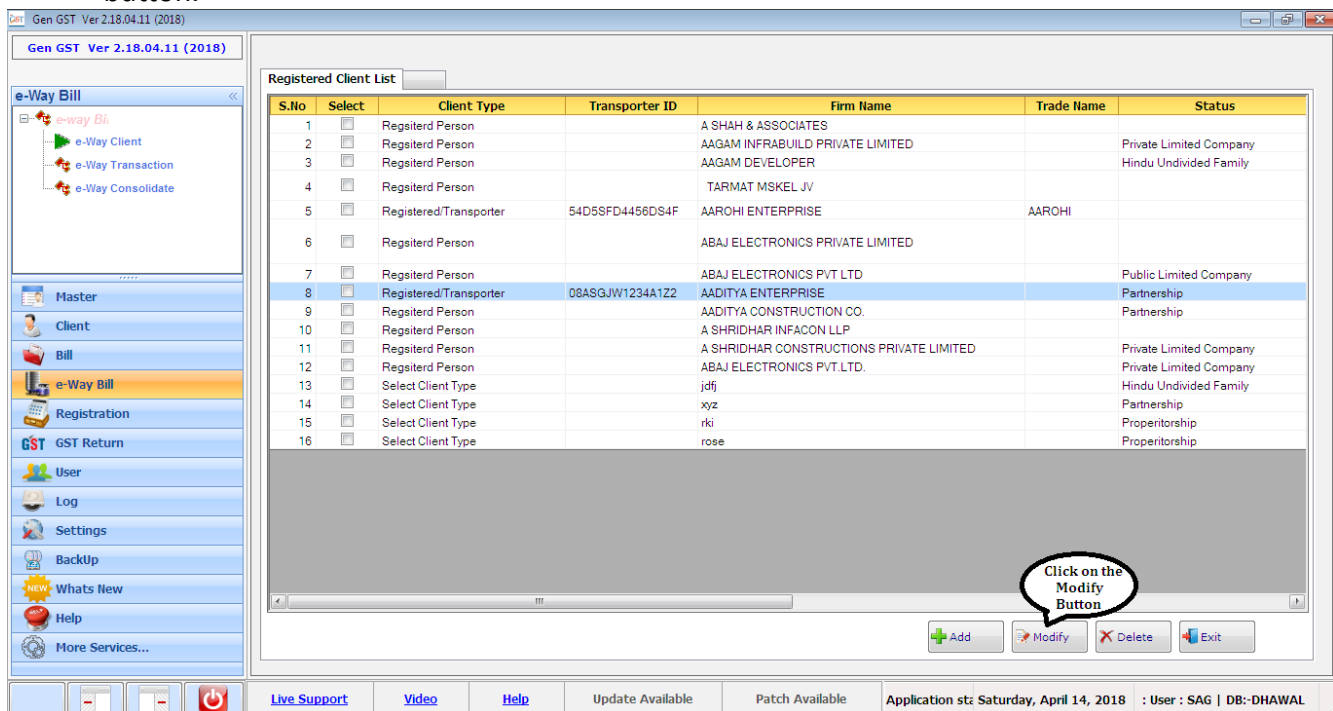


GST SOFTWARE

E-Way Bill

- E-Way Bill is an electronic way bill for movement of goods which can be generated on the e-Way Bill Portal. Transport of goods of more than Rs.50,000 (Single Invoice/bill/delivery challan) in value in a vehicle cannot be made by a registered person without an e-way bill.
- Click on **E-Way Bill** and you will be reached at E-Way Bill Page. This section shows the list of e-way Bill details like e-way client, e-way Transaction, e-way consolidated.
- Now click on e-way Client tab then a new window will be opened where registered client details is displayed.
- For Modifying the Registered client first select the client from the grid then click on the Modify button.



Registered Client List

S.No	Select	Client Type	Transporter ID	Firm Name	Trade Name	Status
1	<input type="checkbox"/>	Registered Person		A SHAH & ASSOCIATES		
2	<input type="checkbox"/>	Registered Person		AAGAM INFRABUILD PRIVATE LIMITED		Private Limited Company
3	<input type="checkbox"/>	Registered Person		AAGAM DEVELOPER		Hindu Undivided Family
4	<input type="checkbox"/>	Registered Person		TARMAT MSKEL JV		
5	<input type="checkbox"/>	Registered/Transporter	54D5SFD4456DS4F	AAROHI ENTERPRISE	AAROHI	
6	<input type="checkbox"/>	Registered Person		ABAJ ELECTRONICS PRIVATE LIMITED		
7	<input type="checkbox"/>	Registered Person		ABAJ ELECTRONICS PVT LTD		Public Limited Company
8	<input checked="" type="checkbox"/>	Registered/Transporter	08ASGJW1234A1Z2	AADITYA ENTERPRISE		Partnership
9	<input type="checkbox"/>	Registered Person		AADITYA CONSTRUCTION CO.		Partnership
10	<input type="checkbox"/>	Registered Person		A SHRIDHAR INFACON LLP		
11	<input type="checkbox"/>	Registered Person		A SHRIDHAR CONSTRUCTIONS PRIVATE LIMITED		Private Limited Company
12	<input type="checkbox"/>	Registered Person		ABAJ ELECTRONICS PVT.LTD.		Private Limited Company
13	<input type="checkbox"/>	Select Client Type		jdfj		Hindu Undivided Family
14	<input type="checkbox"/>	Select Client Type		xyz		Partnership
15	<input type="checkbox"/>	Select Client Type		rki		Proprietorship
16	<input type="checkbox"/>	Select Client Type		rose		Proprietorship

Buttons: Add, Modify, Delete, Exit

Callout: Click on the Modify Button

Application status: Saturday, April 14, 2018 : User : SAG | DB:-DHAWAL

- After that a new window will be opened where user is able to modify the registered client details like-Transporter ID, Trade Name, User details.
- After modifying the details click on save button as shown below.

Registered e-Way Bill Client

Transporter

GST No. 24AAZFA2346J1Z5 Transporter ID Ramesh - 08ASGJW1234A1Z2

Applicant Name AADITYA ENTERPRISE Trade Name PAN No. AAZFA2346J

Constitution

Address Details

Title of Property Business No/Flat No/Door No 210 Name of Premises/Building

Locality/Area/Village Road/Street/Lane PRAHLAD 100 FT ROAD, Country

State City Satellite ZIP Code 380015

District Ahmedabad Tehsil Post Office

Latitude Longitude E-mail Id mpattelax@gmail.com

Mobile No. 7016687097

User Details

User Name kim Password Show

Re-enter Password Show

Save Exit

Add

- For adding the new client details click on the add button then a new window will be opened, where we have provided the facility of import and add new client.
- For importing the data simply select the client from the grid and click on import button as shown below.

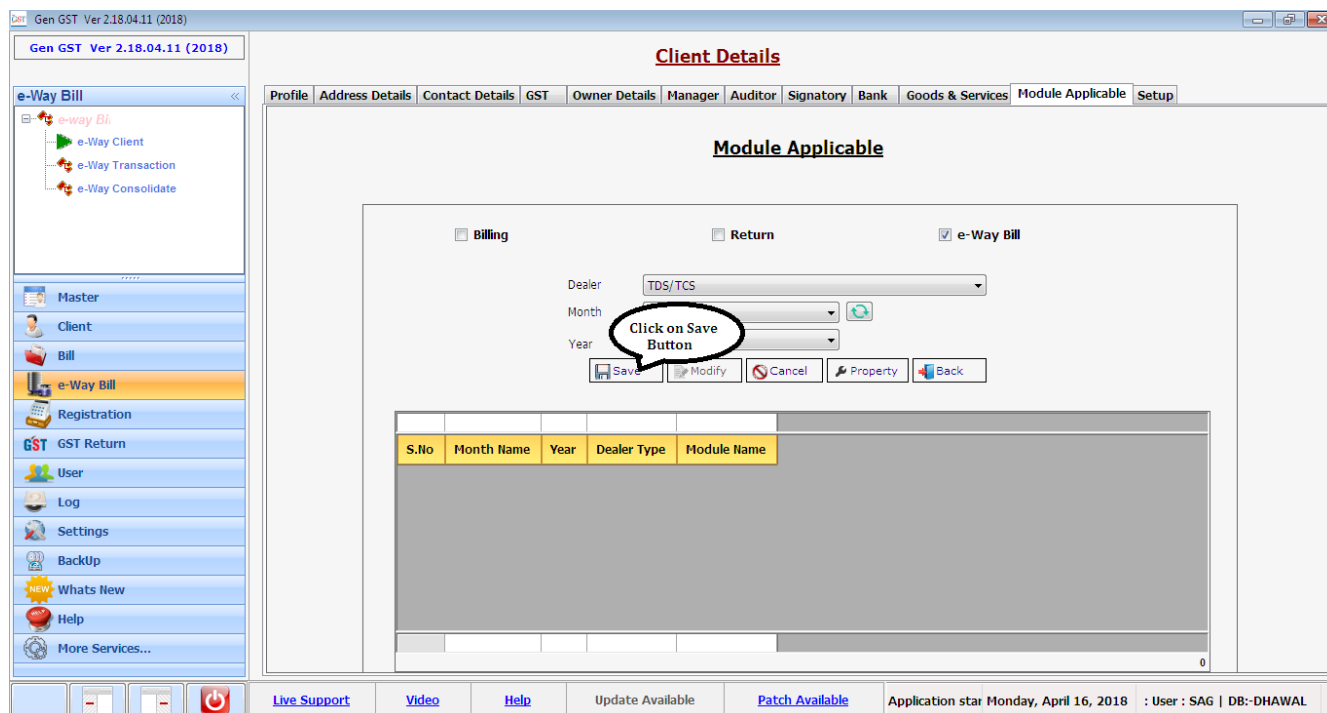
Client Import

Import Add

Client Code	Firm Name	Status	PAN No.	In-Corporation Date	Closer Date	Status
1	TARMAT MSKEL JV		AAEAT8342H			
2	A SHAH & ASSOCIATES		AISPS8827R			
3	A SHRIDHAR CONSTRUCTIONS	Private Limited Company	AAFCS0114D			
4	A SHRIDHAR CONSTRUCTIONS	Private Limited Company	AAFCS0114D			
5	A SHRIDHAR CONSTRUCTIONS	Private Limited Company	AAFCS0114D			
6	A SHRIDHAR CONSTRUCTIONS	Private Limited Company	AAFCS0114D			
7	A SHRIDHAR INFACON LLP		AAVFA1502C			
8	AADITYA ENTERPRISE	Partnership	AAZFA2346J			
9	AAGAM DEVELOPER	Hindu Undivided Family	AAUHS5783E			
10	AAGAM INFRABUILD PRIVATE	Private Limited Company	AAICA8530G			
11	AALEKHAN COMMUNICATION		AADHH8842J			
12	AAROHI ENTERPRISE	Proprietorship	ABSPB3795J			
13	AASHNA BULLION LLP	LLP	ABHFA3131C			
14	AASTHA ENTERPRISE	Proprietorship	FGQPS9909P			
15	ABAJ ELECTRONICS PRIVATE LIMITED		AAJCA0731C			
16	ABAJ ELECTRONICS PRIVATE LIMITED		AAJCA0731C			
17	ABAJ ELECTRONICS PRIVATE LIMITED		AAJCA0731C			
18	ABAJ ELECTRONICS PRIVATE LIMITED		AAJCA0731C			
19	ABAJ ELECTRONICS PRIVATE LIMITED		AAJCA0731C			

Import Exit

- For adding the new client details then select the add radio button.
- A new window will be opened where user has to fill all the details as we mention earlier in the Client Creation.
- After filling all the details click on the Module Applicable tab then a new window will be opened. Here user has to click on the E-way bill checkbox.

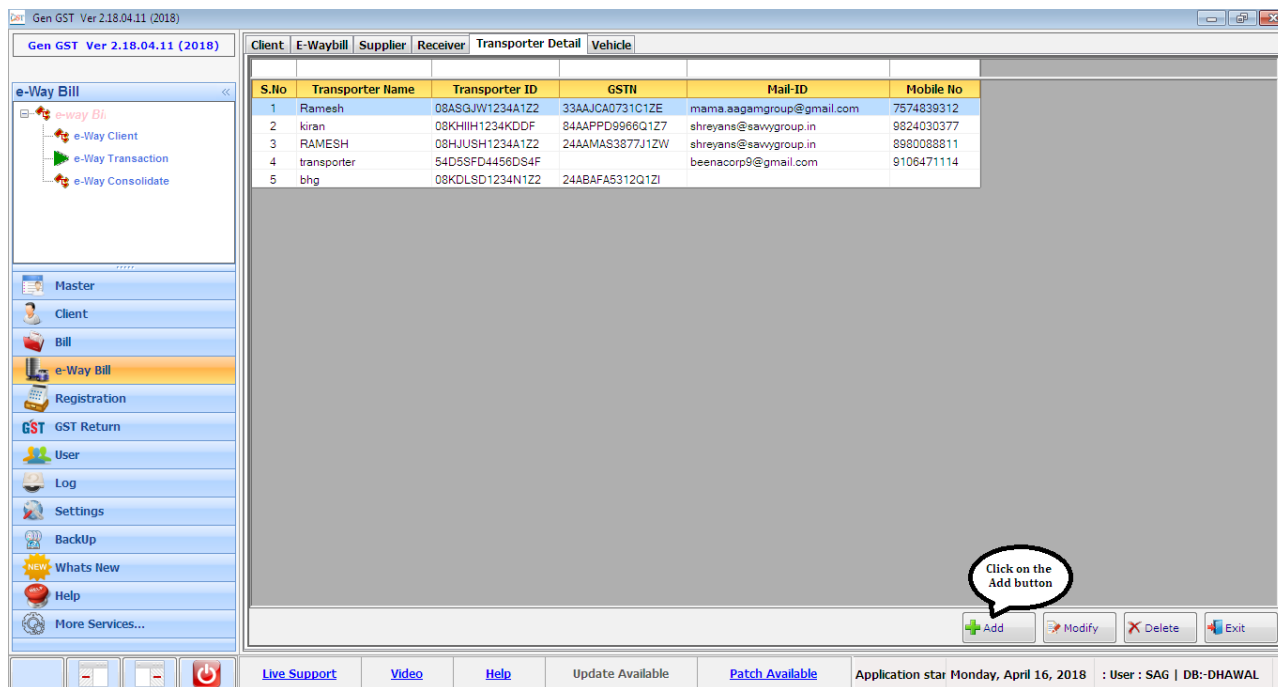


E-way Transaction

- When user click on the e-way bill Transaction then a new window will be opened from where Bill detail are displayed if you want to add the new bill detail than simply click on the add button.
- Before adding the new client details, first of all user has to create the supplier and Receiver as we done earlier.

Transporter Details

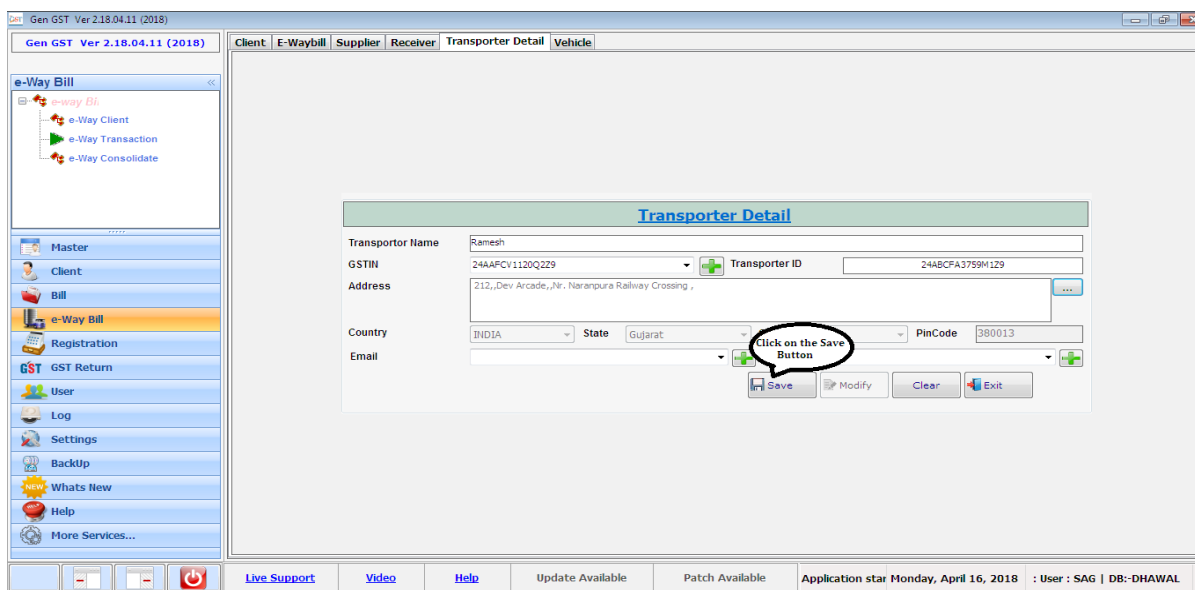
- After that add the Transporter details then click on Transporter detail tab then a new window will be opened where transporter details are shown for adding the new transporter detail click on the Add button as shown below.



S.No	Transporter Name	Transporter ID	GSTIN	Mail-ID	Mobile No
1	Ramesh	08ASGJW1234A1Z2	33AAJCA0731C1ZE	mama.aagamgroup@gmail.com	7574839312
2	kiran	08KHIH1234KDDF	84AAPPD9966Q1Z7	shreyans@savygroup.in	9824030377
3	RAMESH	08HJUSH1234A1Z2	24AAMAS3877J1ZW	shreyans@savygroup.in	8980088811
4	transporter	54D5SFD4456DS4F		beenacorp9@gmail.com	9106471114
5	bhg	08KDLS1234N1Z2	24ABAF5312Q1ZI		

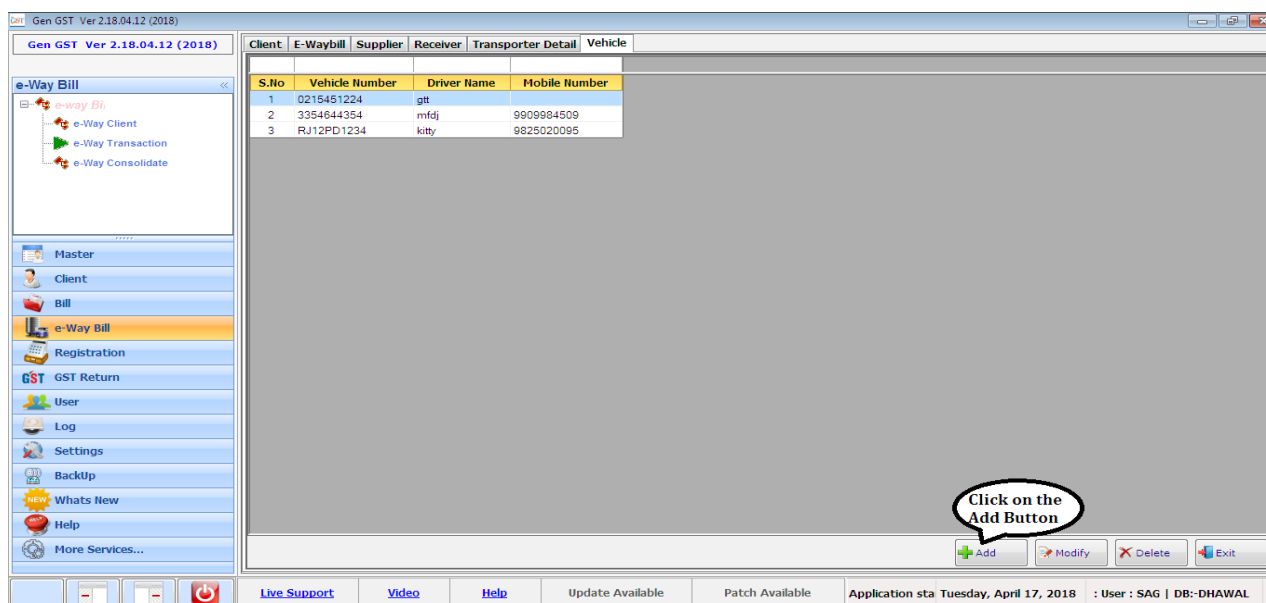
Click on the Add button

- When user click on Add button them a new window will be opened where user has to add Transporter name, GSTIN, Transporter ID, Address country etc.
- After adding all the details click on the save Button.

