



TRANS-3

Trans-3 is to filled by Dealer who have received Credit Transfer Document (CTD) issued by Manufacturer and Manufacturer who has issued CTD to dealers.

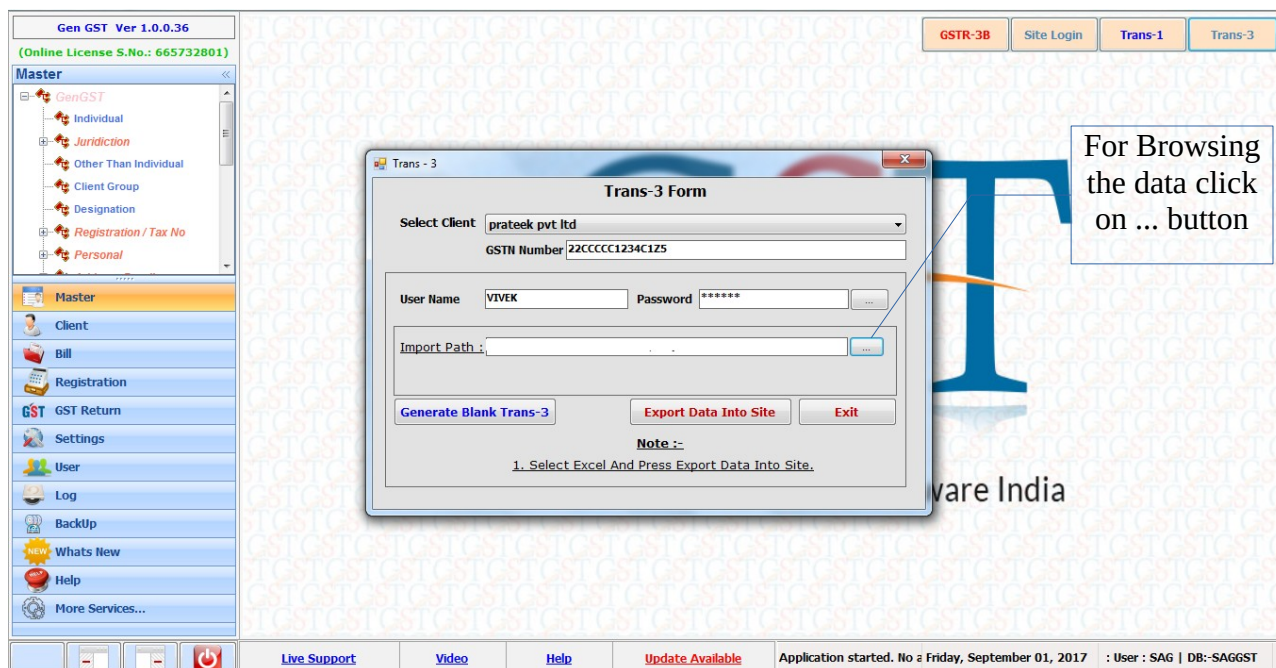
1. Transition form need to be filled by Every registered person who was registered under Central Excise Act' 1944 and has issued Credit Transfer Document (CTD)
2. Once the details are submitted in Form GST TRAN-3, the details cannot be modified.
3. Transition Form GST TRAN-3 has to be filed by you within 60 days of the appointed day.

To fill information about Credit Transfer Document (CTD) in Form GST TRAN-3 form, perform the following steps:

- First of all user has to click on TRANS-3 button, which is situated at the top of the window as shown below.



- A new page will be opened where the user has to select the client from the drop down menu.
- After selecting client click on Generate Blank Trans-3 button after that click on the import path tab.