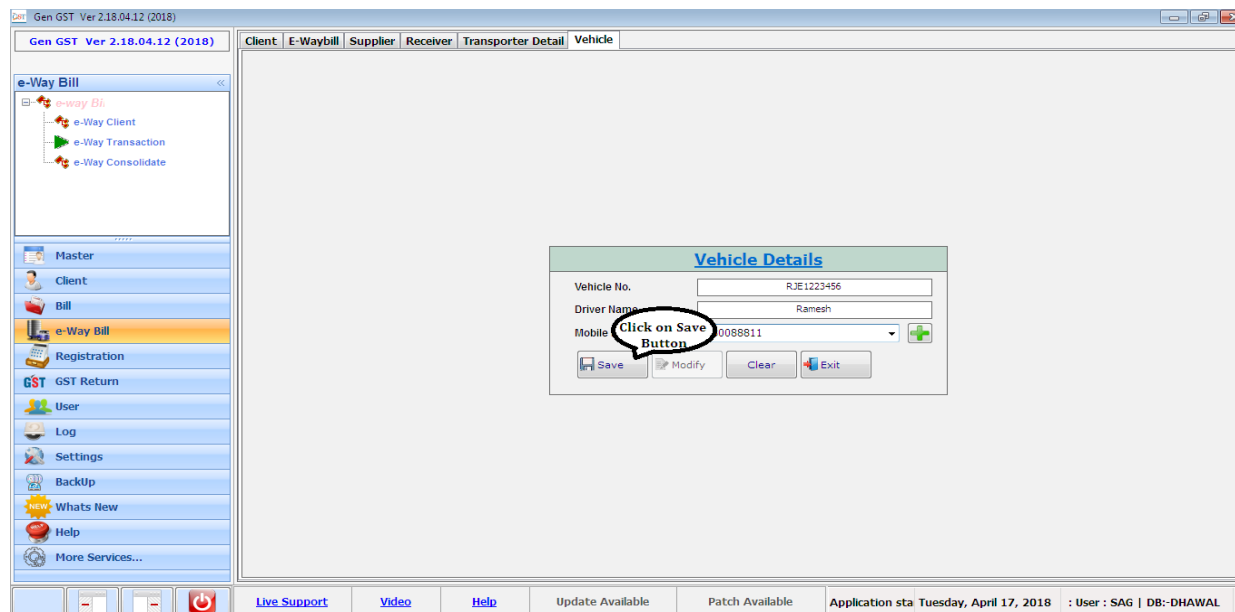


Vehicle

- Now add the vehicle detail then click on Vehicle tab then a new window will be opened where vehicle details are shown for adding the new vehicle detail click on the Add button as shown below.

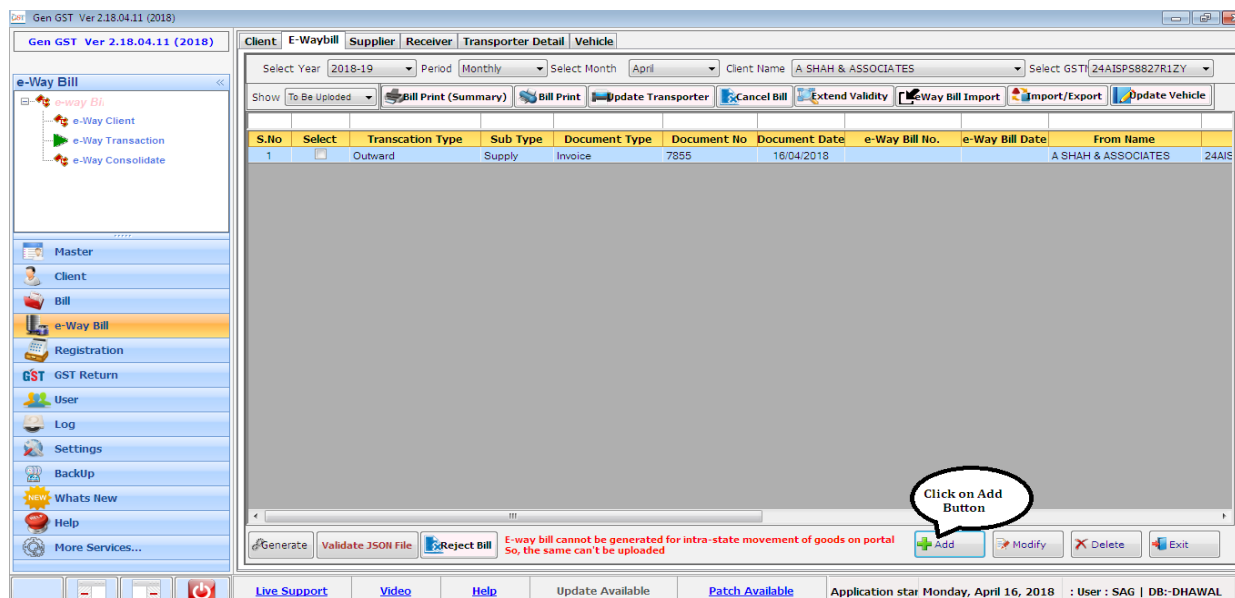


- When user click on Add button them a new window will be opened where user has to add Vehicle No, Driver Name, and Mobile No.
- After adding all the details click on the save Button.



E-Way bill

- Now move to the E-way bill tab where all the created bill details are shown for adding the new bill click on Add button.



- After that a new window will be opened where user has to select the transaction type either Outward or Inward.
- If transaction type is outward then the **from** details are automatically filled and if it is inward type then the **to** details are automatically filled as shown below.

Gen GST Ver 2.18.04.11 (2018)

Client | E-Waybill | Supplier | Receiver | Transporter Detail | Vehicle

e-Way Bill

e-Way Bill No. e-Way Bill Date Date of Delivery Status

Document Type Document No Document Date

Transaction Type Sub Type

From

Name Name

GSTIN Address State GSTIN Address State

Transporter Details

Mode Name ID

Doc.No. Doc. Date Approximate Distance (KM)

Vehicle Type Vehicle No

Invoice Value Taxable Value

S No	Product Name	HSN/SAC	Quantity	UQC	Rate	Taxable Amount	Rate	CGST Amount
1								

Save Modify Clear Exit

Live Support Video Help Update Available Patch Available Application star Monday, April 16, 2018 : User : SAG | DB:-DHAWAL

- After that fill all the mandatory details and click on save button as shown below.

Gen GST Ver 2.18.04.11 (2018)

Client | E-Waybill | Supplier | Receiver | Transporter Detail | Vehicle

e-Way Bill

e-Way Bill No. e-Way Bill Date Date of Delivery Status

Document Type Document No Document Date

Transaction Type Sub Type

From

Name Name

GSTIN Address State GSTIN Address State

Transporter Details

Mode Name ID

Doc.No. Doc. Date Approximate Distance (KM)

Vehicle Type Vehicle No

Invoice Value Taxable Value

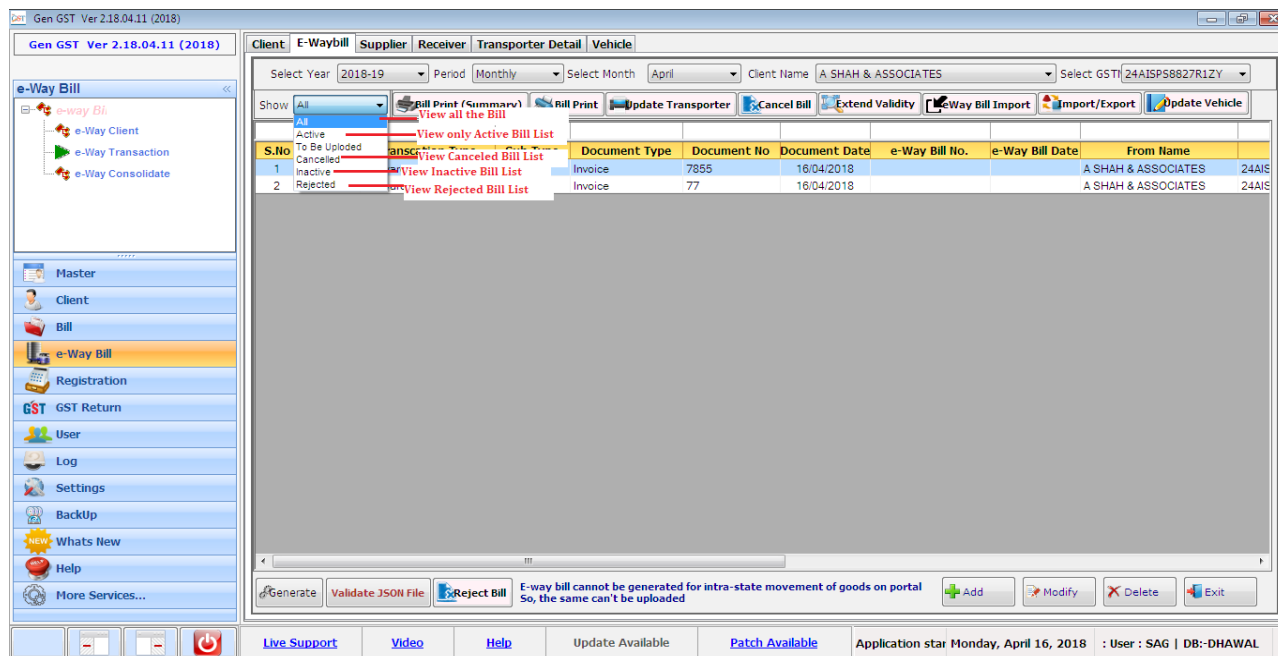
S No	Product Name	HSN/SAC	Quantity	UQC	Rate	Taxable Amount	Rate	IGST Amount
1	H.R. TRIMMING M.S....	72044100	9754	CENTIMETERS	88.00	858352.00	0.25	0.
2								

Save Modify Clear Exit

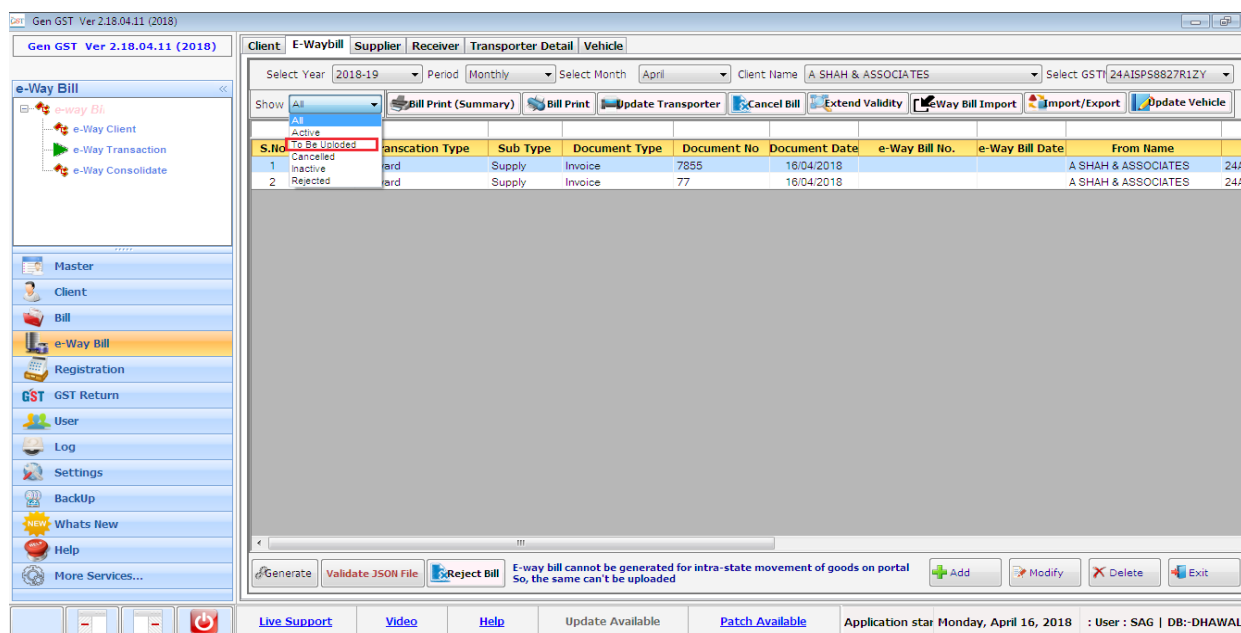
Click on the Save Button

Live Support Video Help Update Available Patch Available Application star Monday, April 16, 2018 : User : SAG | DB:-DHAWAL

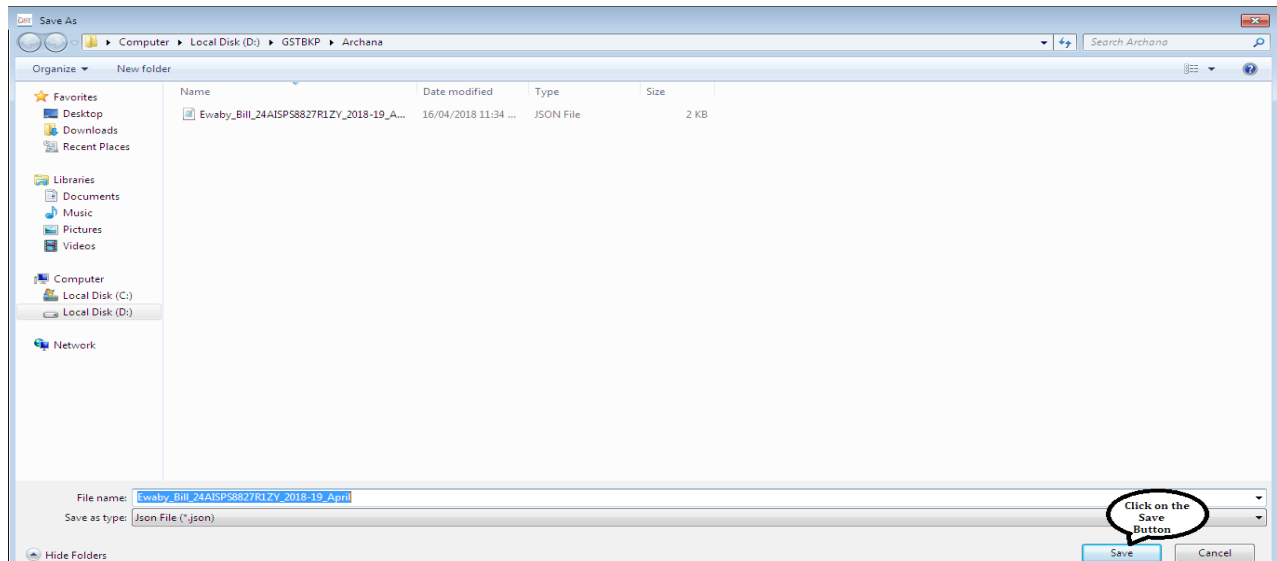
- We have provided the facility for the user convenience where user can view the active, inactive, Canceled, Rejected and all the client as per his/her selection.



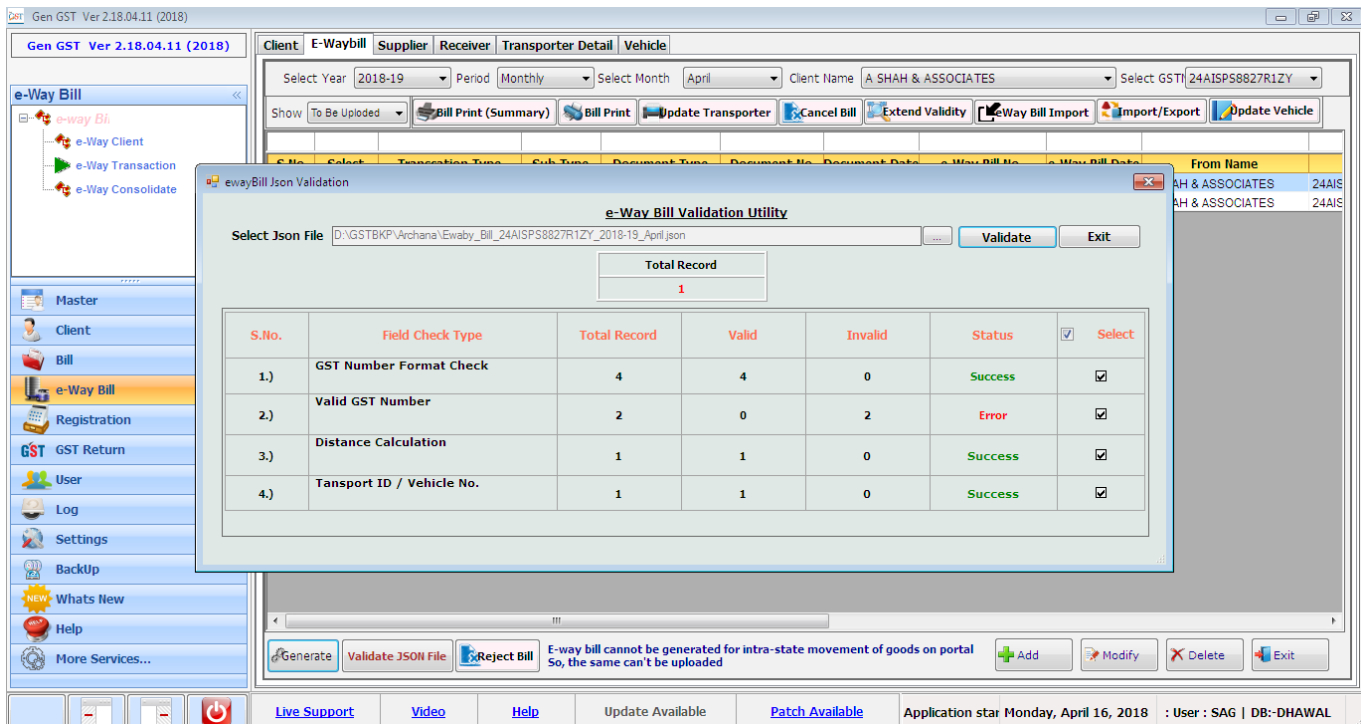
- For Generating the JSON file user has to click on the generate Button then a pop up box will be opened where it will mention that Please Select the option for upload bill “To be Uploaded”.
- For the selection click on the All drop down button and select the “To Be Uploaded” tab as shown below.



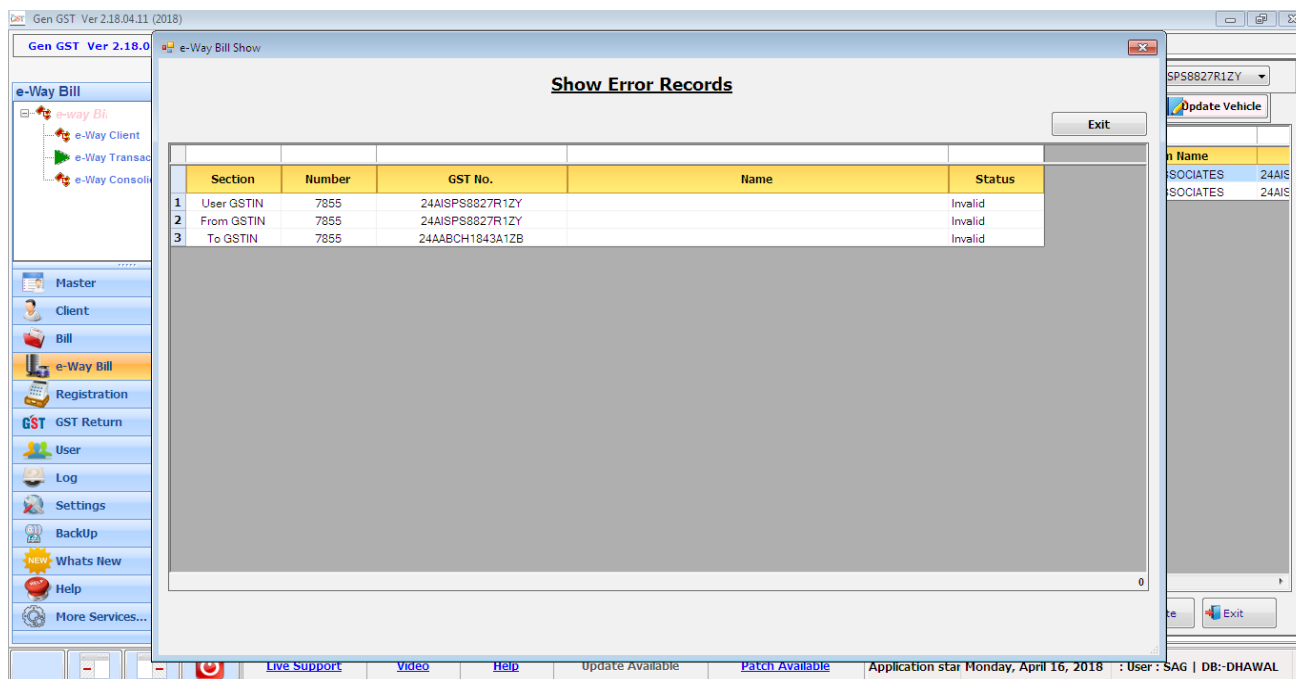
- Now again click on the generate button then a new window will be opened for generating the JSON file.
- Now click on Save button for saving the file.



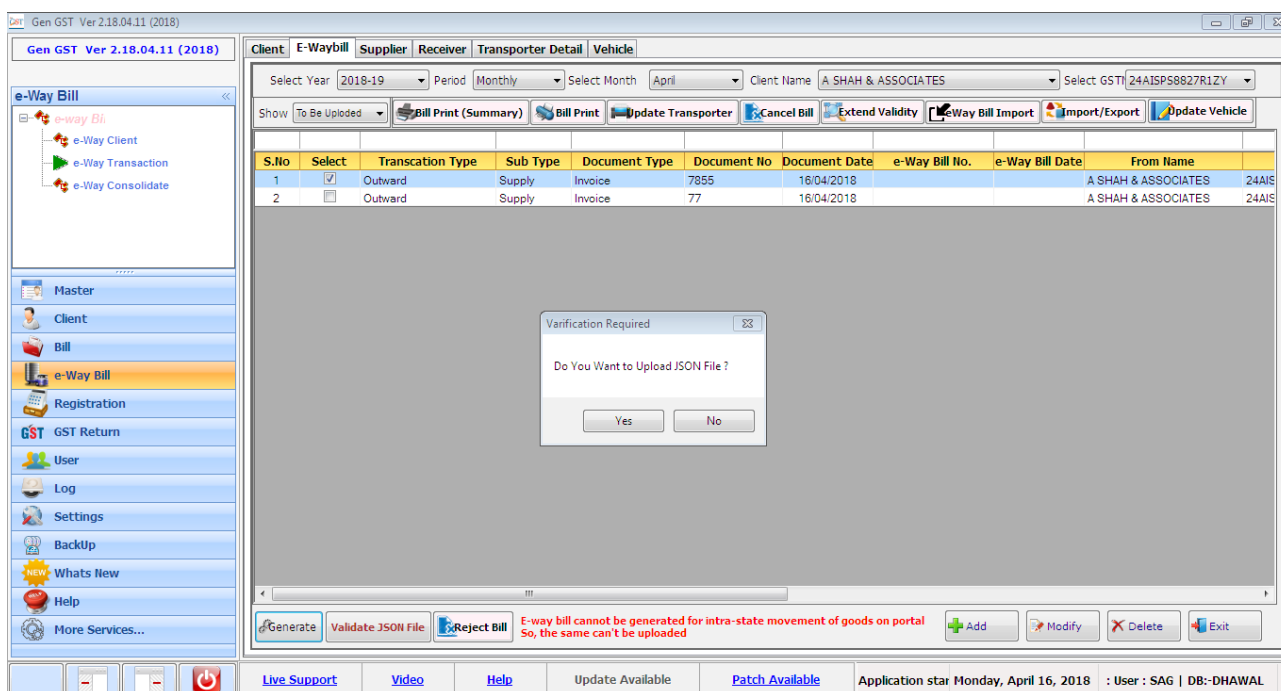
- After that a new pop-up window will be appear where user has to click on the validate button for validating the JSON file.



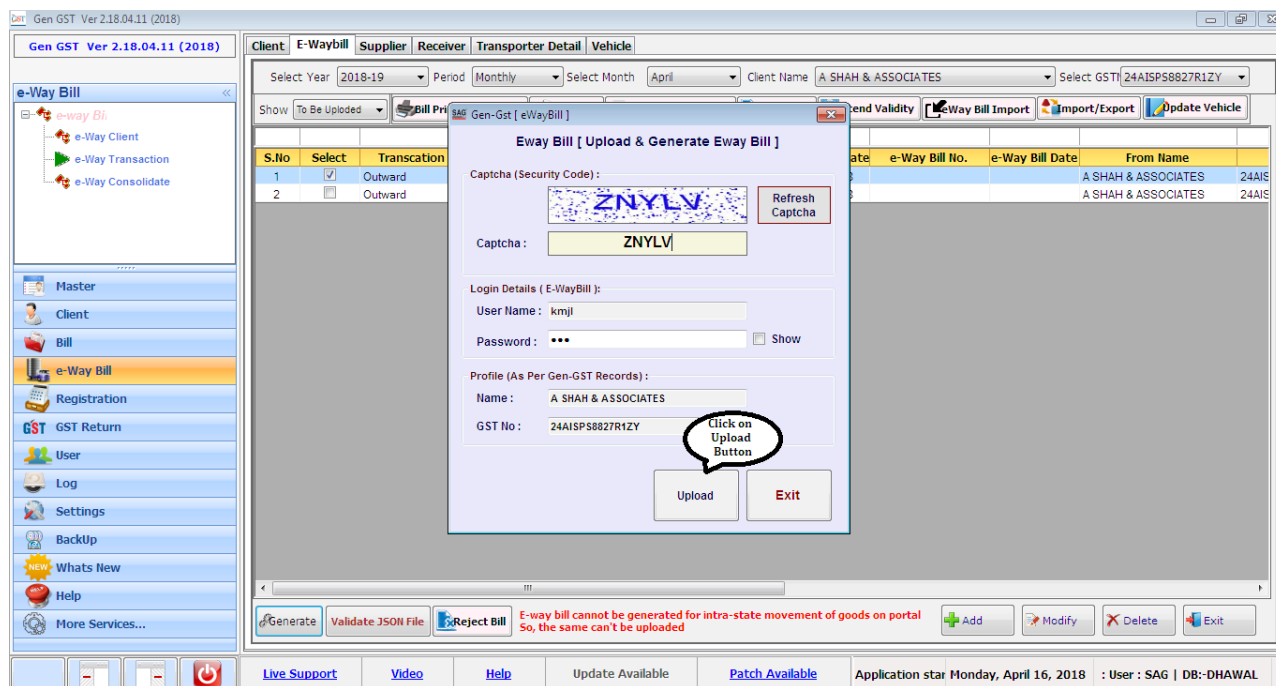
- For viewing the error double click on the error, then error log window will be opened.



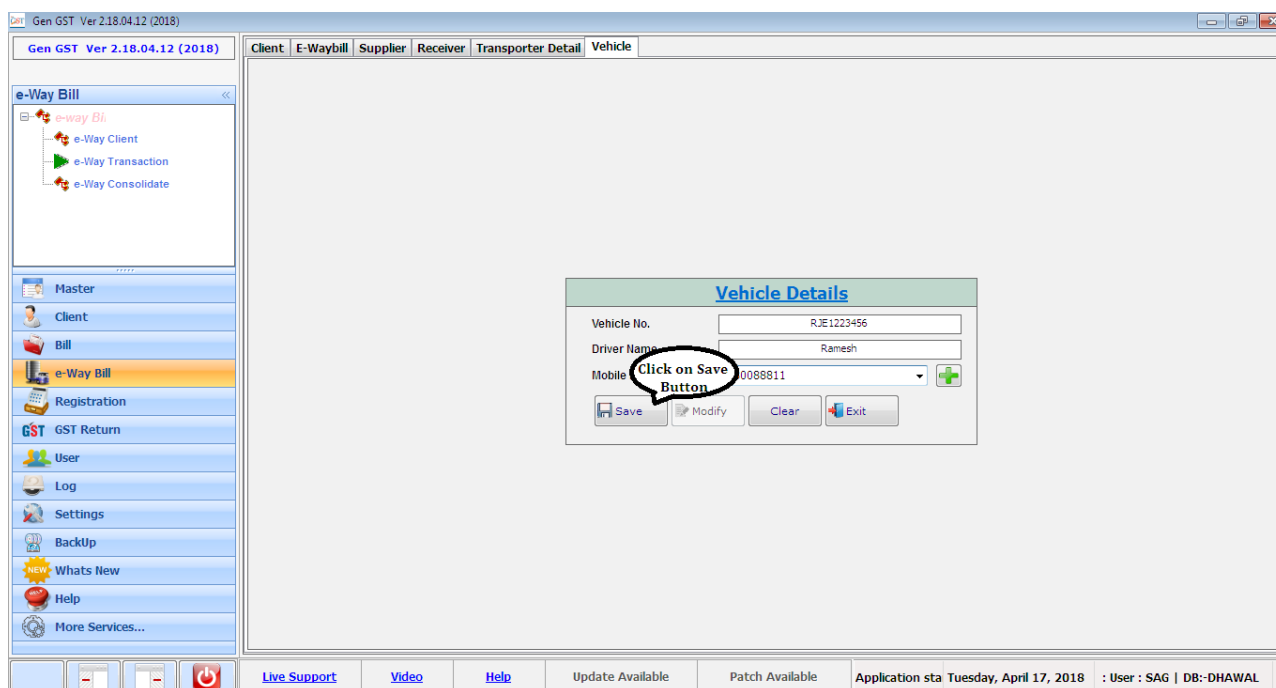
- After that a new pop up window will be appear where it will ask to Upload JSON file or not. If you want to upload the JSON file then click on Yes button otherwise click on No button.



- When user click on Yes button then a new window will be opened where user has to enter the captcha and credential details as shown below.



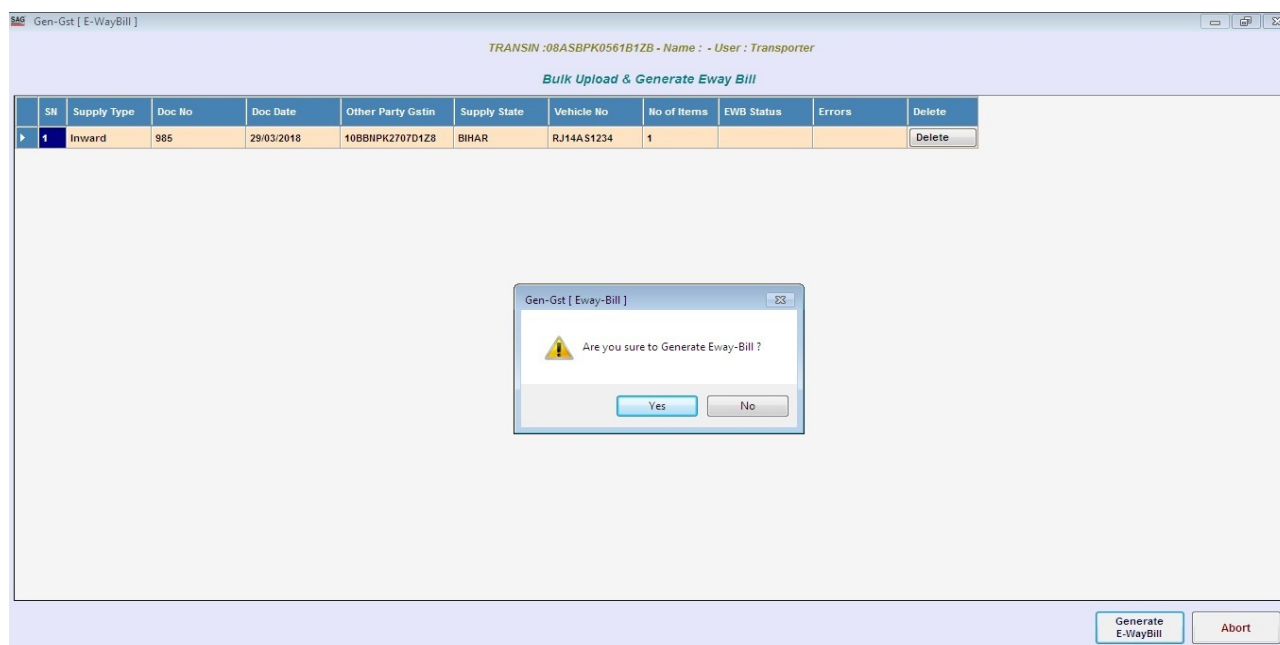
- After that another pop-up window will be opened which will display the message that is are you sure to upload the data on E-way Bill portal.



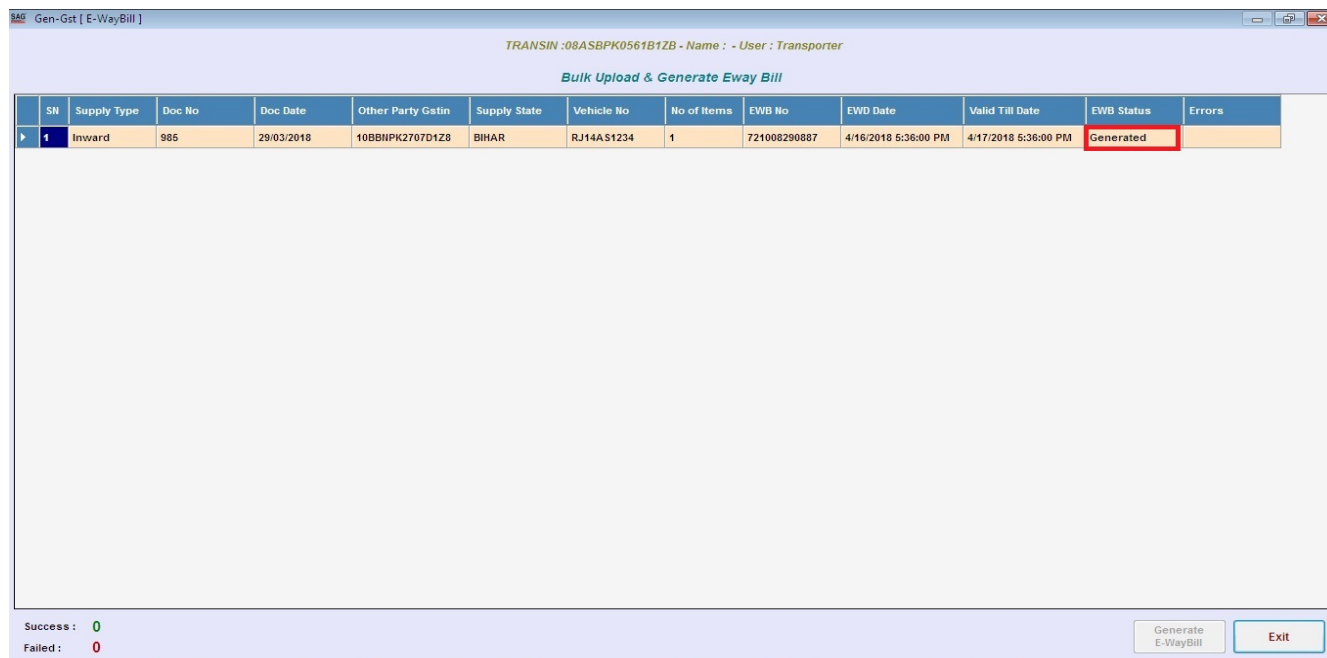
- When user click on the yes button then a new window will be opened where bill details are shown.
- For generating the e-way bill click on the Generate E-way Bill Button.



- Then another pop-up window will be shown which will display that are you sure you want to Generate the E-way bill.

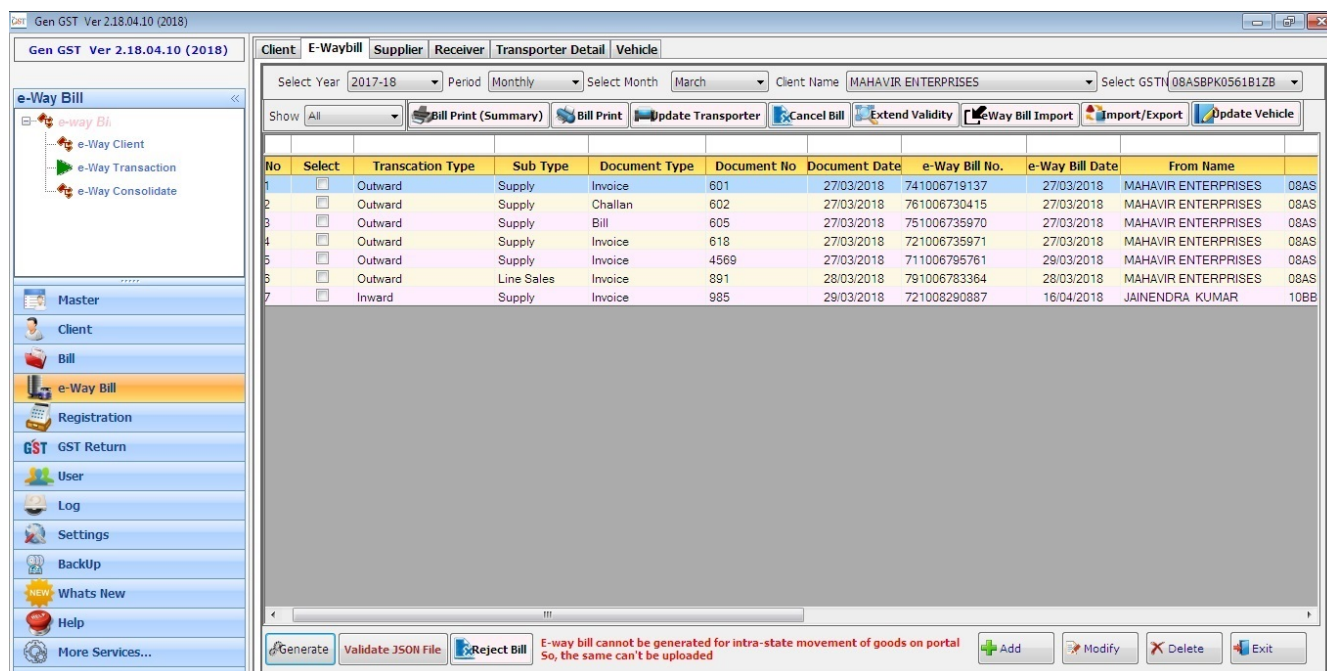


- When user click on the Yes button then e-way bill is generated.