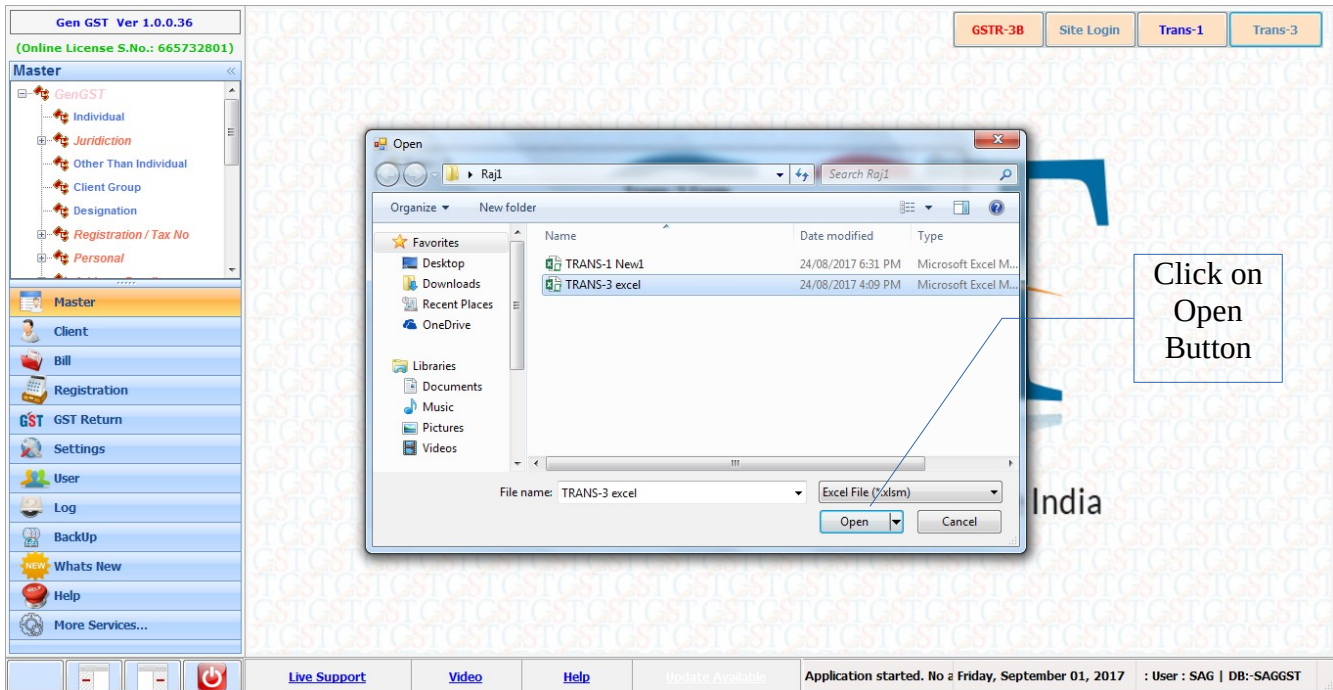


The screenshot displays the Gen GST software interface. On the left is a navigation menu with categories like Master, Client, Bill, Registration, GST Return, Settings, User, Log, Backup, What's New, Help, and More Services... The main window shows a 'Trans-3 Form' dialog box with the following fields and buttons:

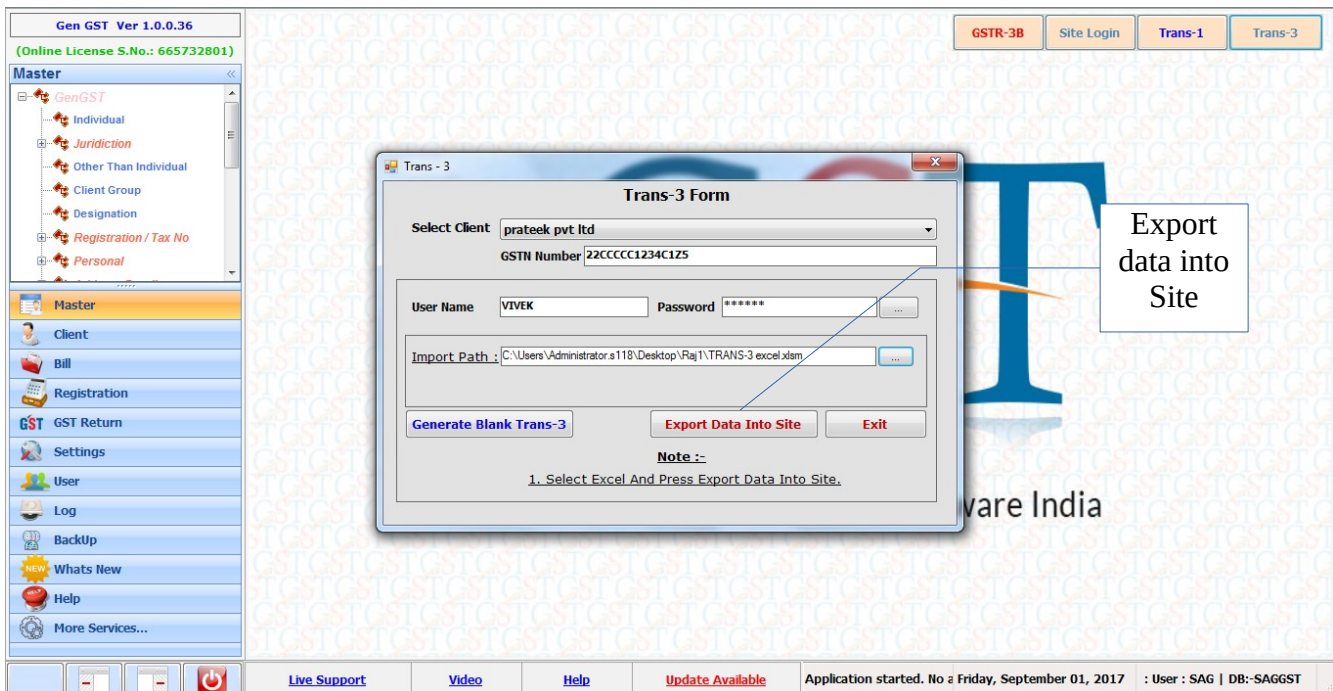
- Select Client:** A dropdown menu showing 'prateek pvt ltd'.
- GSTIN Number:** A text field containing '22CCCC1234C125'.
- User Name:** A text field containing 'VIVEK'.
- Password:** A text field containing '*****'.
- Import Path:** A text field with a browse button (three dots).
- Buttons:** 'Generate Blank Trans-3', 'Export Data Into Site', and 'Exit'.
- Note:** '1. Select Excel And Press Export Data Into Site.'

A callout box on the right side of the dialog box contains the text: "For Browsing the data click on ... button". The background of the main window features a repeating watermark pattern of 'GSTIN' and 'GST Software India'. The top right corner of the main window has buttons for 'GSTR-3B', 'Site Login', 'Trans-1', and 'Trans-3'. The bottom status bar shows 'Live Support', 'Video', 'Help', 'Update Available', and 'Application started. No 2 Friday, September 01, 2017 : User : SAG | DB:-SAGGST'.

- A pop up window will be opened for browsing the Trans-3 file.



- After that just click on Export Data into site button and then enter the captcha.



- Then all the excel data will be stored into the site & after confirming all the details user has to click on submit button.

Dashboard > Returns > Transition Forms > TRAN - 3 English

Transition Forms

TRAN-1 TRAN-2 **TRAN-3**

TRAN - 3

GSTIN - 08AAOCS2362J1ZY	Legal Name - SAG INFOTECH PRIVATE LIMITED	Trade Name -
FY - 2017-18	Status - Not Filed	

To be filled by manufacturer issuing CTDs

To be filled by dealer availing Credit on CTD

Important Message

Once you fill the details in relevant Tables, please submit the Form. Please be informed that once "Submit" button is clicked, **no modification will be allowed.**

I/We hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my knowledge and belief and nothing has been concealed therefrom.

SUBMIT FILE WITH DSC FILE WITH EVC

↑