SN	Supply Type	Doc No	Doc Date	Other Party Gstin	Supply State	Vehicle No	No of Items	EWB No	EWD Date	Valid Till Date	EWB Status	Errors
1	Inward	985	29/03/2018	10BBNPK2707D1Z8	BIHAR	RJ14A51234	1	721008290887	4/16/2018 5:36:00 PM	4/17/2018 5:36:00 PM	Generated	

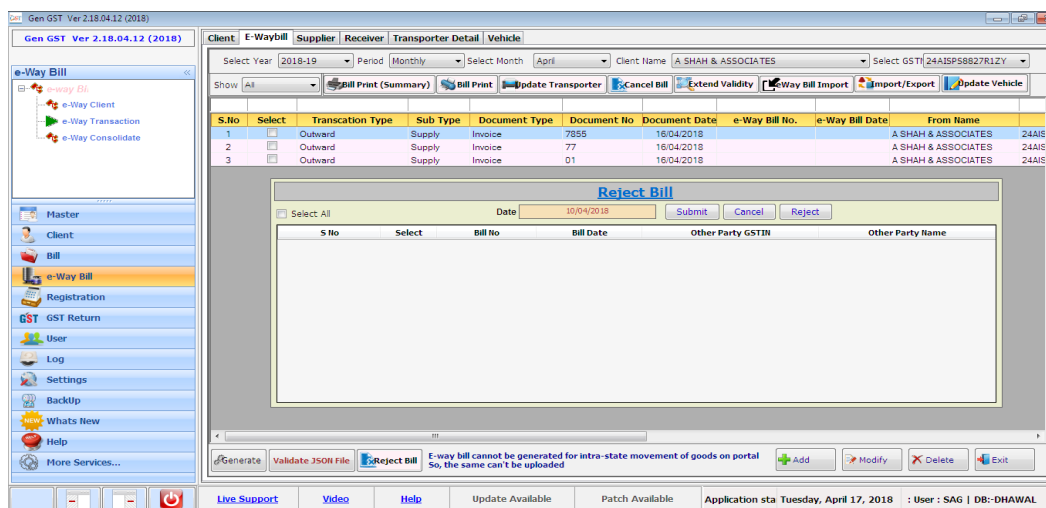
- After generating the bill details then bill no. are displayed as shown below.



No	Select	Transaction Type	Sub Type	Document Type	Document No	Document Date	e-Way Bill No.	e-Way Bill Date	From Name
1	<input type="checkbox"/>	Outward	Supply	Invoice	601	27/03/2018	741006719137	27/03/2018	MAHAVIR ENTERPRISES 08AS
2	<input type="checkbox"/>	Outward	Supply	Challan	602	27/03/2018	761006730415	27/03/2018	MAHAVIR ENTERPRISES 08AS
3	<input type="checkbox"/>	Outward	Supply	Bill	605	27/03/2018	751006735970	27/03/2018	MAHAVIR ENTERPRISES 08AS
4	<input type="checkbox"/>	Outward	Supply	Invoice	618	27/03/2018	721006735971	27/03/2018	MAHAVIR ENTERPRISES 08AS
5	<input type="checkbox"/>	Outward	Supply	Invoice	4569	27/03/2018	711006795761	29/03/2018	MAHAVIR ENTERPRISES 08AS
6	<input type="checkbox"/>	Outward	Line Sales	Invoice	891	28/03/2018	791006783364	28/03/2018	MAHAVIR ENTERPRISES 08AS
7	<input type="checkbox"/>	Inward	Supply	Invoice	985	29/03/2018	721008290887	16/04/2018	JAINENDRA KUMAR 10BB

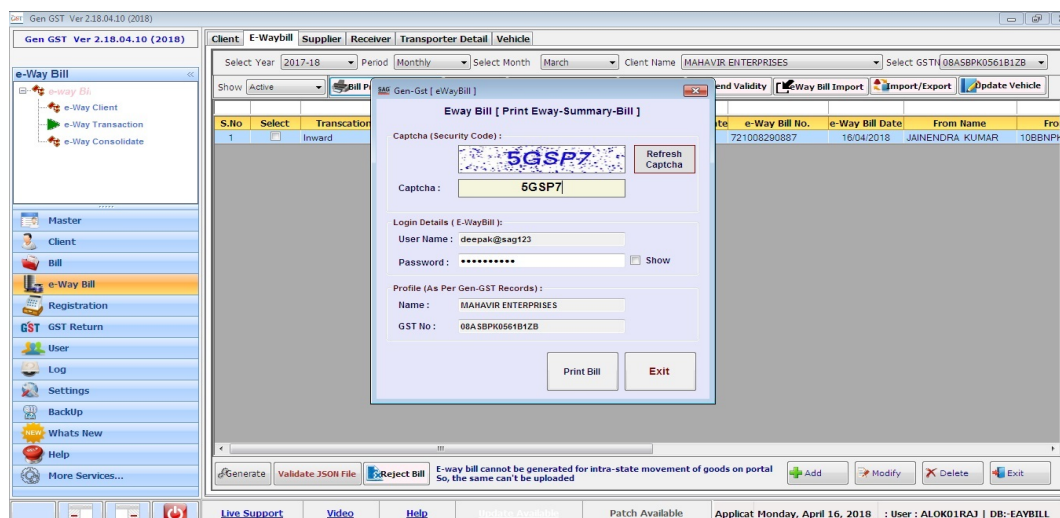
Reject Bill

- Taxpayer can reject E-way bill generated by other taxpayer. The bills generated by own cannot be rejected. For rejection first select the client, then click on reject button then a pop up window will be opened where user has to enter the date and click on the submit button.
- Then according to date the bill details are shown and select the bill which you want to reject and click on reject bill Button.

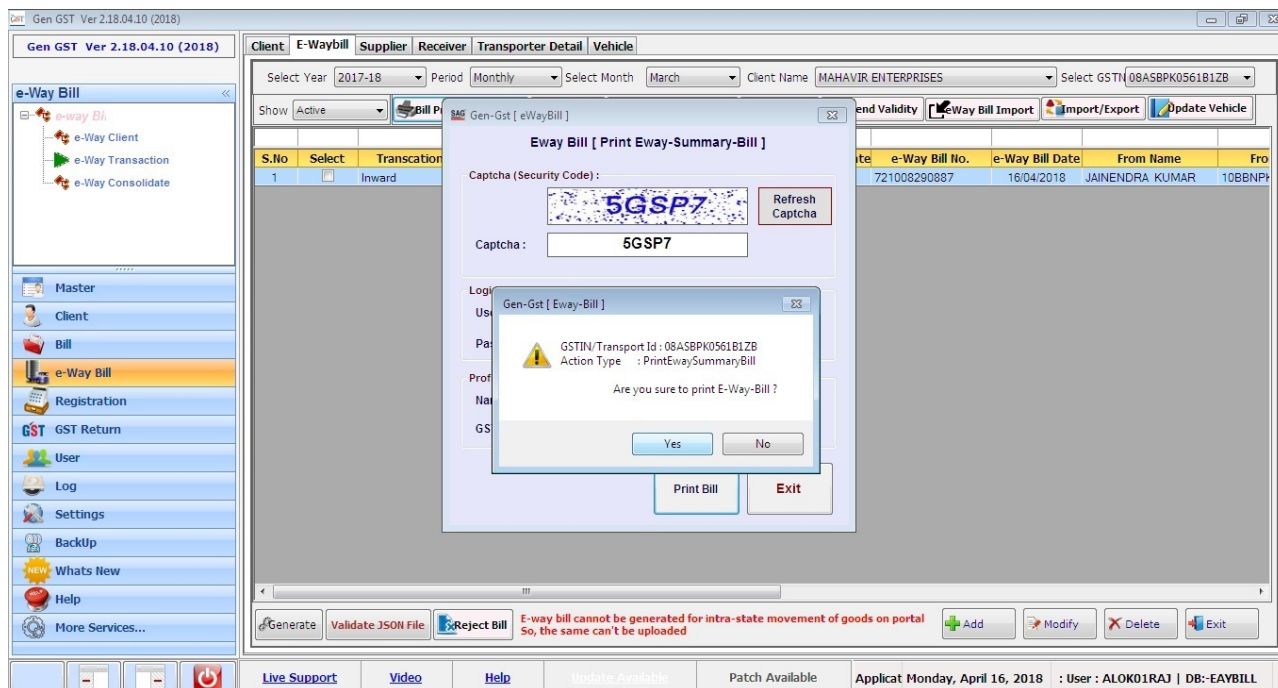


Bill Print (Summary)

- We have also provided the facility of Print. User is able to take the print of only active bill details.
- Print from which you can see the summarized details of Part-A and Part-B filled in e-way bill. When user click on the print button then a pop up box will be appeared where user has to enter the credential details as well as captcha.



- Then next window will be opened where it will display the message Are you sure you want to print E-way Bill.

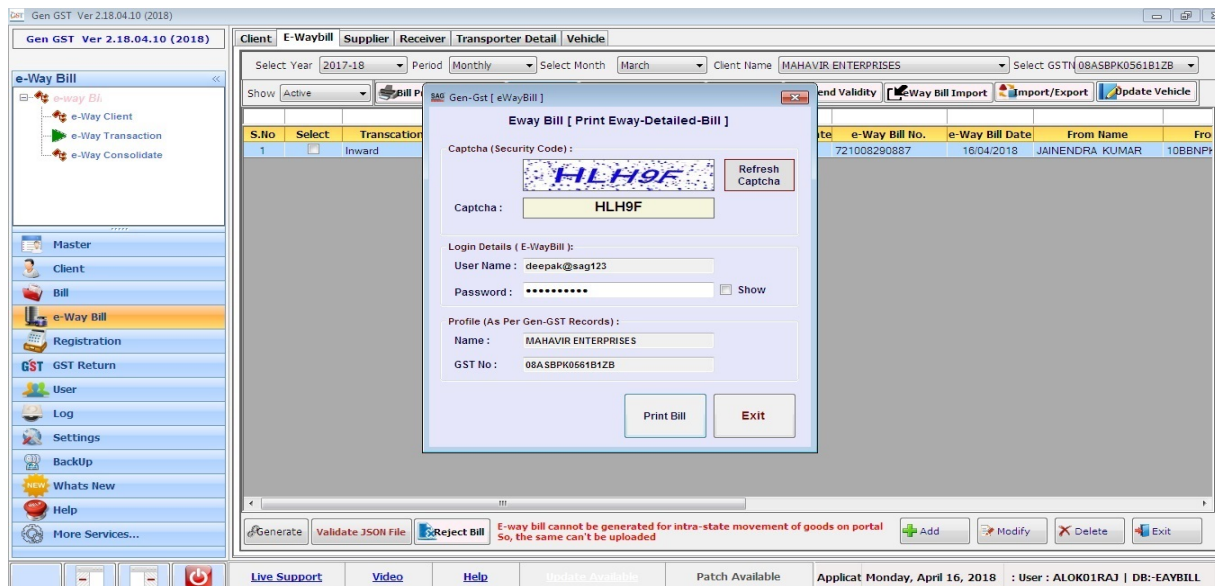


- After that print preview is displayed in the new tab as shown below.

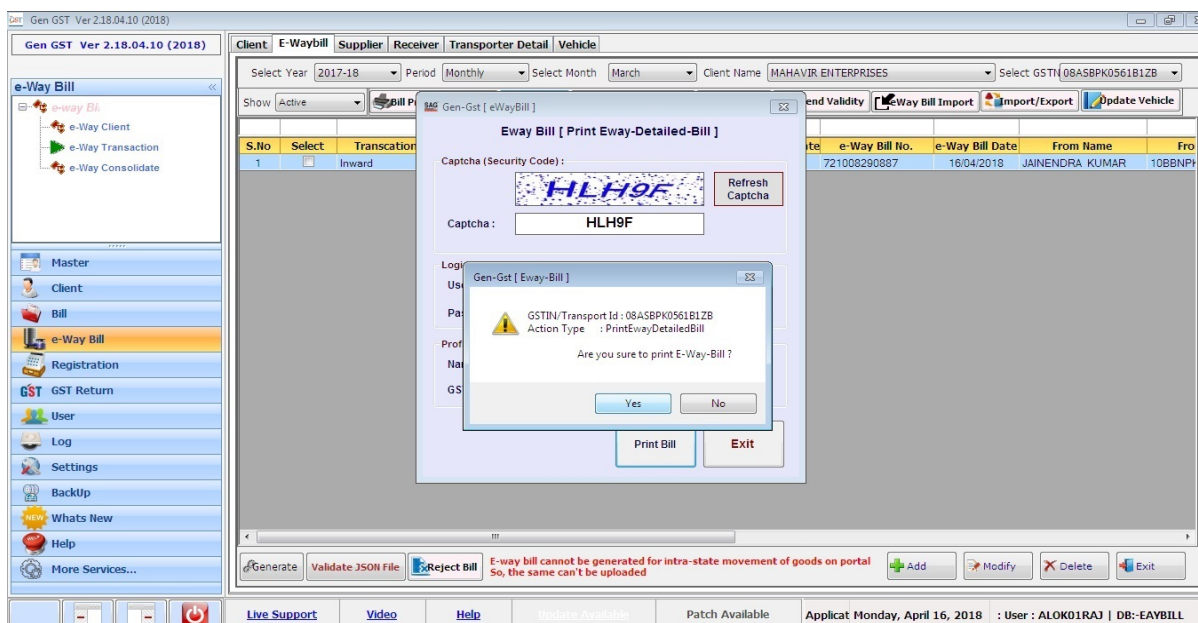


Bill Print

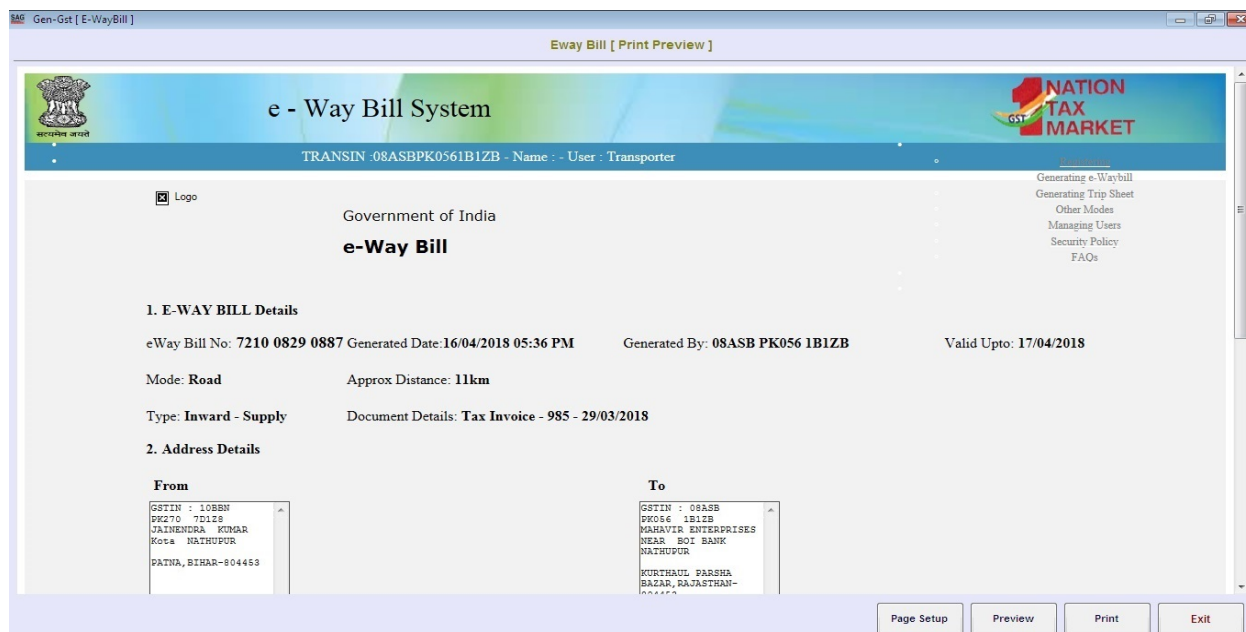
- Next tab is Print from where you can see the whole e-way bill entry which is print with complete details. When user click on the bill print button then a pop up box will be appeared where user has to enter the credential details as well as captcha.



- Then next window will be opened where it will display the message Are you sure you want to print E-way Bill.

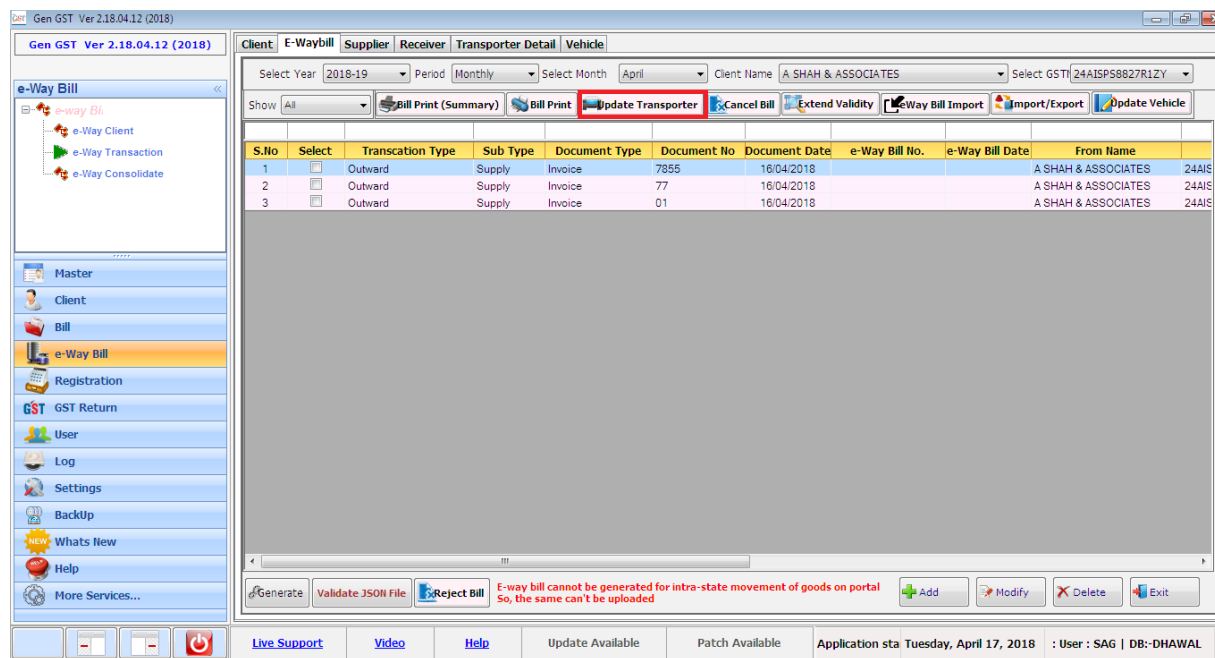


- After that print preview is displayed in the new tab as shown below.

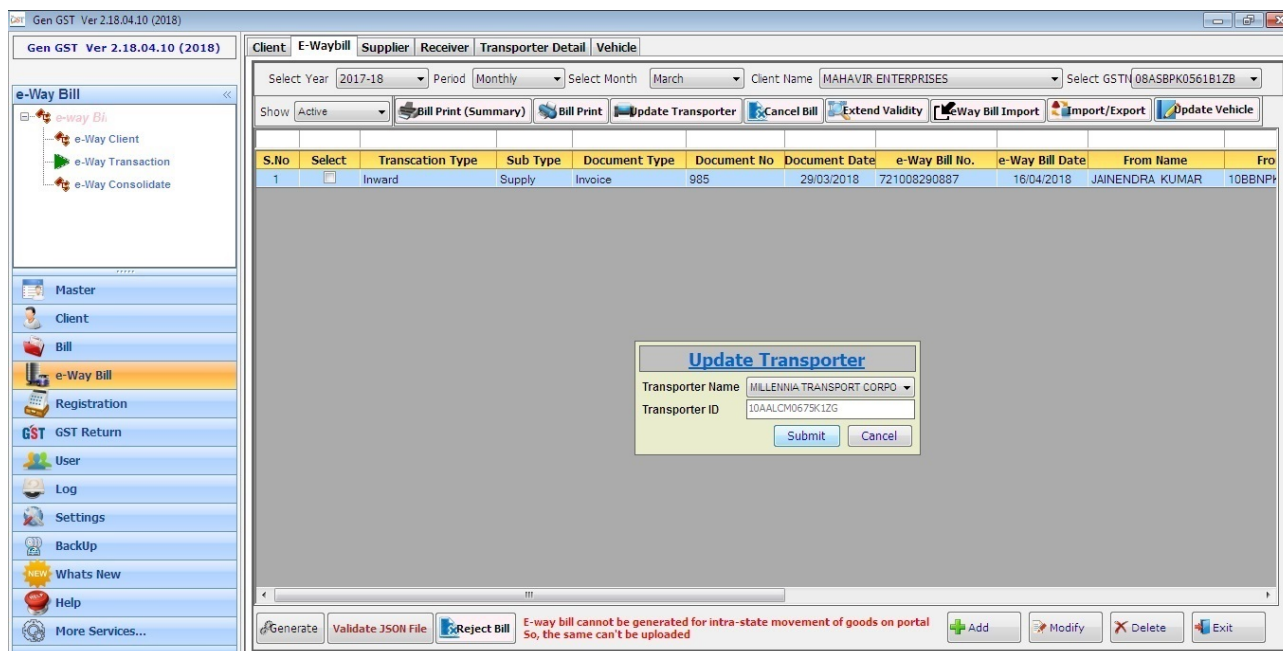


Update Transporter

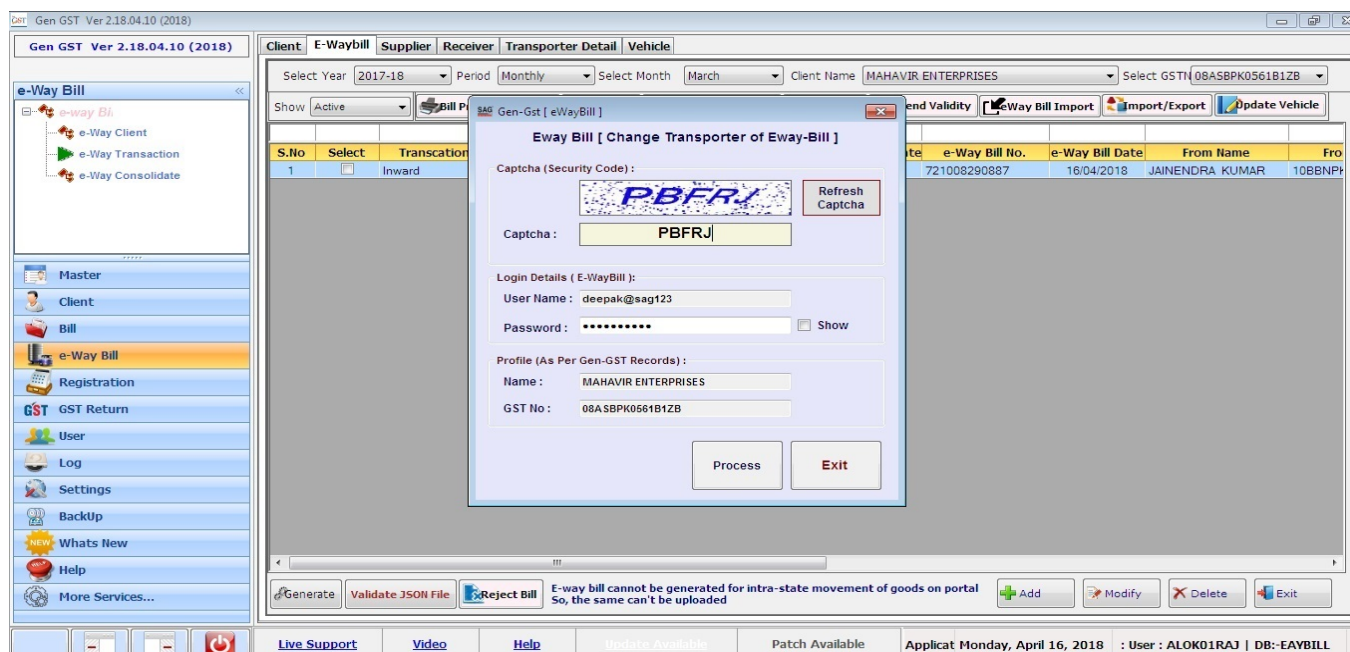
- For updating the transporter first select the active client and click on the Update transporter button.



- After that a pop up window will be opened where user has to select the Transporter Name from the drop down menu.

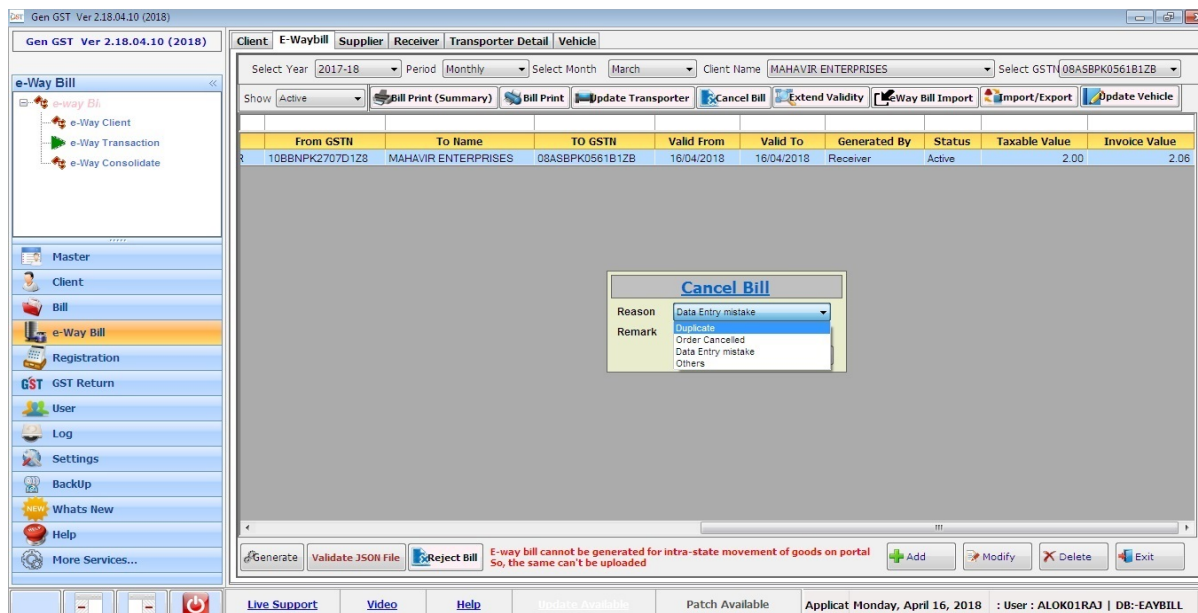


- After that a new window will be opened where user has to enter the credential details and captcha.

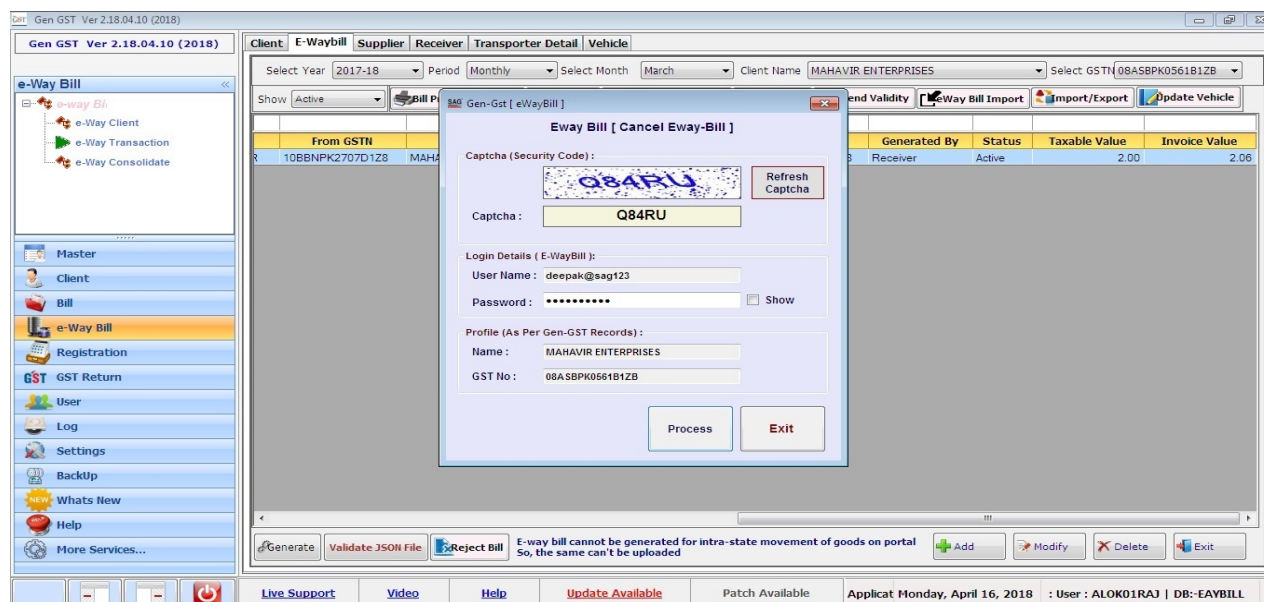


Cancel Bill

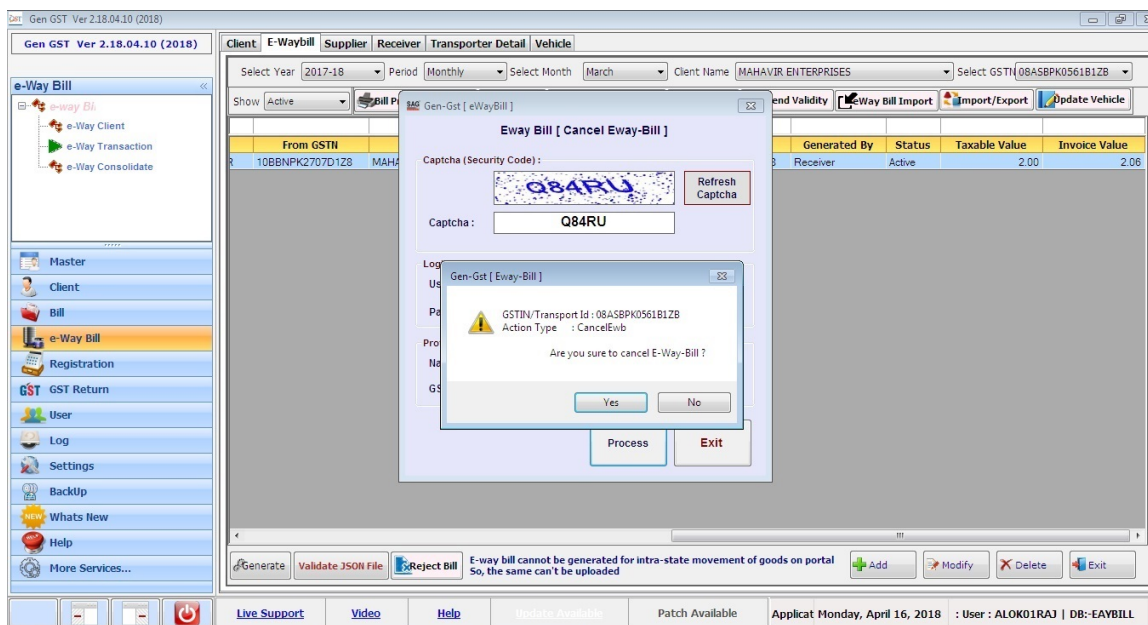
- When user click on the cancel bill then a pop-up window will be appear where user has to select the reason for canceling the bill like-Duplicate, Ordered cancel, Data entry mistake, others.



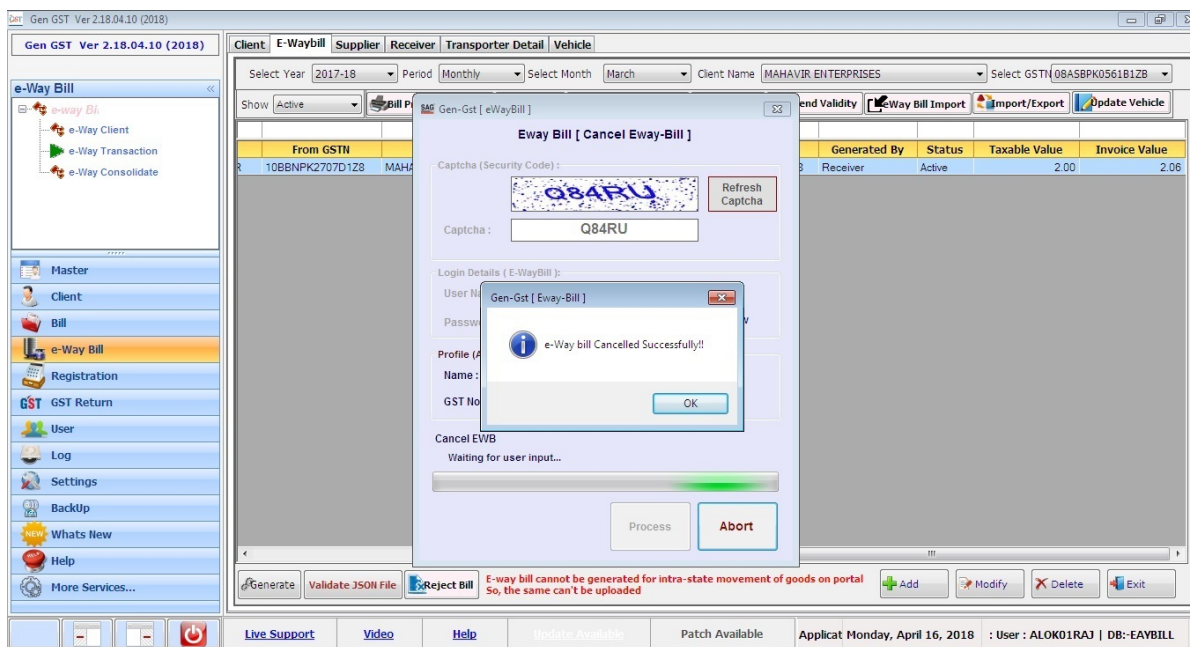
- After selecting the reason next pop-up window will be appear where user has to enter the credential details and captcha.



- After that next pop up window will be displayed where it will display are you sure you want to cancel the e-way bill.

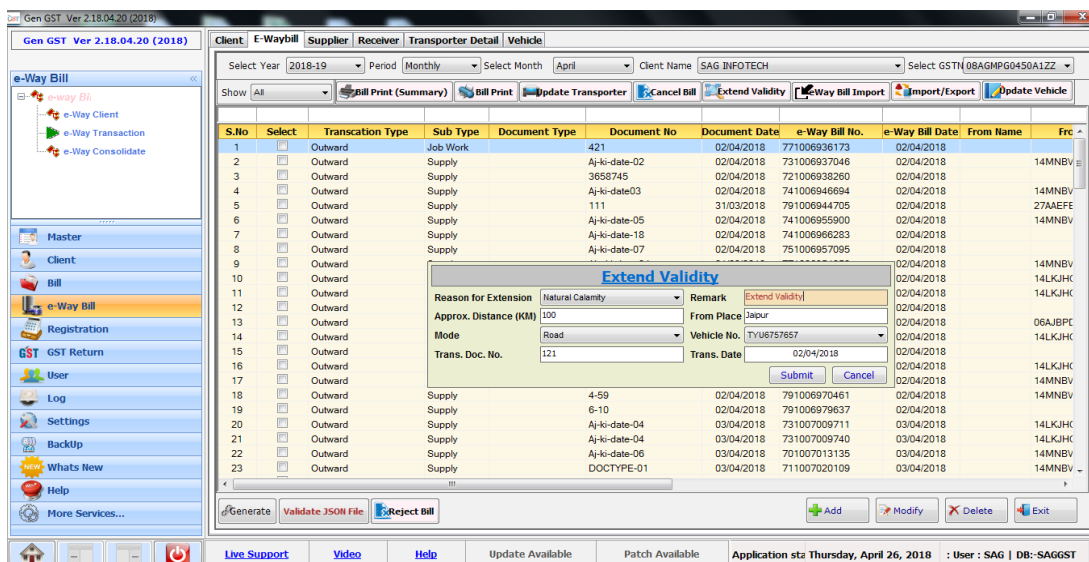


- When user click on the Yes button then it will display the message e-way bill cancel successfully.



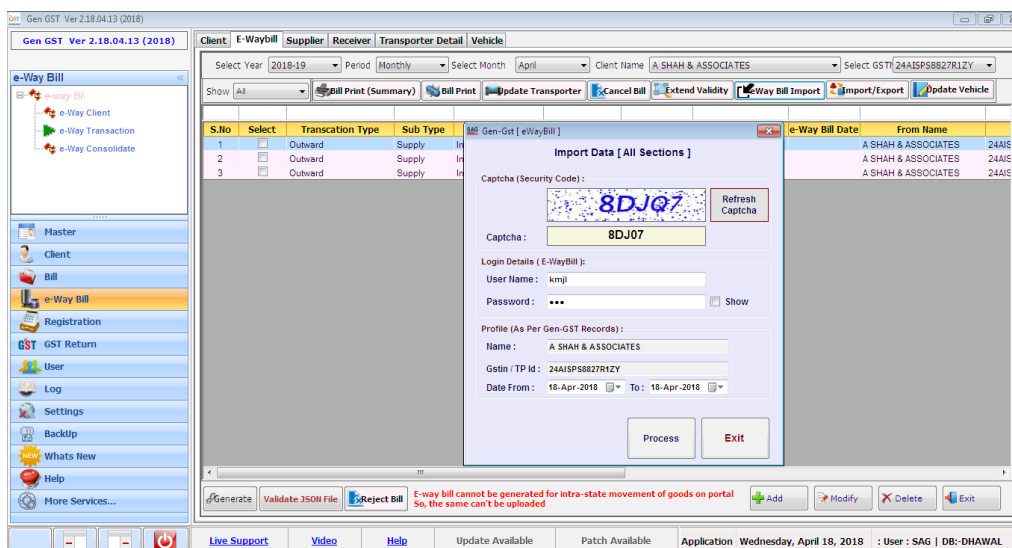
Extend Validity

- When user click on the Extend Validity button then a pop-up window will be opened where user has to enter the Reason for extension, Remark, approx distance, From Place Vehicle no etc.
- After filling all the details click on the submit button.



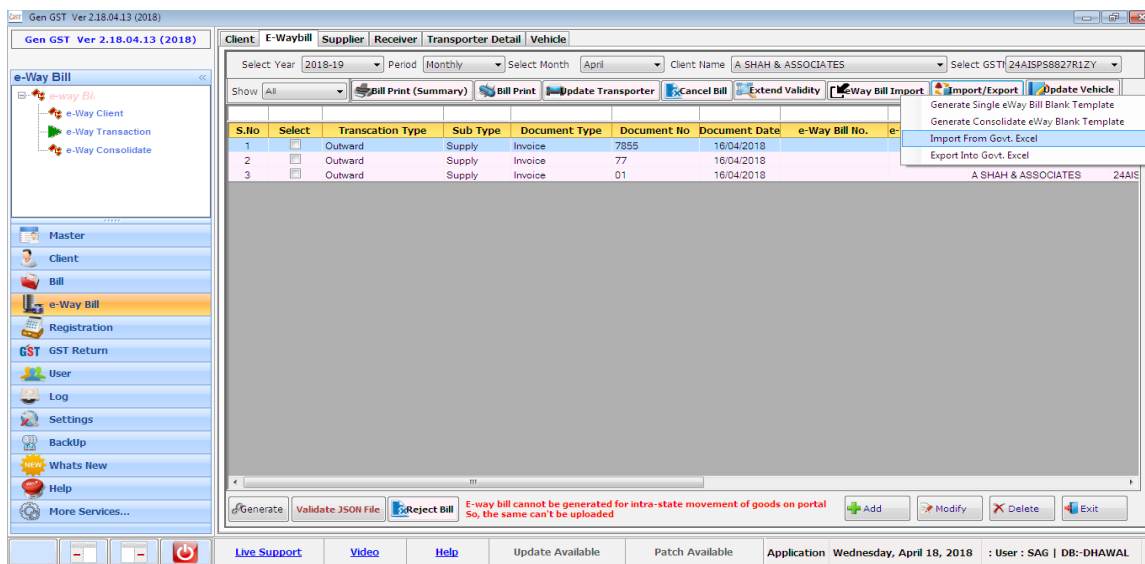
E-way Bill Import

- When user click on the e-way bill Import button then a new pop up window will be opened where user has to enter the credential details and captcha as shown below.



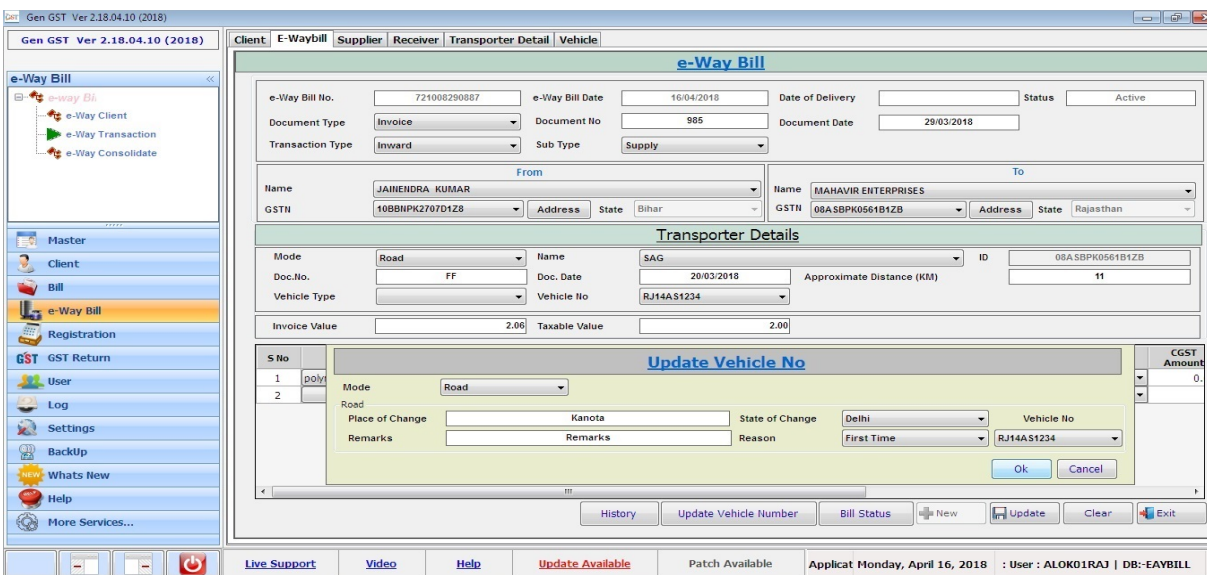
Import/Export

- Next tab is import and Export where user can import the Govt excel and as well as Export the data into Govt Excel as shown below.

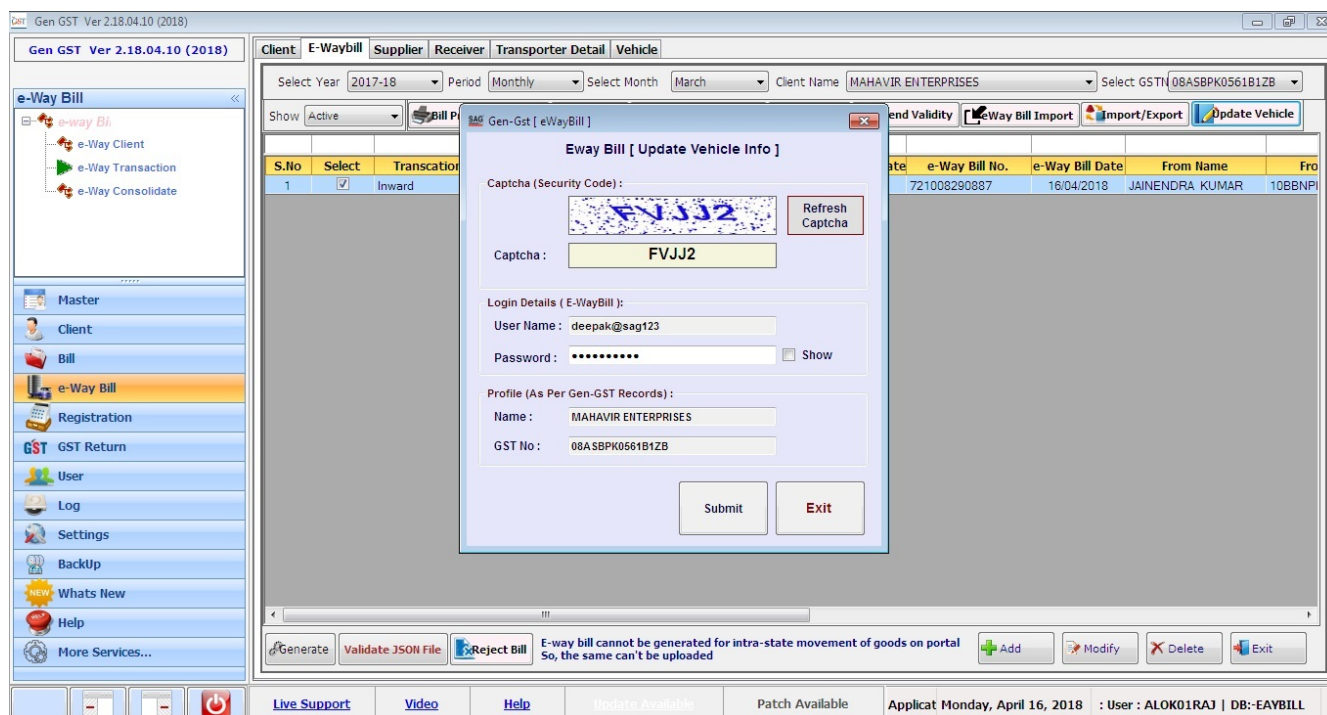


Update Vehicle

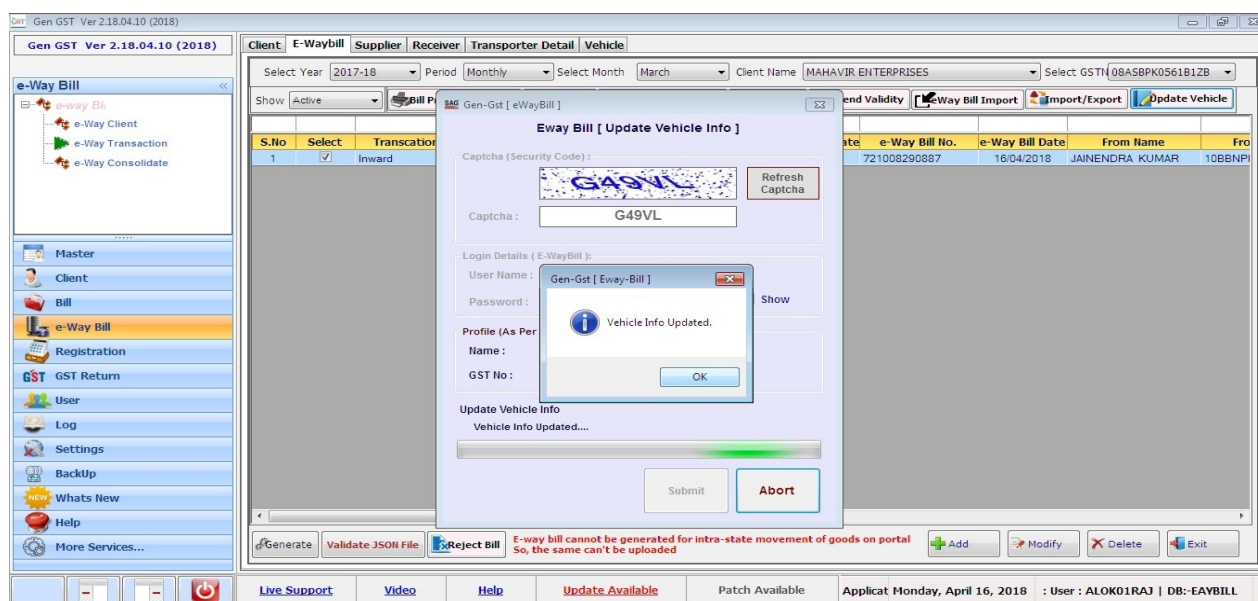
- Next tab is update vehicle where user has to select the mode after that select the place of change, state of change, Reason, Vehicle No as shown below.



- After that a pop-up window will be appear where user has to enter that credential details and captcha.

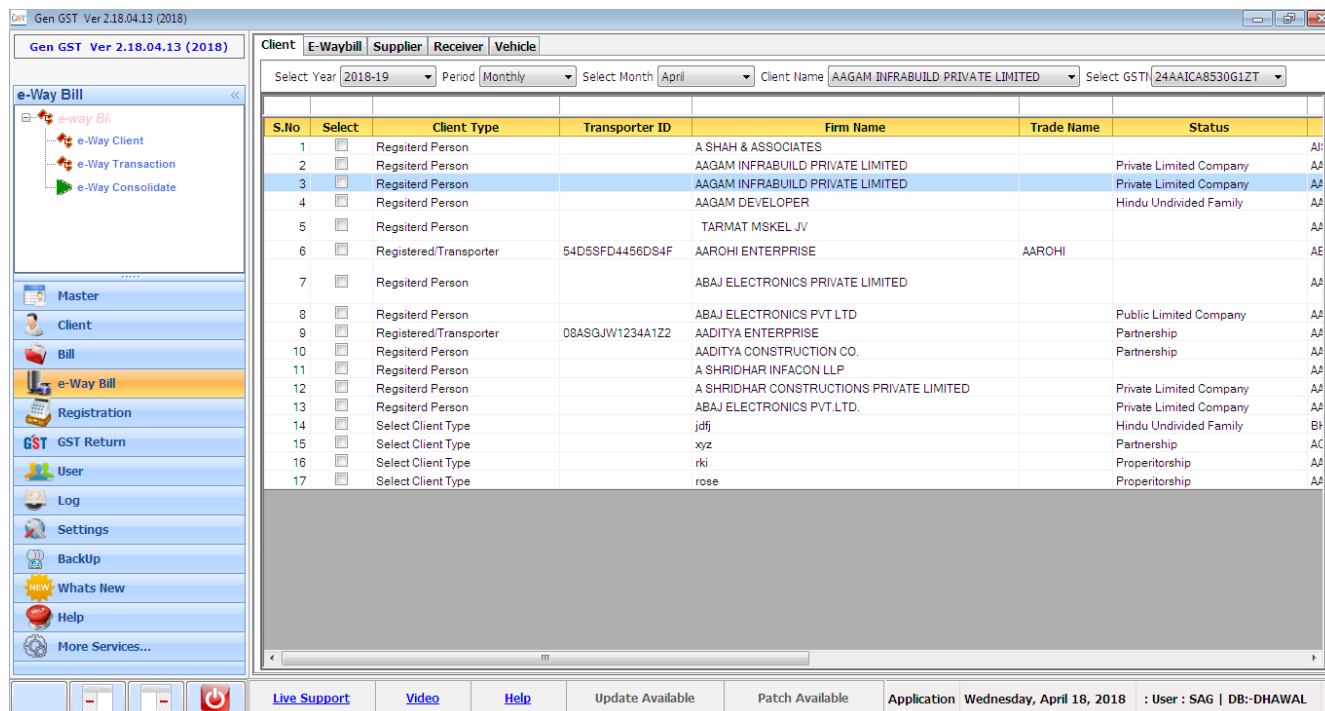


- After that pop-up message will be appear which indicate that the Vehicle info Updated successfully.



E-way Bill Consolidate

- Consolidated e-way bill is a document containing the multiple e-way bills for multiple consignments being carried in one conveyance (goods vehicle). That is, the transporter, carrying the multiple consignments of various consignors and consignees in one vehicle is required to carry one consolidated e-way bill instead of carrying multiple e-way bills for those consignments.
- Now click on the Consolidated E-way Bill tab then a new window will be opened where user has to first select the client then click on E-way Bill tab as shown below.



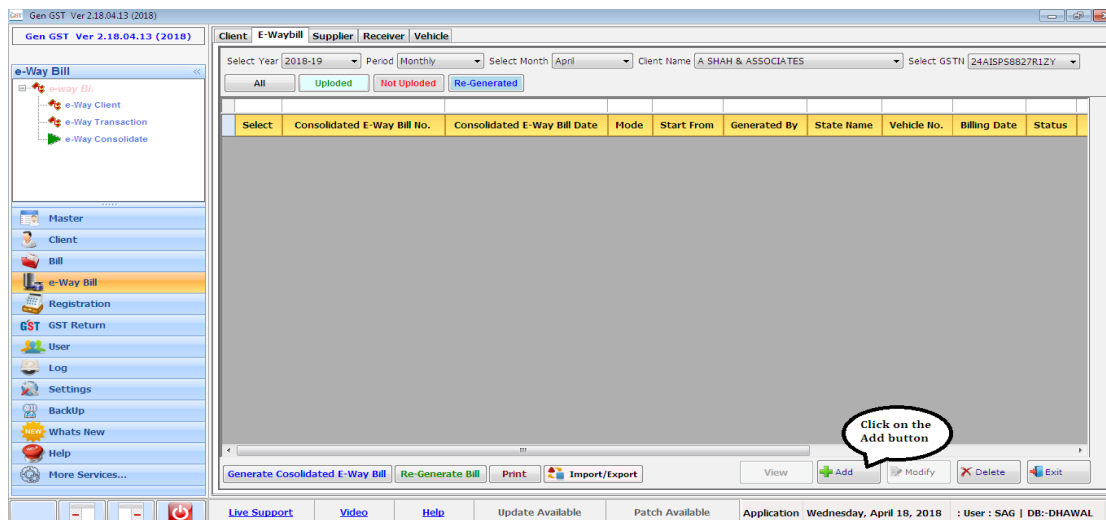
The screenshot shows the 'Client' window in the Gen GST software. The window title is 'Client' and it has tabs for 'E-Waybill', 'Supplier', 'Receiver', and 'Vehicle'. The 'E-Waybill' tab is active. The window displays a table of client details for selection. The table has columns for S.No, Select, Client Type, Transporter ID, Firm Name, Trade Name, and Status. The client 'AAGAM INFRABUILD PRIVATE LIMITED' is selected in row 3.

S.No	Select	Client Type	Transporter ID	Firm Name	Trade Name	Status
1	<input type="checkbox"/>	Registered Person		A SHAH & ASSOCIATES		AI
2	<input type="checkbox"/>	Registered Person		AAGAM INFRABUILD PRIVATE LIMITED		Private Limited Company AA
3	<input checked="" type="checkbox"/>	Registered Person		AAGAM INFRABUILD PRIVATE LIMITED		Private Limited Company AA
4	<input type="checkbox"/>	Registered Person		AAGAM DEVELOPER		Hindu Undivided Family AA
5	<input type="checkbox"/>	Registered Person		TARMAT MSKEL JV		AA
6	<input type="checkbox"/>	Registered/Transporter	54D5SFD4456DS4F	AAROHI ENTERPRISE	AAROHI	AE
7	<input type="checkbox"/>	Registered Person		ABAJ ELECTRONICS PRIVATE LIMITED		AA
8	<input type="checkbox"/>	Registered Person		ABAJ ELECTRONICS PVT LTD		Public Limited Company AA
9	<input type="checkbox"/>	Registered/Transporter	08ASGJW1234A1Z2	AADITYA ENTERPRISE		Partnership AA
10	<input type="checkbox"/>	Registered Person		AADITYA CONSTRUCTION CO.		Partnership AA
11	<input type="checkbox"/>	Registered Person		A SHRIDHAR INFACON LLP		AA
12	<input type="checkbox"/>	Registered Person		A SHRIDHAR CONSTRUCTIONS PRIVATE LIMITED		Private Limited Company AA
13	<input type="checkbox"/>	Registered Person		ABAJ ELECTRONICS PVT.LTD.		Private Limited Company AA
14	<input type="checkbox"/>	Select Client Type		jdij		Hindu Undivided Family BH
15	<input type="checkbox"/>	Select Client Type		xyz		Partnership AC
16	<input type="checkbox"/>	Select Client Type		rki		Proprietorship AA
17	<input type="checkbox"/>	Select Client Type		rose		Proprietorship AA

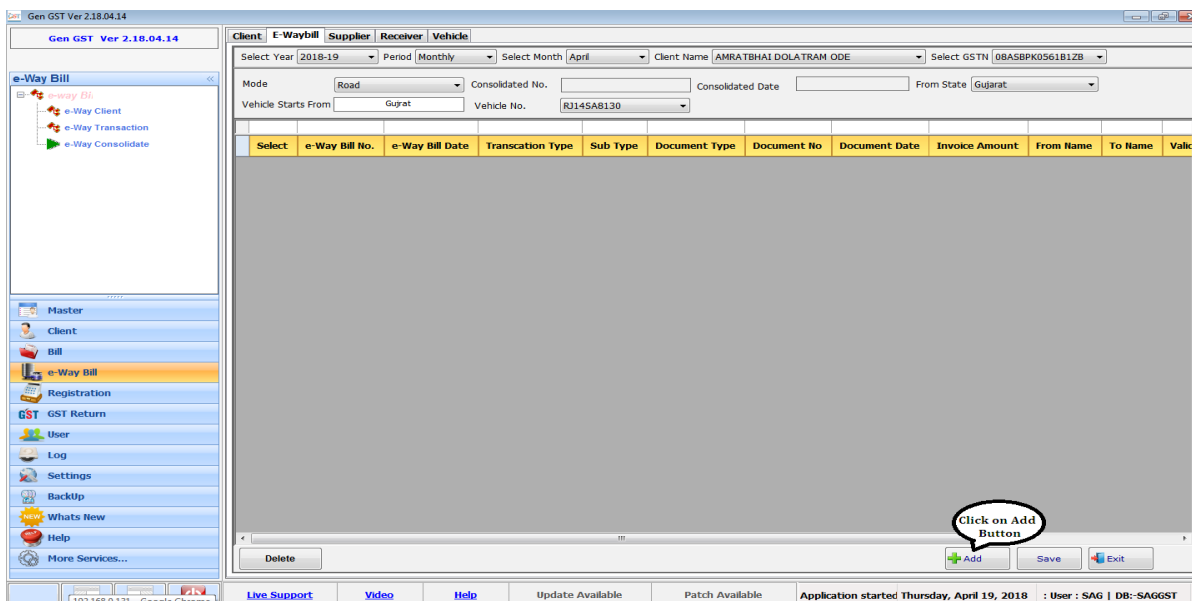
- For adding the New Bill details user has to add the Respective supplier, receiver and vehicle details.

ADD

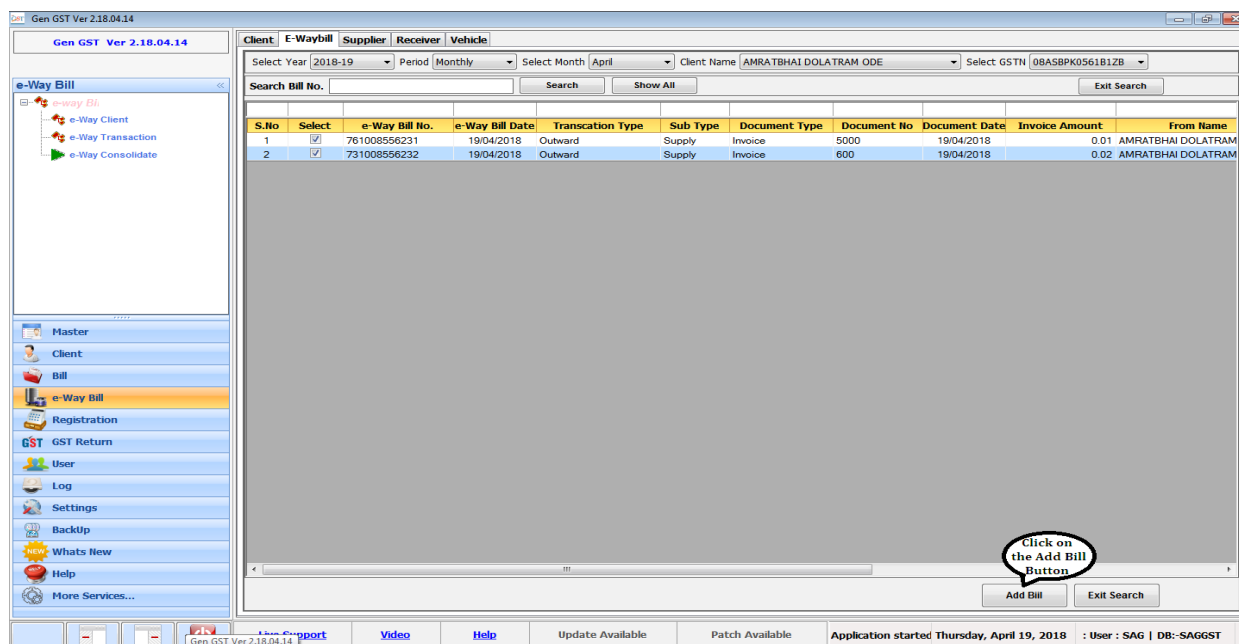
- After adding all the details again come to e-way bill tab and click on the add button as shown below.



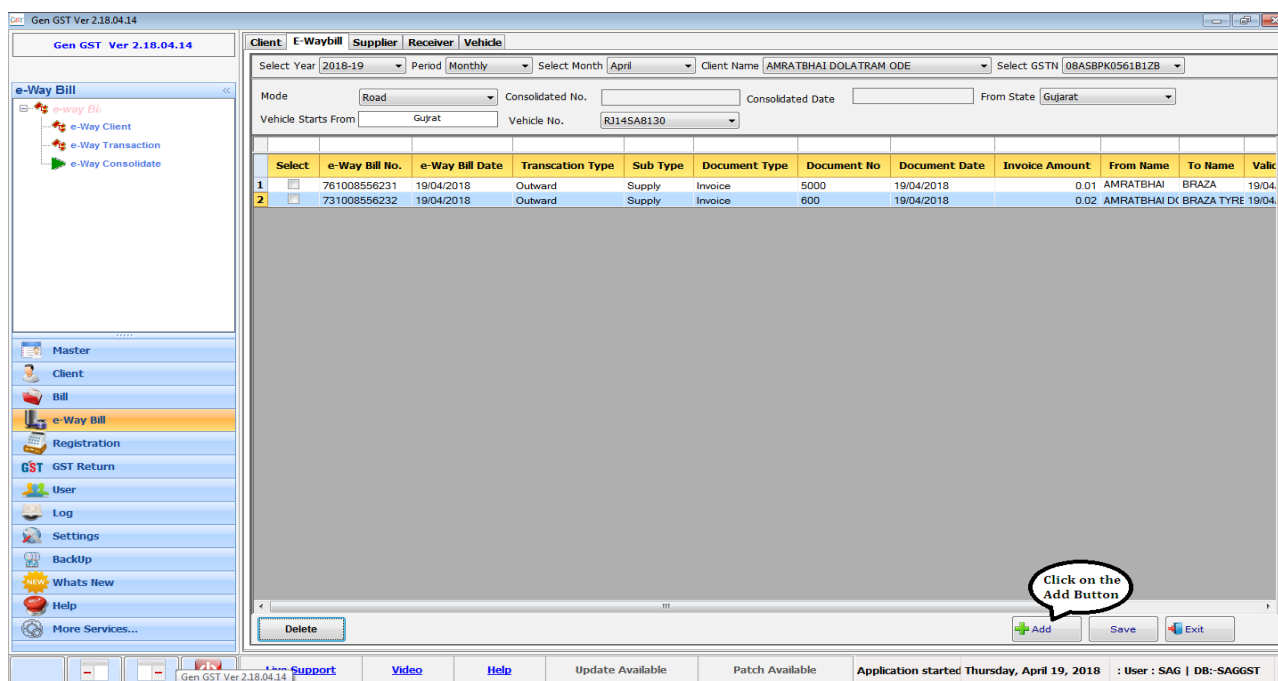
- After that a new window will be opened where user has to select the mode like:-Road, Rail, Air and Ship.
- Now select the from State from the drop down menu, after that enter the location from where vehicle starts from and enter the vehicle No.
- After that click on the add button then a new window will be opened where the Bill details are shown in a grid select the multiple bills from the grid then click on select button as shown below.



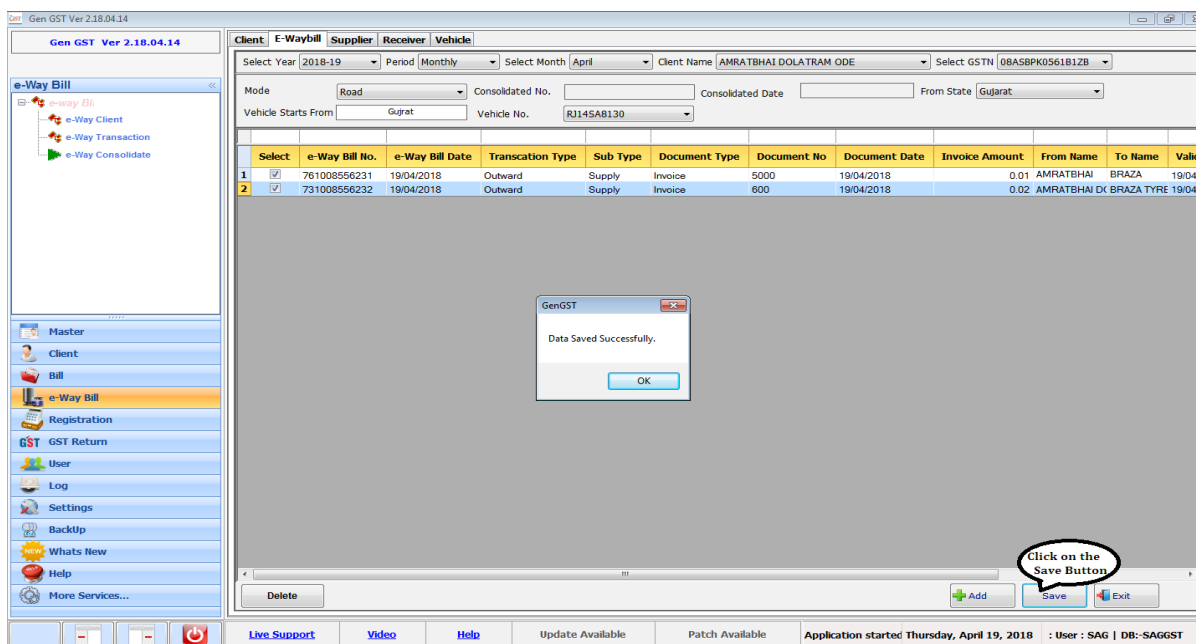
- When user click on the add button then add window bill be opened where user can add multiple e-way bill to generate the consolidate e-way bill.



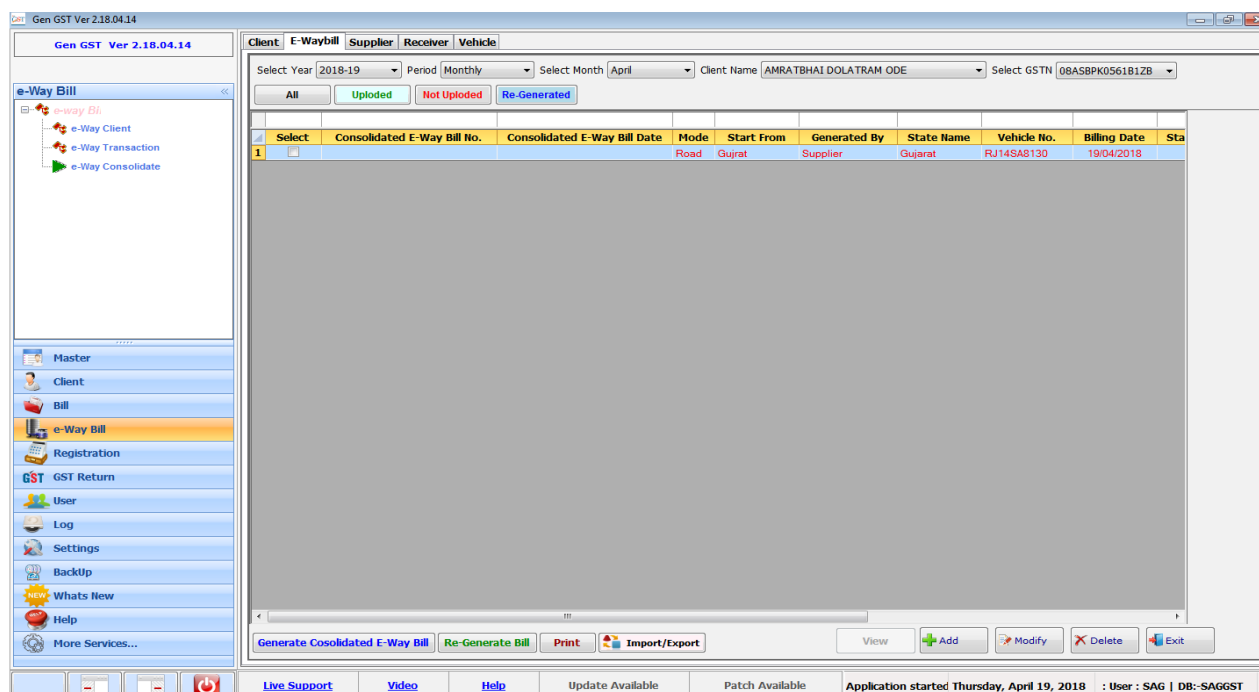
- Then selected bills are added to the e-way bill list as shown below.



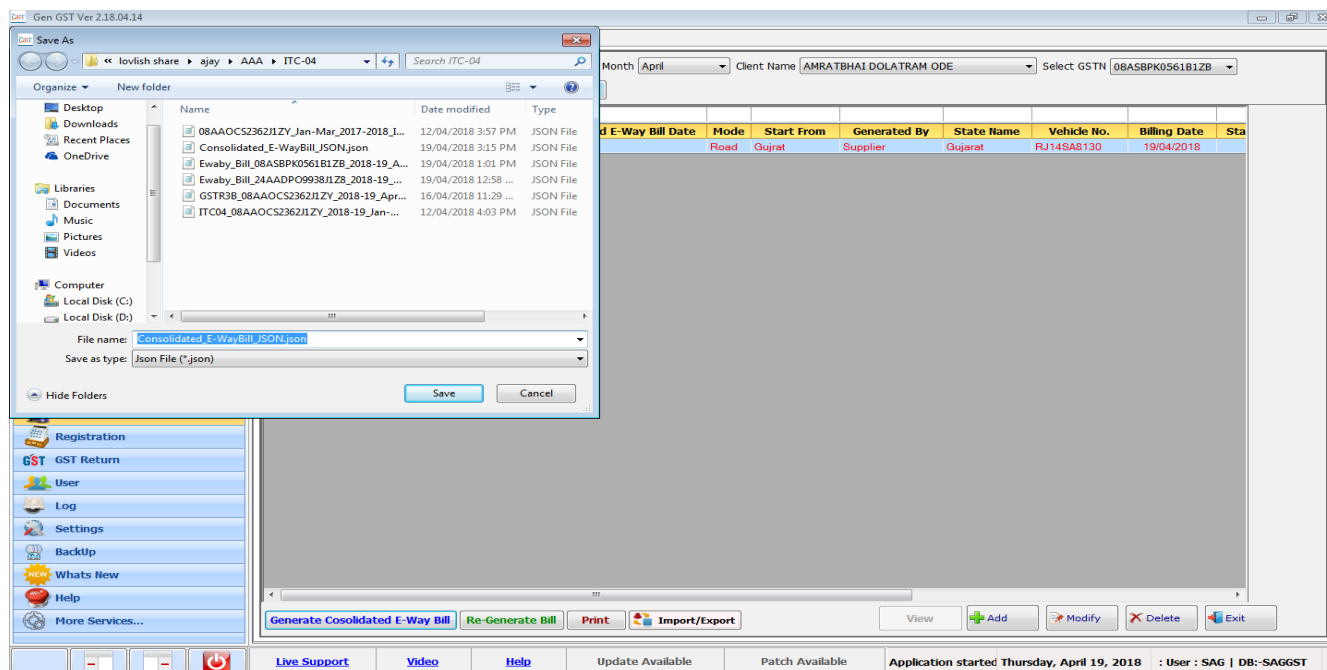
- After adding all the relevant information click on the save button for saving the data as shown below.



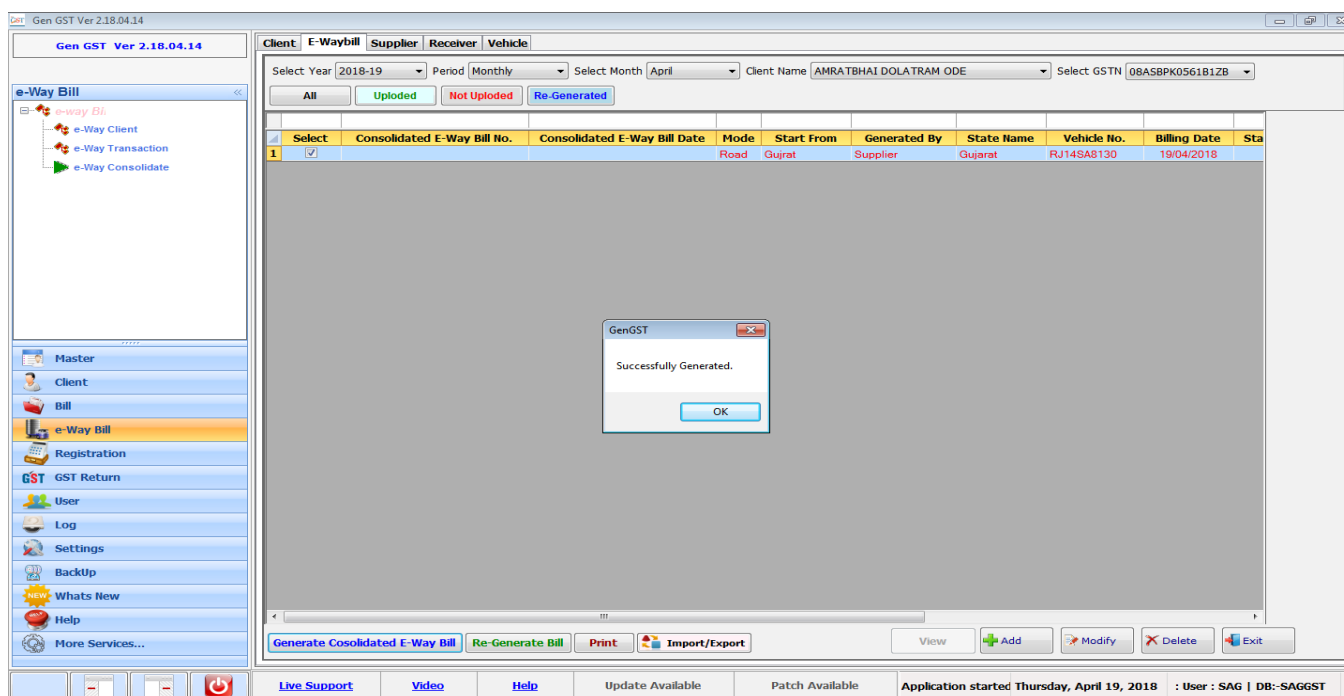
- After saving the details it is shown in red color which indicate that it is not uploaded as shown below.



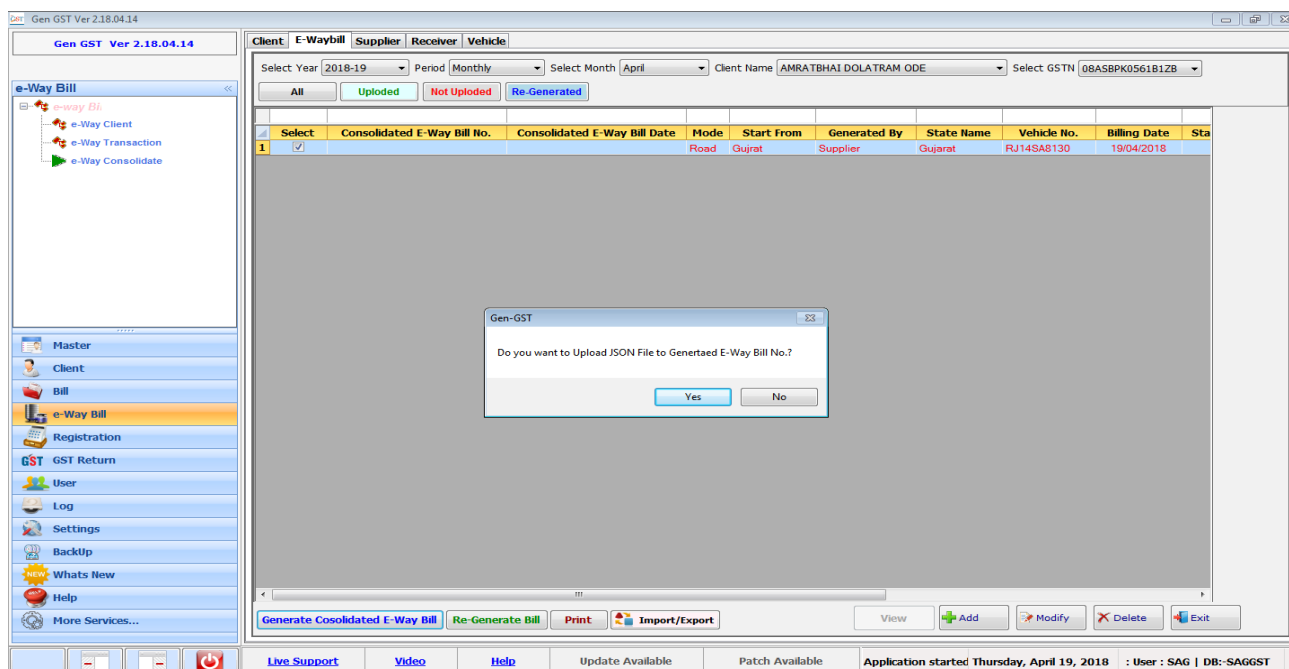
- For Uploading the Generated e-way bill first of all user has to click on Generate Consolidate E-way Bill button then a pop up window will be opened for saving the JSON file as shown below.



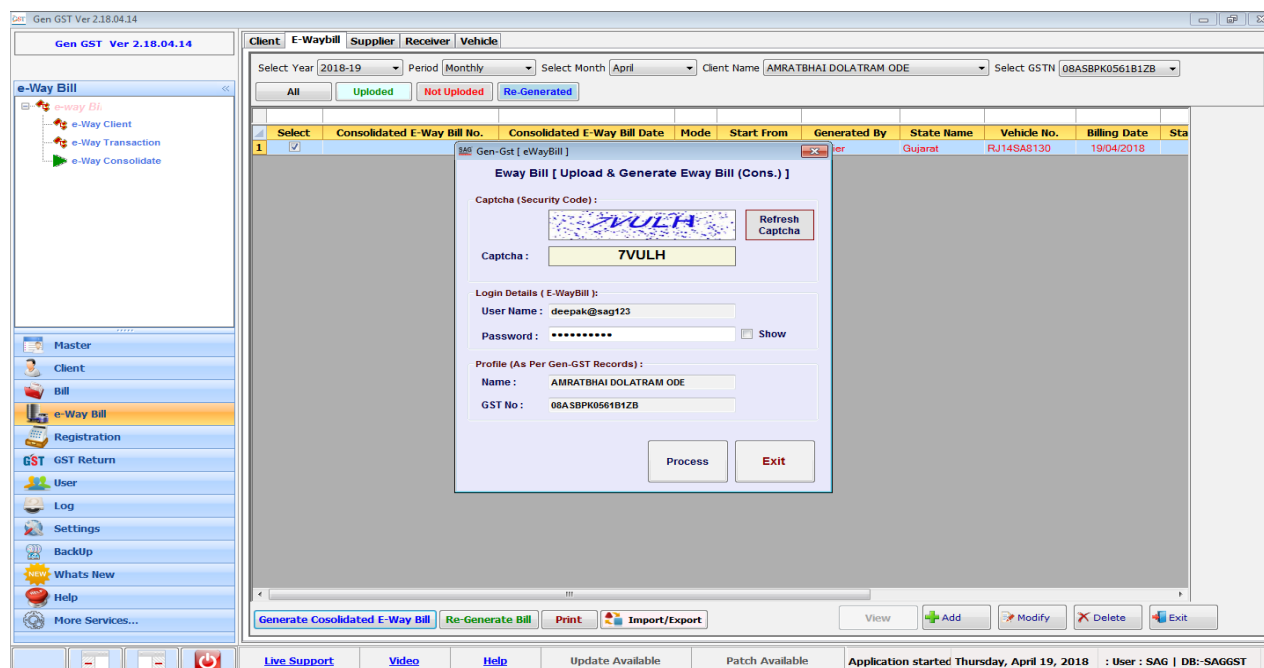
- After that a new pop up window will be opened where it will indicate that successfully generated.



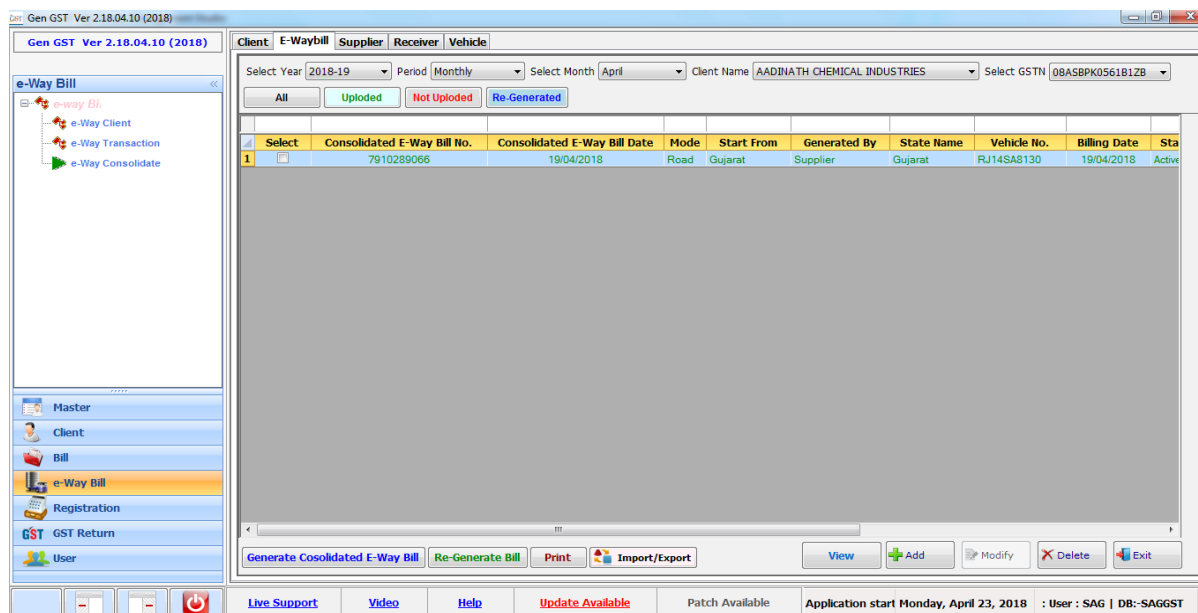
- After that another pop-up window will be opened where it will display the message do you want to upload the JSON.



- When user click on the yes button then a new window will be opened where user has to enter the credential details and captcha as shown below.

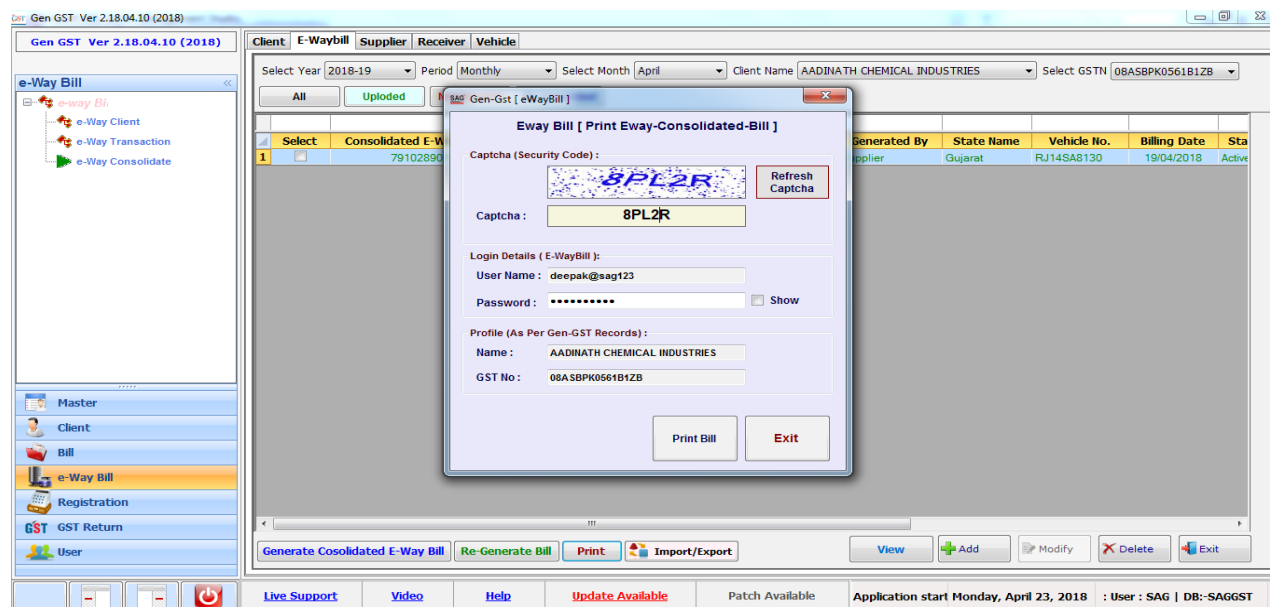


- After doing all the process successfully then e-way bill is uploaded successfully and it is displayed in the Green Color.

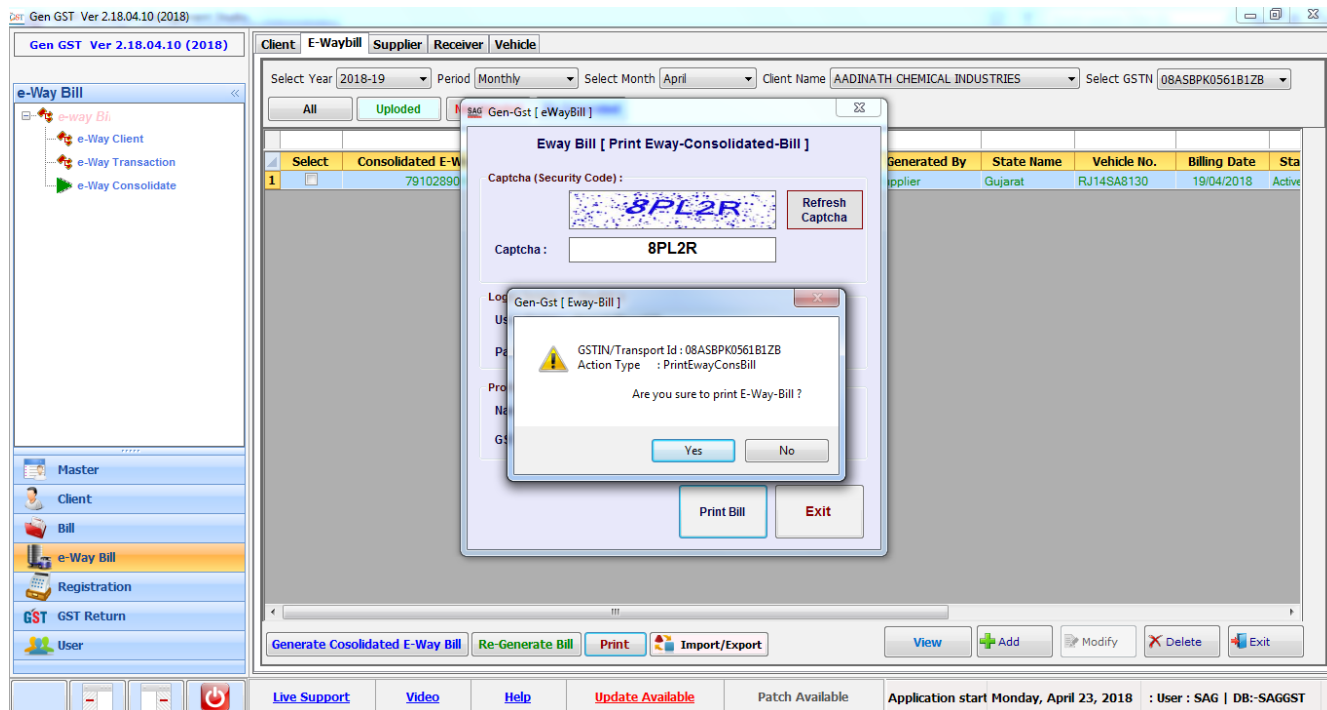


PRINT

- We have also provided the facility of Print. User is able to take the print of only uploaded bill details.
- For that first of all click on the Print Button then a pop up box will be opened where user has to enter the credential details and captcha.



- After that a pop up box will be open where it will display a message as shown below.

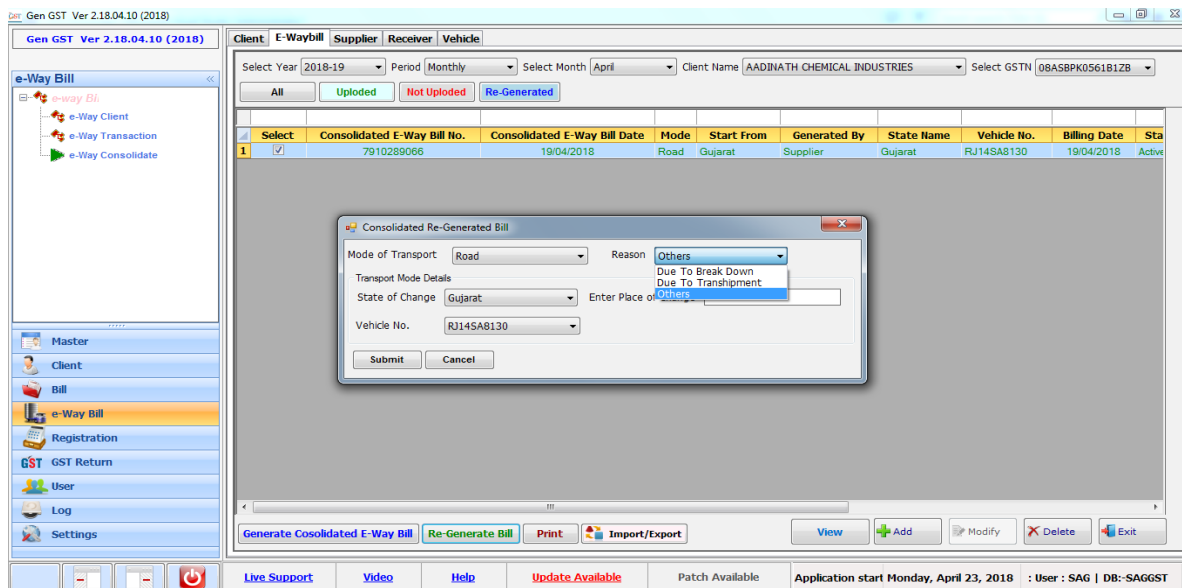


- When user click on the Yes button then print preview is displayed.

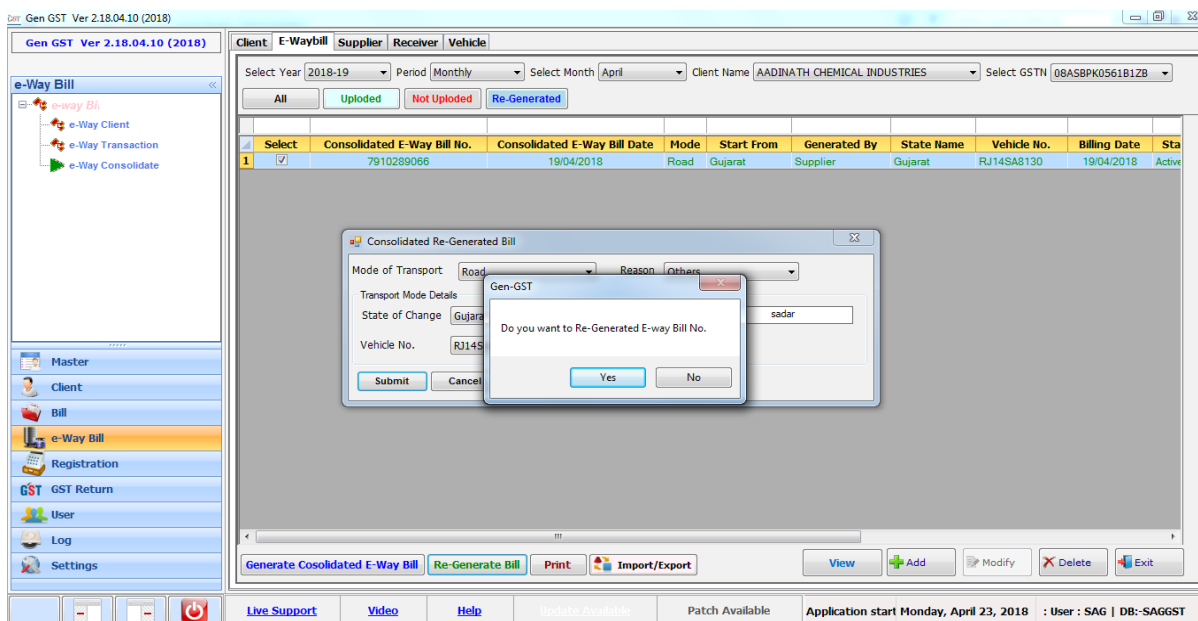


Re-Generated

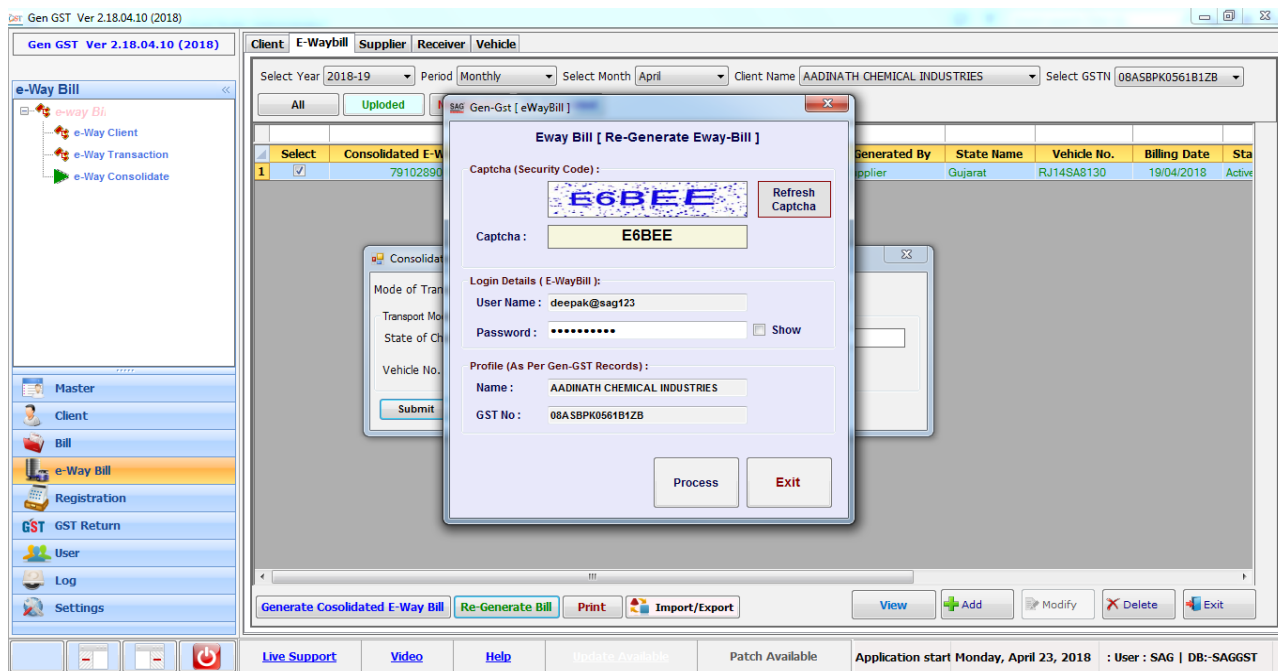
- When user click on the Re-Generated button then a new pop up window will be opened where user has to select the mode, Reasons like:-Due to breakdown, Due to Transshipment, Others, after that enter the State of change, Vehicle No etc.



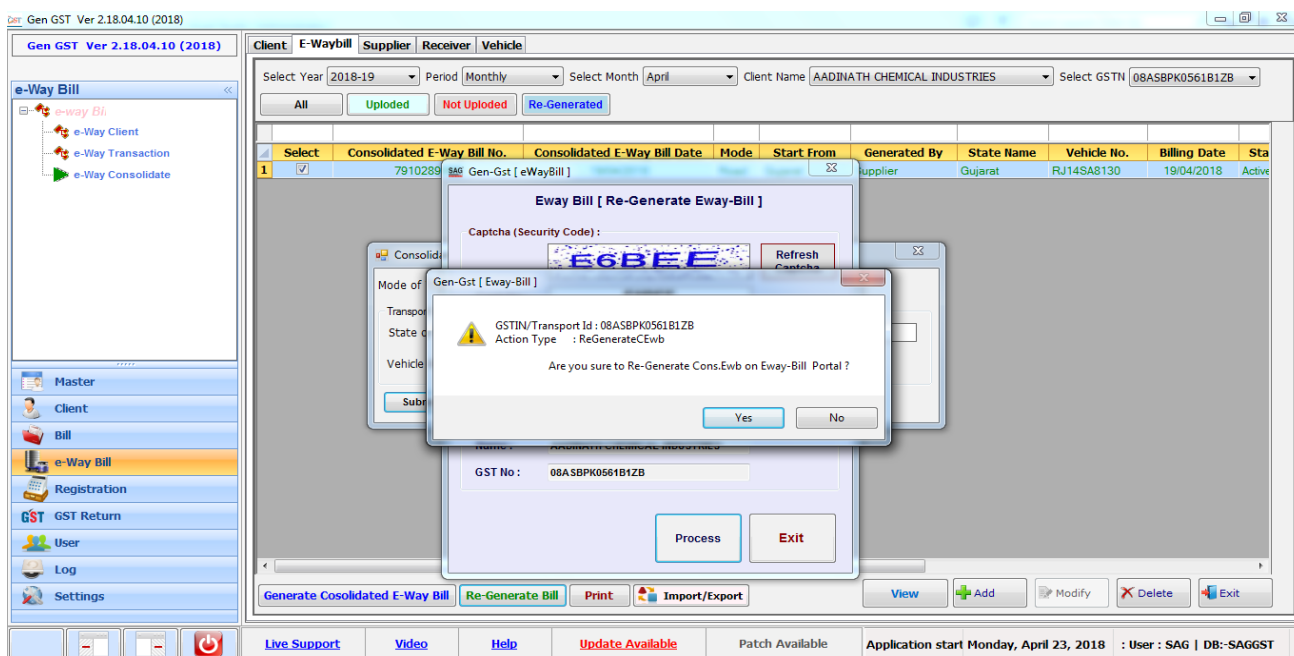
- When user click on the submit button then a new window will be opened which indicate that do you want to re-generate the e-way bill.



- When user click on the Yes button then a pop-up window will be opened where user has to enter the credential details and captcha as shown below.



- When user click on the process button then a new window will be opened which indicate that Are you sure to Re-Generate Cons. EWB on Eway-Bill Portal



- After doing all the process successfully then print preview of re-generated bill is displayed.



- After that re-generated bill is displayed in blue color in the grid.

